

Board Meeting Agenda

April 15, 2024

5:30 p.m.

Mid-Columbia Fire and Rescue Station
1400 West 8th Street, The Dalles, Oregon

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Agenda Changes**
- 5. Minutes**
 - a. Correction of Minutes, if any – Monday, March 18, 2024.
- 6. Public Comment**
 - a. During this portion of the meeting, a citizen may speak on any subject upon being recognized by the Board President. The citizen must state their name, address, and their discussion topic for the minutes. Five minutes per person will be allowed. If a response by the District is requested, the speaker will be referred to the Fire Chief for further action. At the discretion of the Board President, the issue may appear on a future meeting agenda for Fire District consideration.
 - b. The public may observe and/or listen to the meeting virtually by using either the link or the telephone number and access code provided below:

TELEPHONE NO.: +1(914) 614-3221

AUDIO ACCESS CODE: 613-719-198

COMPUTER LINK: <https://attendee.gotowebinar.com/register/785649874983078742>

WEBINAR ID: 600-795-627
- 7. Financial Reports**
 - a. Balance Sheets/Combined Cash Accounts as of 03/31/2024
 - b. Ambulance Service Financial Report 04/01/23 to 03/31/24
- 8. Committee Reports**
 - a. Urban Renewal Report – Director Denstedt
- 9. Fire Chief's Report**
 - a. Monthly Report – Chief Palmer
 - b. Monthly Report – AC Jensen
 - c. Monthly Report – DC Beckner
 - d. Monthly Report - DC Wood

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.

- e. Monthly Report - DC Cole
- f. Strategic Plan Status Report
- g. Other items as needed

10. Correspondence

- a. None

11. Old Business

- a. None

12. New Business

- a. Information Sheet – Surplus Equipment

13. Good of the Order

14. Adjournment



OUR MOTTO:

Educate, Serve & Protect

OUR SHARED VISION:

“To provide for the optimal safety and welfare of the community and our members.”

OUR MISSION:

“We are committed to providing professional emergency and non-emergency services to minimize suffering, protect life, environment and property.”

OUR VALUES:

P-rofessionalism
R-espect
I-ntegrity
D-uty
E-ngaged

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.



MINUTES

Mid- Columbia Fire and Rescue
Board of Directors Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
March 18, 2024

1. CALL MEETING TO ORDER

President Jacobs called the Mid-Columbia Fire & Rescue meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors Present: David Jacobs, Diana Bailey, Corey Case, and Walter Denstedt. Dick Schaffeld was absent.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood, Division Chief Fred Coleman, Division Chief Josh Beckner, Division Chief Adam Cole, and Office Manager Stephanie Ziegler.

Others Present: Legal Counsel Andrew Meyers and family and friends of soon to be sworn in Apprentice/FF Tanner Fletcher, FF Wieldon Ishizaka, and Lt. Adam Cole.

4. AGENDA CHANGES

The date on the agenda was incorrect.

5. MINUTES

The minutes of the February 26, 2024, meeting stand approved as written.

6. PUBLIC COMMENT

- a. None.
- b. Swearing in of personnel to newly appointed positions. Chief Palmer introduced the 3 individuals to be sworn in and then read "A Firefighter's Ambition. He then called each of the individuals up to be sworn into their new positions. Tanner Fletcher to Firefighter, Wieldon Ishizaka to Lieutenant, and Adam Cole to Division Chief.

7. FINANCIAL REPORTS

- a. Balance Sheets/Combined Cash Accounts – No comments
- b. Ambulance Service Financial Report – No comments.

8. COMMITTEE REPORTS

- a. Urban Renewal Report – Director Denstedt advised the Board that there had been no meeting so there was nothing to report.



9. FIRE CHIEF’S REPORT

- a. Fire Chief’s Report – Included in board packet. Chief Palmer asked if anyone had any questions regard the Fire Chief’s report. He did speak briefly about the 2024 Best Practices Program. He stated that all board members needed to take the public meeting training offered on-line. Brief discussion followed.
- b. Monthly Report – Assistant Chief Jensen – included in board packet. President Jacobs asked about the apprentice that was promoted to Firefighter and if we would be filling his position with another apprentice. Chief Jensen explained the process and that the position would not be filled this this time. Brief discussion followed.
- c. Monthly Report – Division Chief Beckner – Included in board packet.
- d. Monthly Report – Division Chief Wood - Included in board packet.
- e. Monthly Report – Division Chief Coleman - Included in board packet.

10. CORRESPONDENCE

None.

11. OLD BUSINESS

None.

12. NEW BUSINESS

None.

13. GOOD OF THE ORDER

Chief Palmer and President Jacobs attended the funeral for retired Wasco County Communications manager Jeanne Pesicka.

14. ADJOURMENT

President Jacobs adjourned the meeting at 18:05 p.m.

Board President

Secretary/Treasurer

MID-COLUMBIA FIRE & RESCUE
 COMBINED CASH INVESTMENT
 MARCH 31, 2024

GENERAL FUND

COMBINED CASH ACCOUNTS

01-0-1009-00	LGIP	7,592,936.91
01-0-1020-00	PAYPAL BURN PERMIT ACCOUNT	541.80
01-0-1025-00	COLUMBIA BANK PAYPAL ACCOUNT	.00
01-0-1030-00	CHECKING ACCOUNT	19,837.41
01-0-1031-00	CHECKING ACCOUNT	268,571.09
01-0-1040-00	PETTY CASH	125.00
01-0-1075-00	AR CASH CLEARING	.00
		<hr/>
	TOTAL COMBINED CASH	7,882,012.21
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	TOTAL UNALLOCATED CASH	7,882,012.21
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	5,985,602.78
20	ALLOCATION TO FF EQUIPMENT & SU	302,830.64
25	ALLOCATION TO FIREMED	56,905.65
30	ALLOCATION TO STACKER BUTTE	46,408.50
35	ALLOCATION TO DEBT SERVICE	365,851.01
40	ALLOCATION TO TECHNICAL RESCUE	60,384.14
45	ALLOCATION TO CAPITAL PROJECT	.00
50	ALLOCATION TO EQUIPMENT RESER	439,835.26
51	ALLOCATION TO BUILDING RESERVE	288,800.44
52	ALLOCATION TO TRAINING RESERVE	214,157.46
53	ALLOCATION TO RETIREMENT LIABILI	121,236.33
55	ALLOCATION TO BOND PRINCIPAL RE	.00
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUN	7,882,012.21
	ALLOCATION FROM COMBINED CASH	(7,882,012.21)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALA	.00
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MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

MARCH 31, 2024

GENERAL FUND

ASSETS

10-0-1000-00	CASH ALLOCATION	5,985,602.78	
10-0-1015-00	PETTY CASH	.00	
10-0-1049-00	AMBULANCE	.00	
10-0-1050-00	AMBULANCE A/R	.00	
10-0-1055-00	AMB BILLING SERVICE A/ R	.00	
10-0-1065-00	A/R AMBULANCE HOLDING	.00	
10-0-1069-00	BAD DEBT ALLOWANCE	.00	
10-0-1080-00	A/R TAXES - GENERAL FUND	.00	
10-0-1085-00	OTHER RECEIVABLES - GF	.00	
10-0-1090-00	GRANT RECEIVABLE	.00	
10-0-1200-00	MISCELLANEOUS A/R	.00	
10-0-1250-00	AR BILLINGS	.00	
10-0-1499-00	UNDEPOSITED FUNDS	.00	
10-0-1510-00	MACHINERY AND EQUIPMENT	4,163,122.84	
10-0-1520-00	BUILDINGS AND STRUCTURES	3,514,225.18	
10-0-1530-00	LAND AND IMPROVEMENTS	71,508.00	
10-0-1600-00	AMOUNT PROV - LTD AERIAL	.00	
10-0-1601-00	AMOUNT PROV - LTD BONDS	.00	
10-0-1602-00	AMOUNT PROV LTD - COPIER	.00	
10-0-1603-00	AMOUNT PROV - LTD LAPTOPS	.00	
10-0-1605-00	AMOUNT PROV - 2005 BONDS	.00	
10-0-1700-00	PREPAID EXPENSES	.00	
	TOTAL ASSETS		<u>13,734,458.80</u>

LIABILITIES AND EQUITY

MID-COLUMBIA FIRE & RESCUE
BALANCE SHEET
MARCH 31, 2024

GENERAL FUND

LIABILITIES

10-0-2010-00	GENERAL FUND A/P	.00
10-0-2010-02	AMBULANCE BILLING PAYABLE	.00
10-0-2011-00	LIFE FLIGHT A/P	.00
10-0-2012-00	RETAINAGE PAYABLE	.00
10-0-2015-00	ACCRUED COMP ABSENCE	.00
10-0-2015-01	ACCRUED WAGES	.00
10-0-2023-00	SHORT TERM HOLDING ACCOUNT	.00
10-0-2060-00	DEF REVENUE	.00
10-0-2065-00	OFFSET BEGINNING BALANCE	(7,176,153.74)
10-0-2100-00	BONDS PAYABLE LT	.00
10-0-2105-00	PAYROLL LIABILITIES	.00
10-0-2106-00	CHILD SUPPORT PAYABLE	.00
10-0-2107-00	GARNISHMENTS PAYABLE	.00
10-0-2110-00	UNION HOUSE FUND	.00
10-0-2111-00	ADMINISTRATION HOUSE FUND	.00
10-0-2115-00	HOLIDAY BANK	.00
10-0-2120-00	SHORT TERM DISABILITY	658.00
10-0-2121-00	CANCER FUND	.00
10-0-2121-01	AFLAC ACCIDENT INSURANCE	.00
10-0-2121-02	AFLAC SHORT TERM DISABILITY	.00
10-0-2122-00	ADULT/FAMILY SERVICES	.00
10-0-2123-00	CELL PHONE	.00
10-0-2124-00	MEDICAL INSURANCE	.00
10-0-2124-01	DEPENDENT CARE	.00
10-0-2124-02	UNREIMBURSED MED EXPENSES	.00
10-0-2124-03	PEHP PAYABLE	.00
10-0-2125-00	PAYROLL ASSET	.00
10-0-2125-01	THE DALLES COUNTRY CLUB	.00
10-0-2126-00	OTFCU	.00
10-0-2126-01	CRBC	.00
10-0-2127-00	STANDARD RETIREMENT	.00
10-0-2127-01	TRANSAMERICA	.00
10-0-2127-02	EMPLOYEE RETIREMENT	.00
10-0-2127-03	NATIONWIDE RETIREMENT	.00
10-0-2127-04	UNITED MISSOURI BANK	.00
10-0-2127-05	FIDELITY	.00
10-0-2128-00	AMERICAN FUNDS	.00
10-0-2128-01	SAFECO/SYMETRA	.00
10-0-2128-04	NW MUTUAL DEFERRED COMP	.00
10-0-2128-05	OLIVER CAPITAL DEFERRED COMP	.00
10-0-2129-00	LIFE INSURANCE	.00
10-0-2130-00	UNION DUES	.00
10-0-2130-01	ADDITIONAL UNION DUES	.00
10-0-2131-00	FLEX-TRAN LOAN	.00
10-0-2140-00	PERS POLICE/FIRE UNITS	521.64
10-0-2160-00	WORKERS' COMP	484.16
10-0-2200-00	FEDERAL W/H TAXES PAYABLE	.00
10-0-2210-00	MEDICARE TAXES PAYABLE	.00
10-0-2220-00	STATE W/H TAXES PAYABLE	.00
10-0-2221-00	HOLIDAY ACCRUALS	.00
10-0-2222-00	EMPLOYEE DRAWS	(1,800.00)
10-0-2223-00	STATE OTT TAXES PAYABLE	761.63
10-0-2224-00	OREGON PAID LEAVE PAYABLE	7,616.64
10-0-2249-00	CAPITAL LEASES A/P	.00
10-0-2250-00	CAPITAL LEASES PAYABLE LT	.00

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

MARCH 31, 2024

GENERAL FUND

10-0-2251-00	AERIAL LEASE LT DEBT		.00
10-0-2252-00	AERIAL LEASE LT		.00
10-0-2253-00	COPIER LEASE LT		.00
10-0-2254-00	LAPTOP LEASE LT		.00
10-0-2255-00	BLUMENTHAL REPAYMENT LOAN		.00
10-0-2256-00	2005 BONDS PAYABLE LT		.00
10-0-2300-00	457 CLEARING		.00
			<hr/>
	TOTAL LIABILITIES		(7,167,911.67)
	<u>FUND EQUITY</u>		
10-0-3300-00	FIXED ASSETS		.00
10-0-3381-00	INVESTMENT IN FIXED ASSETS		.00
10-0-3500-00	FUND BALANCES		.00
10-0-3551-00	PPA		.00
10-0-3552-00	GENERAL FUND	7,176,153.77	
10-0-3570-00	CAPITAL ASSETS	7,748,856.02	
10-0-3570-01	RESTATED MODIFIED CASH		.00
10-0-3900-00	RETAINED EARNINGS		.00
10-0-3999-99	UNAPPROPRIATED FUND BALANCE		.00
	REVENUE OVER EXPENDITURES - YTD	5,977,360.68	
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	BALANCE - CURRENT DATE	20,902,370.47	
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	TOTAL FUND EQUITY		<u>20,902,370.47</u>
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	TOTAL LIABILITIES AND EQUITY		<u><u>13,734,458.80</u></u>

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-0-4300-00 BEGINNING FUND BALANCE	.00	4,763,407.74	4,571,157.00	(192,250.74)	104.2
10-0-4990-00 TAXES - PRIOR YEAR	6,405.96	142,006.45	110,000.00	(32,006.45)	129.1
10-0-4991-00 GF-INTEREST EARNED	26,202.44	185,990.15	60,000.00	(125,990.15)	310.0
10-0-4997-00 TAXES - CURRENT YEAR	93,299.60	4,237,243.70	4,250,000.00	12,756.30	99.7
10-0-4998-00 AMBULANCE REVENUE	93,866.20	1,277,929.76	1,575,000.00	297,070.24	81.1
10-0-4998-01 FIRE PROTECTION AGREEMENTS	.00	.00	40,000.00	40,000.00	.0
10-0-4998-04 GEMT AMBULANCE REVENUE	.00	294,078.57	505,000.00	210,921.43	58.2
10-0-4998-07 TRANSFER FROM FIREMED	.00	.00	5,000.00	5,000.00	.0
10-0-4998-08 TRANSFER FROM RET LIAB. FUND	.00	.00	91,242.00	91,242.00	.0
10-0-4999-00 GF-MISC REVENUE	40,845.23	55,888.70	104,000.00	48,111.30	53.7
10-0-4999-02 GRANT PROCEEDS	.00	.00	35,000.00	35,000.00	.0
TOTAL REVENUE	260,619.43	10,956,545.07	11,346,399.00	389,853.93	96.6

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN - PERSONAL SERVICES</u>					
10-1-6401-00	13,828.47	124,456.23	165,946.00	41,489.77	75.0
10-1-6402-00	12,786.38	115,077.42	153,444.00	38,366.58	75.0
10-1-6402-03	11,523.44	99,886.32	134,760.00	34,873.68	74.1
10-1-6402-04	12,542.84	112,885.56	150,521.00	37,635.44	75.0
10-1-6402-05	17,276.57	117,049.46	150,521.00	33,471.54	77.8
10-1-6403-07	5,344.61	47,592.47	63,632.00	16,039.53	74.8
10-1-6407-01	893.20	2,912.58	5,000.00	2,087.42	58.3
10-1-6414-01	.00	.00	40,785.00	40,785.00	.0
10-1-6415-01	.00	.00	15,957.00	15,957.00	.0
10-1-6421-02	15,217.01	141,188.02	171,451.00	30,262.98	82.4
10-1-6421-03	1,576.65	12,268.52	16,377.00	4,108.48	74.9
10-1-6422-01	29.86	1,052.00	3,960.00	2,908.00	26.6
10-1-6423-01	398.76	1,196.28	1,750.00	553.72	68.4
10-1-6424-01	11,647.77	110,770.71	163,100.00	52,329.29	67.9
10-1-6424-04	.00	873.13	6,000.00	5,126.87	14.6
10-1-6426-01	402.43	3,141.55	4,141.00	999.45	75.9
10-1-6430-01	260.08	2,209.18	3,400.00	1,190.82	65.0
10-1-6430-02	968.31	8,620.42	12,283.00	3,662.58	70.2
10-1-6430-03	4,145.48	35,171.47	47,580.00	12,408.53	73.9
10-1-6531-01	.00	2,819.71	.00	(2,819.71)	.0
TOTAL ADMIN - PERSONAL SERVICES	108,841.86	939,171.03	1,310,608.00	371,436.97	71.7

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - PERSONAL SRVCS</u>					
10-2-6403-02 CAPTAIN	25,532.44	247,307.38	335,000.00	87,692.62	73.8
10-2-6404-00 LIEUTENANT	25,063.23	206,892.86	297,900.00	91,007.14	69.5
10-2-6405-01 FIREFIGHTER	104,619.53	1,023,331.28	1,829,450.00	806,118.72	55.9
10-2-6405-02 SINGLE ROLE - EMS	15,271.88	111,347.93	368,000.00	256,652.07	30.3
10-2-6406-00 VOLUNTEER PROGRAM	.00	7,979.42	22,250.00	14,270.58	35.9
10-2-6406-02 VOLUNTEER REIMBURSEMENT	7,000.00	7,270.00	7,000.00	(270.00)	103.9
10-2-6407-00 UNIFORMS - PUBLIC SAFETY	1,645.94	23,388.11	43,320.00	19,931.89	54.0
10-2-6414-00 HOLIDAY	2,461.09	28,824.31	76,017.00	47,192.69	37.9
10-2-6414-01 VACATION	.00	.00	44,058.00	44,058.00	.0
10-2-6414-02 FUNERAL LEAVE	207.60	3,002.28	.00	(3,002.28)	.0
10-2-6415-00 SICK OT	5,597.26	77,241.36	88,200.00	10,958.64	87.6
10-2-6415-01 SICK LEAVE REDEMPTION	.00	.00	13,000.00	13,000.00	.0
10-2-6416-01 FIRE	3,313.93	51,461.43	100,827.00	49,365.57	51.0
10-2-6416-02 AMBULANCE	13,927.00	91,888.35	86,520.00	(5,368.35)	106.2
10-2-6416-04 TECH RESCUE	.00	18,301.61	34,760.00	16,458.39	52.7
10-2-6416-05 TRAINING	205.12	35,313.28	109,201.00	73,887.72	32.3
10-2-6416-06 OTHER	1,216.84	52,246.54	76,000.00	23,753.46	68.8
10-2-6416-07 AMBULANCE STAND-BY	3,386.25	18,539.51	12,000.00	(6,539.51)	154.5
10-2-6417-00 FLSA	6,991.80	58,672.50	116,565.00	57,892.50	50.3
10-2-6421-00 RETIREMENT - PUBLIC SAFETY	38,933.65	356,222.81	663,205.00	306,982.19	53.7
10-2-6421-01 PEHP PLAN - PUBLIC SAFETY	3,365.73	30,445.82	52,300.00	21,854.18	58.2
10-2-6422-00 WORKERS' COMPENSATION	51.43	45,954.81	86,520.00	40,565.19	53.1
10-2-6423-00 LIFE INSURANCE	3,588.84	10,766.52	18,128.00	7,361.48	59.4
10-2-6424-00 HEALTH INSURANCE	36,115.18	336,668.52	688,258.00	351,589.48	48.9
10-2-6424-03 OCCUPATIONAL HEALTHCARE	83.00	9,388.23	47,195.00	37,806.77	19.9
10-2-6426-00 LONG TERM DISABILITY	1,457.16	13,066.37	21,929.00	8,862.63	59.6
10-2-6430-00 MEDICARE	3,006.77	28,857.55	51,905.00	23,047.45	55.6
10-2-6430-01 DEFINED CONTRIBUTION	9,181.66	96,901.71	132,600.00	35,698.29	73.1
10-2-6430-02 OREGON PAID LEAVE	806.54	7,639.59	14,500.00	6,860.41	52.7
10-2-6531-00 PAYROLL EXPENSES / SS	.80	228.03	9,600.00	9,371.97	2.4
TOTAL PUBLIC SAFETY - PERSONAL SRVCS	313,030.67	2,999,148.11	5,446,208.00	2,447,059.89	55.1

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - MATERIALS</u>					
10-3-6434-00	.00	90,224.64	94,046.00	3,821.36	95.9
10-3-6435-00	.00	4,852.17	6,000.00	1,147.83	80.9
10-3-6436-00	90.00	26,775.00	35,276.00	8,501.00	75.9
10-3-6441-00	2,486.47	19,701.44	32,350.00	12,648.56	60.9
10-3-6441-01	320.04	1,307.62	1,600.00	292.38	81.7
10-3-6441-02	.00	695.70	.00	(695.70)	.0
10-3-6442-00	332.07	1,972.72	3,600.00	1,627.28	54.8
10-3-6443-00	248.94	1,849.69	4,000.00	2,150.31	46.2
10-3-6445-01	188.86	1,626.23	1,600.00	(26.23)	101.6
10-3-6446-00	3,374.34	47,271.59	75,000.00	27,728.41	63.0
10-3-6451-00	414.46	10,585.63	15,700.00	5,114.37	67.4
10-3-6453-00	5,975.15	30,351.97	42,500.00	12,148.03	71.4
10-3-6453-01	456.58	504.24	3,000.00	2,495.76	16.8
10-3-6454-00	463.00	2,280.40	4,600.00	2,319.60	49.6
10-3-6457-02	158.16	1,105.60	1,250.00	144.40	88.5
10-3-6457-03	1,621.27	3,714.97	6,100.00	2,385.03	60.9
10-3-6457-04	79.31	6,346.49	14,334.00	7,987.51	44.3
10-3-6457-05	973.13	4,720.63	11,266.00	6,545.37	41.9
10-3-6459-00	31,392.95	155,654.01	191,218.00	35,563.99	81.4
10-3-6461-00	.00	21,830.00	22,910.00	1,080.00	95.3
10-3-6462-00	1,315.50	11,463.00	72,800.00	61,337.00	15.8
10-3-6462-01	19,887.55	114,852.08	166,072.00	51,219.92	69.2
10-3-6464-00	201.45	2,455.63	4,500.00	2,044.37	54.6
10-3-6465-00	1,517.67	10,283.96	16,500.00	6,216.04	62.3
10-3-6466-00	1,141.37	9,343.09	14,500.00	5,156.91	64.4
10-3-6467-00	2,318.23	15,082.34	18,028.00	2,945.66	83.7
10-3-6468-00	283.28	2,549.52	4,000.00	1,450.48	63.7
10-3-6469-00	345.79	4,961.00	6,780.00	1,819.00	73.2
10-3-6477-00	.00	6,281.00	6,275.00	(6.00)	100.1
10-3-6479-00	.00	2,879.00	1,775.00	(1,104.00)	162.2
10-3-6480-00	4,500.00	7,500.00	22,000.00	14,500.00	34.1
10-3-6481-00	672.00	7,182.00	11,000.00	3,818.00	65.3
10-3-6482-00	3,518.54	60,073.84	95,000.00	34,926.16	63.2
10-3-6482-01	3,955.20	7,906.22	10,560.00	2,653.78	74.9
10-3-6483-00	.00	297.00	1,500.00	1,203.00	19.8
10-3-6485-00	580.14	5,752.87	32,935.00	27,182.13	17.5
10-3-6485-01	282.10	18,668.60	31,600.00	12,931.40	59.1
10-3-6486-00	.00	11,922.43	16,400.00	4,477.57	72.7
10-3-6486-01	.00	5,987.08	25,500.00	19,512.92	23.5
10-3-6487-00	5,462.00	9,680.60	19,855.00	10,174.40	48.8
10-3-6491-00	19.17	12,896.17	325,000.00	312,103.83	4.0
10-3-6495-00	190.73	2,547.39	6,900.00	4,352.61	36.9
10-3-6497-00	.00	790.00	2,800.00	2,010.00	28.2
10-3-6502-00	2,800.00	2,800.00	3,200.00	400.00	87.5
10-3-6503-00	450.00	1,406.00	10,500.00	9,094.00	13.4
10-3-6507-00	10,072.78	41,168.58	92,650.00	51,481.42	44.4
10-3-6508-00	.00	3,246.89	5,400.00	2,153.11	60.1
10-3-6509-00	33,000.00	33,000.00	33,000.00	.00	100.0
10-3-6510-00	366.00	7,921.88	17,154.00	9,232.12	46.2
10-3-6510-01	159.88	5,482.04	7,000.00	1,517.96	78.3
10-3-6511-00	134.96	2,449.96	3,500.00	1,050.04	70.0
10-3-6512-00	207.93	1,123.89	2,372.00	1,248.11	47.4

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-3-6513-00 MISCELLANEOUS EXPENSE	.00	2,508.94	7,550.00	5,041.06	33.2
10-3-6520-00 911 SERVICES	4,764.00	42,876.00	59,000.00	16,124.00	72.7
TOTAL PUBLIC SAFETY - MATERIALS	146,721.00	908,709.74	1,719,956.00	811,246.26	52.8
CAPITAL OUTLAY					
10-4-6533-00 FIREFIGHTING EQUIPMENT	1,618.58	88,828.78	102,230.00	13,401.22	86.9
10-4-6533-01 OFFICE EQUIPMENT	.00	3,935.74	4,000.00	64.26	98.4
10-4-6533-05 RADIO EQUIPMENT	.00	5,729.99	6,875.00	1,145.01	83.4
10-4-6533-06 FIRE TRAINING EQUIPMENT	.00	33,661.00	36,750.00	3,089.00	91.6
TOTAL CAPITAL OUTLAY	1,618.58	132,155.51	149,855.00	17,699.49	88.2
OTHER & TRANSFERS					
10-6-7002-00 DUE TO FF EQUIP & SUPP	.00	.00	57,000.00	57,000.00	.0
10-6-7003-00 DUE TO BLDG RESERVE FUND	.00	.00	42,500.00	42,500.00	.0
10-6-7004-00 DUE TO EQUIPMENT RESERVE	.00	.00	419,000.00	419,000.00	.0
10-6-7007-00 DUE TO STACKER BUTTE	.00	.00	2,350.00	2,350.00	.0
10-6-7009-00 DUE TO RETIREMENT LIABILITY	.00	.00	40,600.00	40,600.00	.0
TOTAL OTHER & TRANSFERS	.00	.00	561,450.00	561,450.00	.0
CONTINGENCY					
10-7-8000-00 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
TOTAL CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
UNAPPROPRIATED FUND BALANCE					
10-8-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	2,058,322.00	2,058,322.00	.0
TOTAL UNAPPROPRIATED FUND BALANCE	.00	.00	2,058,322.00	2,058,322.00	.0
TOTAL FUND EXPENDITURES	570,212.11	4,979,184.39	11,346,399.00	6,367,214.61	43.9
NET REVENUE OVER EXPENDITURES	(309,592.68)	5,977,360.68	.00	(5,977,360.68)	.0

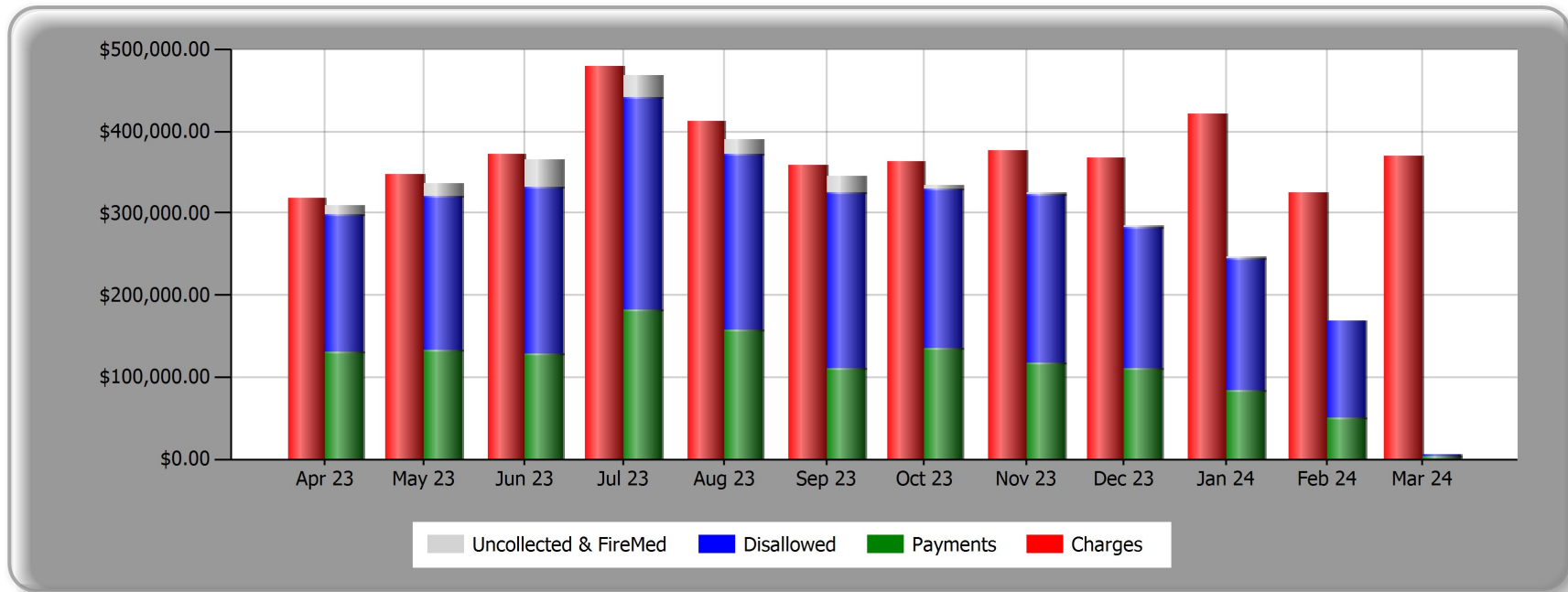
**Mid-Columbia Fire & Rescue
ANNUAL COLLECTION STATISTICS**

Date Of Service	04/01/23
Date Of Service	03/31/24
Invoices	0
Company	Mid-Columbia Fire & Rescue

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Apr 23	175	319,840.93	-130,216.25	41 %	-993.93	0 %	-168,398.92	53 %	-10,235.55	3 %	9,996.28	3 %
May 23	199	348,155.86	-132,772.16	38 %	-2,153.25	1 %	-187,301.17	54 %	-15,233.53	4 %	10,695.75	3 %
Jun 23	206	372,998.27	-128,015.71	34 %	-475.00	0 %	-204,301.61	55 %	-32,932.86	9 %	7,273.09	2 %
Jul 23	245	480,809.02	-182,723.59	38 %	-2,818.22	1 %	-258,900.99	54 %	-24,590.00	5 %	11,776.22	2 %
Aug 23	213	411,904.15	-157,260.42	38 %	-1,347.97	0 %	-216,371.80	53 %	-15,370.32	4 %	21,553.64	5 %
Sep 23	202	358,096.79	-111,776.60	31 %	-3,118.65	1 %	-213,479.23	60 %	-16,621.60	5 %	13,100.71	4 %
Oct 23	193	363,001.34	-134,474.90	37 %	-665.31	0 %	-196,608.73	54 %	-2,143.72	1 %	29,108.68	8 %
Nov 23	201	376,538.62	-117,820.14	31 %	-879.53	0 %	-206,539.79	55 %	-1.06	0 %	51,298.10	14 %
Dec 23	182	369,206.95	-110,527.82	30 %	-1,422.69	0 %	-172,893.04	47 %	0.00	0 %	84,363.40	23 %
Jan 24	220	422,007.66	-83,702.04	20 %	-138.38	0 %	-160,882.87	38 %	-1,863.70	0 %	175,420.67	42 %
Feb 24	171	325,594.97	-49,758.91	15 %	0.00	0 %	-118,337.62	36 %	0.00	0 %	157,498.44	48 %
Mar 24	192	370,949.95	-2,781.63	1 %	0.00	0 %	-2,092.23	1 %	0.00	0 %	366,076.09	99 %

2,399 4,519,104.51 -1,341,830.17 -14,012.93 -2,106,108.00 -118,992.34 938,161.07

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



MCFR INFORMATION SHEET

DATE: April 15, 2024

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Fire Chief's Report

ASA UPDATE PROCESS: MCFR Staff completed review of the draft ASA Ordinance and Plan. Both documents were additionally forwarded to Board members for their review as well. Input has been forwarded to Wasco County EOC Manager Sheridan McClellan. The plan is currently under review and revision by the County.

GROUND EMERGENCY TRANSPORT (GEMT) FFS PROGRAM: OHA was informed by the Office of Financial Services that "there has been a change to the match rates for the Affordable Care Act (ACA) population and some updates to the payment calculations for the GEMT FFS SFY 2023 supplemental payment program need to be made. OHA was notified by CMS that the match rate for the ACA M1/M3 populations are not eligible for the 90/10 match and need to be paid at regular Federal Medical Assistance Percentage (FMAP). Prior to submitting any payments to the providers, OHA will need to use the updated match rates to recalculate the leverage match request and coordinate with the providers to submit the appropriate match amounts. In doing so, OHA has instructed participating agencies to hold off on signing any contracts or sending any payments as they will be changing.

OREGON GEMT CCO PROGRAM: OHA has confirmed the leverage amount and admin fee for the second half of CY 2023 based on paid qualified encounters from July 1 through December 31, 2023. The non-federal portion or leverage money amounted to \$22,864.54, and the admin fee amounted to \$4,572.91. Remittance has been forwarded to OHA in order to receive reimbursement from the CCO's for the period July 1, to December 31, 2023.

STACKER BUTTE LEASE PROJECT: ODOT recently signed the agreement to extend their sublease for a consecutive 20-year period. I am awaiting final approval and signature from the USFS on their utility agreement. I have been in contact with Blue Mountain Networks, Klickitat County and WSDOT who have each informed me of their intention to move forward with signing the Stacker Butte sublease.

WILDLAND RISK REDUCTION/MITIGATION PROGRAM: DC Beckner continues to make significant progress in preparing for the upcoming wildland season. He has informed me that we currently have four of the six positions filled for Crew 24 and our fuels mitigation program continues to gain in popularity. The District will be partnering with the Library District to organize a community meeting geared toward promoting our fuels mitigation and defensible space program. We will let you know when this has been scheduled.

GROUND AMBULANCE DATA COLLECTION SYSTEM (GADCS): Remains in process.

BUDGET PROCESS - FY 2024-25: The FY 2024-25 budget document is in the process of being compiled for the upcoming budget committee meeting scheduled for Tuesday, May 21,

2024. The public notice for the budget committee meeting will be posted in The Dalles Chronicle on April 24, 2024.

PETERSBURG RURAL FIRE PROTECTION ASSOCIATION (RFPA): A draft coop agreement between Wasco County Fire Defense Board agencies, Petersburg and Shaniko-Bakeoven RFPA has been completed and is currently under review by Staff. Once review is complete, the draft agreement will be forwarded to MCFR legal counsel for review and input and subsequently to ODF (Don Tschida) for his review and input. Once complete, the final agreement will be forwarded to all coop partners for their consideration.

PARAMEDIC PROGRAM: FF/EMT Tanner Fletcher, EMT O'Brian Daly, FF Cameron Crowley and AFF Nicole Clark have been accepted into the paramedic program and are either in the process of enrolling or have been enrolled in the school's paramedic curriculum as students. FF/EMT Collin Matthias and EMT Austin Morris continue their Advanced EMT (AEMT) training through Idaho Medical Academy located in Boise ID. We look forward to watching them succeed and ultimately receiving their respective EMS licenses.

BANK TRANSITION: Systems Design, City Finance and District Staff continue to collaborate on working to resolve the random EFT deposits that continue to occur in the Umpqua checking account. Once we have been assured that no further deposits are occurring, the account will be closed.

FIVE COUNTY MA AGREEMENT: Wasco, Hood River, Sherman, and Klickitat Counties have all signed the agreement. Once we receive a completed signature page from Skamania County, this project will be close to completion.

WASCO COUNTY FIRE DEFENSE BOARD MA AGREEMENT: I am attempting to complete this project by Adobe e-signature. Sometimes technology can be your friend and sometimes not. If I am unable to obtain necessary signatures through this process, it will have to be completed the old-fashioned way at the upcoming Fire Defense Board meeting.

FIRE DISTRICT AWARDS BANQUET: Saturday, May 18, 2024. The Dalles Civic Auditorium. Social hour starting at 5:00 p.m. Dinner commences at 6:00 p.m. Remember to RSVP to Stephanie. Please mark your calendar if you have not already done so.

DC COLEMAN RETIREMENT: Saturday April 13, 2024 from 1:00 p.m. to 4:00 p.m. at the Bargeway Pub. Awards ceremony at 3:00 p.m. Please come, reminisce, and bring your best story.

DC COLE: Please welcome DC Adam Cole as the newest addition to our administrative staff. As MCFR's new training officer, he has hit the ground running with a full commitment to meeting the vision and mission of the Fire District. Congratulations Chief Cole and we look forward to watching you grow in your new position.

911 STATISTICS:

911 STATISTICS				
MARCH 2024			YEAR-TO-DATE	
AGENCY	CALLS	PERCENT	CALLS	PERCENT
MCFR	320	13%	959	14%
TDPD	1511	60%	4071	57%
WCSO	682	27%	1937	28%
TOTAL	2513	100%	6967	100%

RECOMMENDATION/ACTION: Staff update.

Assistant Fire Chief- Board Report

David Jensen, Assistant Fire Chief

March 2024

Major Topics for March 2024

- Staffing

- Dual Role- 22 of 24 currently filled. (1 candidate in background process)**

- Of the 24 Dual-Role positions, currently 2 Firefighter/Paramedic positions are open. We have sent a letter to the Civil Service Commission to notify them we will be using the same process for hiring in compliance with Civil Service Rules, but we are switching to a new vendor. Neighboring agencies have had more success using National Testing Network and so we are transitioning to a 1-year contract to see if we can achieve better application and recruiting results.

- Single-Role EMS- 4 of 6 currently filled. (Unchanged)**

- All EMT positions are filled.
 - Two of our Paramedic single-role positions are open.

- Single-Role Wildland- (4 of 6 positions filled)**

- Recruitment efforts have now begun for Wildland Season 2024 with successful interviews in February. Chief Beckner is still recruiting to fill the last two positions for the crew this season. These positions will begin April 15th.

- Apprentices- All Apprentice Positions are Filled 5 of 6 budgeted (not currently recruiting)**

- Five Apprentice positions are filled and are working as qualified firefighters.

- Administration- 6 of 6 positions filled. (Unchanged)**

- All Administrative positions are filled.
 - Chief Coleman retired at the end of March 2024. Lt. Adam Cole was promoted to serve as Division Chief assigned to the Training Division.

- **Budget Preparation**

Preparation of the FY 24-25 budget is well underway. Final details are being analyzed and the final presentations are being developed. This took the majority of time and was the paramount project in March and early April.

- **Standards of Cover Update (Status Quo)**

The SOC Project has been slow this month due to my concentration on budget preparation. By the end of March, much of the heavy work will be completed and much

less time will be required to complete changes and update reports. At that point I will be heavily concentrating on the SOC project.

- **Dispatch CAD (Computer Automated Dispatching)**

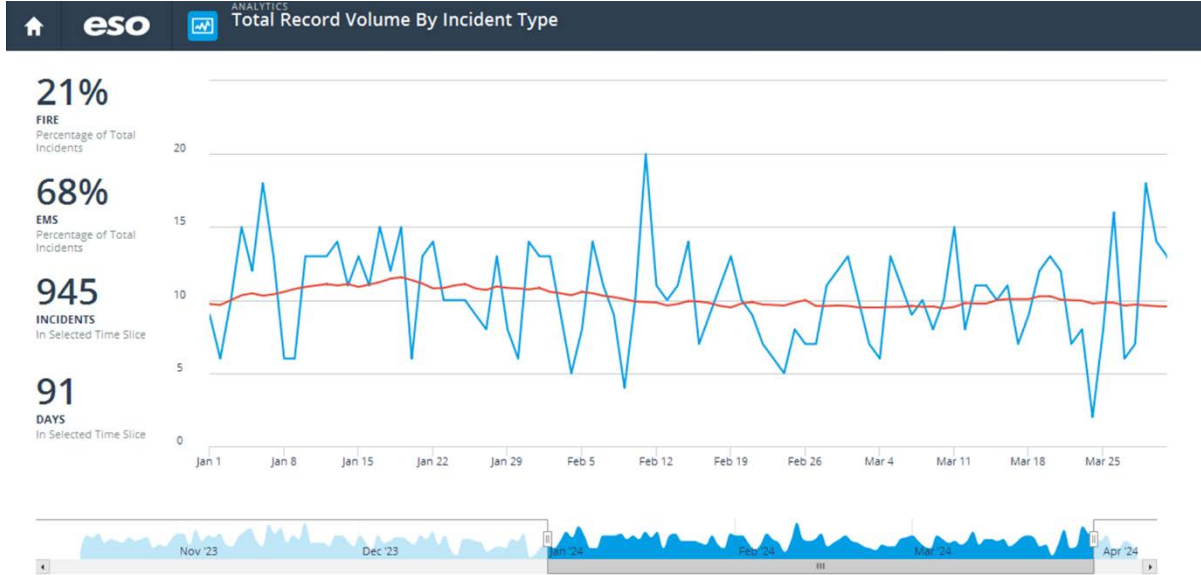
Lastly, I was involved in a Cad RFP Meeting on March 11th, organized by Krista Silver (Dispatch Manager), to discuss the Request for Proposal process and ensure that our operational needs are met efficiently. We are in the review process of three RFP submissions and we hope to make a decision and have a contract in place by the end of May.

- **Other ongoing projects/engagements:**

- Updating Standards of Cover
- Continuity of Operations Plan
- Managing Day-to-Day operations
- Conducting Daily Briefings at both Station 1 and Station 2 each morning to enhance communication.
- Reviewing response and productivity metrics to ensure forward progression.
- Reviewing evaluations on probationary firefighters and coaching probationary officers.
- Two training sessions with James Rowan (our organizational leadership coach)
- Review evaluations for probationary employees.
- Dispatch meetings to complete the CAD RFP project with the County and City.
- Monitoring operational budget and the grant funded lines we have currently operating.
- Bonneville Power Celilo Converter Station Drill
- Continued work to implement PACE (electronic timesheet) program

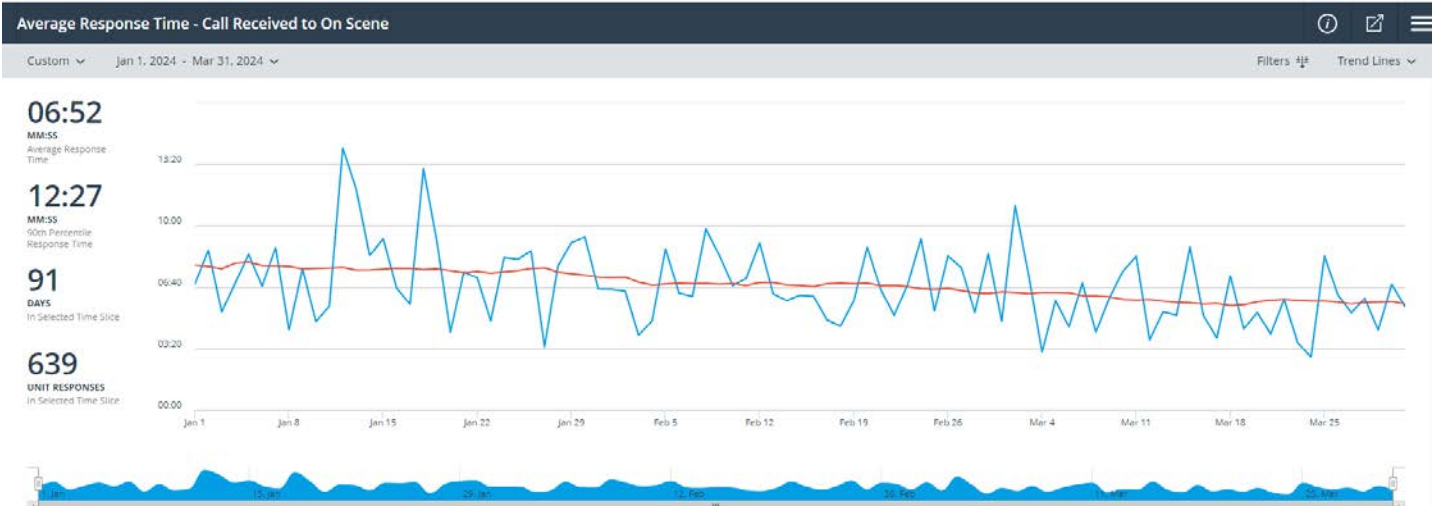
- **Response Statistics:**

January through March 2024 Calls by Type



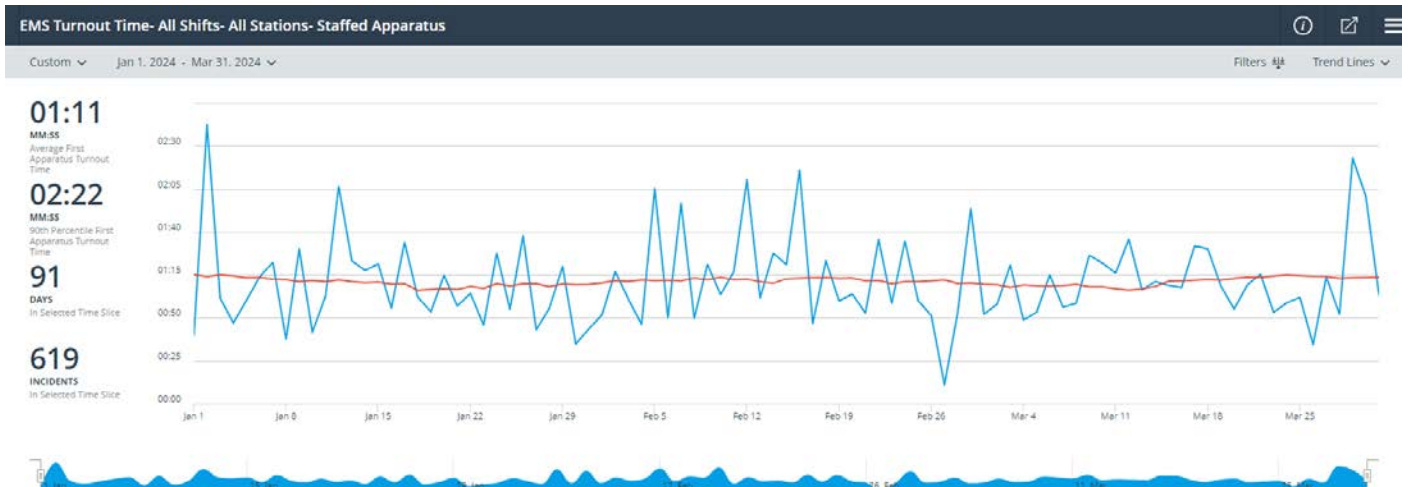
Counts																
Week Ending	1/7/24	1/14/24	1/21/24	1/28/24	2/4/24	2/11/24	2/18/24	2/25/24	3/3/24	3/10/24	3/17/24	3/24/24	3/31/24	Total		
(10) Fire, other						1		2		2				5		
(11) Structure Fire	2			1	1		1	1						6		
(12) Fire in mobile property used as a fixed structure			1	1				1		1				4		
(13) Mobile property (vehicle) fire					1		1		1	1	1			6		
(14) Natural vegetation fire									1				1	2		
(15) Outside rubbish fire								1					2	3		
(25) Excessive heat, scorch burns with no ignitor		1		1		1								3		
(30) Rescue, emergency medical call (EMS), othe	1	11	6	2	5	8	9	5	9		8	2	7	73		
(31) Medical assist	1	2		2	1	5		1		1	1	1		15		
(32) Emergency medical service (EMS) incident	55	35	49	45	46	45	39	31	38	49	40	35	49	556		
(35) Extrication, rescue						1								1		
(40) Flammable gas or liquid condition, other						2								2		
(41) Combustible/flammable spills & leaks									1					1		
(42) Chemical release, reaction, or toxic condition	1		1											2		
(44) Electrical wiring/equipment problem			1			1		1						3		
(46) Accident, potential accident									1					1		
(50) Service call, other						1	4	3						8		
(51) Person in distress	1												1	2		
(52) Water problem			2											2		
(55) Public service assistance	4	5		4	3	6	4		3	1	7	1	3	41		
(56) Unauthorized burning					1						1	1	1	4		
(60) Good intent call, other	2		2			1	2	1		1	1			10		
(61) Dispatched and canceled en route	2	6	8	2			2	3	2	3	2	4	6	40		
(62) Wrong location, no emergency found	1	3		3	2	2		1	1		1		2	16		
(63) Controlled burning	1					1				2	1			5		
(67) HazMat release investigation w/no HazMat	1	1												2		
(70) False alarm and false call, other		2			1		1	1	2		1	1		9		
(73) System or detector malfunction	1	1	2				1		2					7		
(74) Unintentional system/detector operation (no fire)	1	2			1				1	1			1	7		
(91) Citizen complaint		1				1			1					3		
NULL	9	6	13	13	5	1	9	6	4	5	9	13	13	106		
Total	83	76	85	74	68	76	73	58	67	67	73	63	82	945		

January through March 2024 Response Performance



January through March 2024 Turnout Time Performance

EMS District Total



January through March 2024 Turnout Time Performance

Fire/Other District Total



Board Report

Josh Beckner, Division Chief
March 2024

March was a busy month; numerous projects are in process. Wildland Mitigation projects will kick off for the season April 15th. We have a public education event at the library scheduled for April 15th at 5:30 pm in coordination with the Oregon State Fire Marshal. Fleet maintenance and vehicle maintenance has seen an increase in workload due to preventative maintenance projects being completed. EMS inventory and purchasing will be a focus for April and May. We continue to monitor OSHA updates regarding the Fire Service and will establish workplans to complete any updates that may need attention.

Programs

Advertising and Hiring

- Single Role Paramedic is still open, we are transitioning back to the National Testing Network for testing Firefighter/Paramedic's as there has been an increase in applicants through that program regionally. We are encouraged that this will increase our pool of candidates that want to work for MCFR.

Facility Maintenance

- Browns Roofing is working on a plan to address damage to Station 1 after the last few winter storms.
- Planning for routine vehicle maintenance in 2024.
- Various projects, maintenance and repairs are in the planning process.
- Generators started their annual service in March, some repairs are needed and then they will be wrapped up.

Wildland Program

- CWRR Program for Defensible Space projects is ongoing.
- Firewise Community in the Chenoweth area is moving forward.
- We should hear about the regional USFS CWDG Grant in May.
- NOFO Department of Interior has a mobile Water Supply Grant open for Engines and Tenders via the Infrastructure Investment and Jobs Act.
- Planning for roadway address sign installs with Crew 24 and DC Wood.

PPE/SCBA/Equipment

- Our in-house technicians have been making considerable progress on getting our SCBA maintenance and repairs done. We are almost caught back up, thanks to FF/PM Debozy.
- The majority of our structural firefighting coats, pants and helmets have now been entered into our inventory system. Regular routine replacement will be addressed in the 24-25 Budget.

UAS Program

- We have found the software we will utilize for data, maintenance, and operational tracking. This will likely begin in the next fiscal year.
- I've completed and passed the Program Management Course UAS-210 at CGCC.
- Next steps will be integration into regular operations and training over the next 1-3 months.

Meetings/Training/Safety/Other

- Meeting with OSFM regarding CWDG-Community Wildfire Defense Grant
- Meeting with OSFM on Wildland Preparedness Grant
- Meetings with ODF/USFS
- Assist DC Coleman/DC Cole with Apparatus Operator and Firefighter training and testing.
- Various Staff Meetings and Weekly Planning Meetings
- Coaching and Strategy Sessions with James Rowan
- CGCC Meetings & Training regarding UAS Program
- Mid-Columbia Fire Chiefs Meeting
- Board of Directors Meeting

Emergency Response /Staffing/ Fire Investigations

- All Calls – 2
- Motor Vehicle Accidents – 1
- Fire Response – 2
- Fire Investigation – 0
- Duty Officer – 8 Days in March

Prevention Division- Board Report

Jay Wood, Division Chief

March 2024

The district had two (2) hostile fires in March 2024. There was a “cold” fire that was discovered by the occupant after returning home. The occupant opened the door to find the unit filled with smoke without heat. The occupant discovered that a fire had started and self-extinguished. They reported this to their property management company who called for us to evaluate for damage and extension. It was found that a box had been placed too close to a wall heater that the occupant assumed was not operating or would operate. Damage to the structure was limited to cleaning products residue and smoke. Damage to contents was minimal as the box contained cleaning materials. The other fire was a vehicle fire that started from a backfire. The vehicle had been sitting for a couple of years and had been recently started and ran. After some time, the vehicle was shut off and restarted when the backfire occurred. Damage was around \$2,000 and the vehicle was a total loss. Values at risk in March were \$200,000 with a loss of \$2,000.

Shift personnel completed 84% of their Engine Company Inspections for March. The number one issue found in most inspections was lapsed inspections of fire extinguishers. This is a common issue within the last few years due to largest local inspection company having a lack of staffing and changing hands. The missed March inspections will be completed in April along with the April assignments. The Engine Company Inspections include Business (B) Occupancies (Doctor Office, Attorney Office, etc.) and Mercantile (M) where goods are sold. These are lower levels of risk and are effectively completed by the Engine Company.

Community Risk Reduction [Prevention, Public Education, Code Enforcement]

- **Site Team**

There were two meetings in March. Projects included a 14-lot subdivision requiring review for water supply hydrants as well as fire apparatus access. There were four minor partition applications with little impact on MCFR other than smaller lots and housing units potentially being closer together. The other proposal was a commercial spec building on the west side of The Dalles. It seems that the winter lull has eased, and projects are starting to materialize.

- **Team Teaching**

Mid-Columbia Fire Prevention Co-Op conducted Team Teaching, educating 1st and 2nd Grade Students across Hood River, Wasco and Sherman Counties in Fire Safety Education. This includes Don't Play with Matches (lighters, etc.), Don't Play with Fireworks, Campfire Safety, Use of 911, Home Escape Planning. Sparky and I attended several schools in The Dalles as well as Hood River County. This took place over a three-week period in March. Unfortunately, Sparky had a veterinarian appointment for the South Wasco and Sherman County Schools.

- Along with Chief Palmer, attended The Dalles City Council Meeting to give input on a potential Personal Use Fireworks Ban for 2024. In the end, a ban was not put into place and the council will revisit doing so should the need arise.

- As part of the Wasco County Natural Hazard Mitigation Plan (NHMP) Rewrite, Wasco County Planning (host of the NHMP) hosted a Disaster Movie Marathon. Myself and DC Beckner attended in the afternoon to talk about Fire Prevention and Wildfire Risk Reduction.

Meetings/Training/Safety/Other:

- Met with First Due Size Up for an annual review.
- Various Staff Meetings and Weekly Planning Meetings.
- Coaching and Strategy Session with James Rowan.
- Get Ready Preparedness Event planning meeting was postponed for March
- Completed review of the new Amerities Safety Plan
- Attended the Mid-Columbia Fire Chief's Meeting (annual Wildfire planning meeting)
- Completed Accreditation reviews for Juniper Flat Fire and Wamic Fire and EMS

Emergency Responses/Station Staffing/Fire Investigations:

- Fire Investigations – None requested or needed!
- All Calls – 1, 9 total for the district.
- EMS/Motor Vehicle Accident Response – 0
- Fire Response – 1
- Duty Officer – 8 days

Training Division- Board Report

Fred Coleman, Division Chief

March 2024

“Gold” as requested by Director Bailey

Career Training:

- SCBA masking drills
- Hose handling skills
- Ground ladders
- Multi-Company Drills
- All Hands Fire Drill
- EMS
- Pediatric Transport
- Ambulance Safety
- At Risk Population

Major projects and completion status:

- Probationary training and testing for Recruit classes, 2023-01, 2023-02, 2023-02E,
- Career officer development course-in progress, ¾ complete
- Working on training for dispatchers- ongoing
- Apprenticeship Program- ongoing.
- Planning for the 48-hour Paramedic Refresher Course **Complete**
- Planning for Irons in the Fire Conference 2024- ½ complete
- Planning for the CGTA Wildland Academy 2024- **Complete**
- Planning for the CGTA wildland courses hosted at MCFR- ½ Completed
- Working on Paramedic education for our EMT's- ¼ completed
- Working with my replacement -on going

- **Meetings/ Training/ District Representation**

- March 11th Case Reviews 1000
- March 13th All Hands Fire Drill 0830
- March 14th Staff Meeting 1500
- March 14th Chief Training 1530
- March 16th S-131 0800-1800
- March 18th Board Meeting 1730
- March 19th – March 29th Train DC Cole 0800
- March Overdose task force 1000
- March 20th CGTA Meeting 1000
- March 22nd JATC Sub-Committee meeting 0830
- March 23rd CGTA Live Fire Exercise 0830
- March 28th Staff Meeting 1500
- March 28th Chief Training
- March 29th Last day

Emergency Response and Station Staffing

- All Calls- Rescue Response-
- EMS Response - Duty Chief Days This month 4
- MVA Response -
- Fire Response –

Current Volunteer Levels and Status:

Current 2023 Volunteers		
Position/ Qualification	Number	Volunteers
Instructor	2	Fred Coleman, Marc Crain
Support	2	Christina Buck (Medical Leave) Mark Bryan
Chaplain	2	Marilyn Roth, Paul Boehlke
Total Volunteers	5	

Training Totals

In total Since July 2020, we have completed the following training at MCFR:

- 1 12-week Apprenticeship FF I ,FF II Academy
- 9 Career Dual Role Academies
- 2 NFPA Driver
- 8 Career Single Role EMS Orientations
- 1 Career Single Role Wildland Academy

4 Volunteer Structure Academies with CGTA
5 Wildland Academy S-130, S-190 Field Day With CGTA
2 S-290 Intermediate Wildland Fire Behavior with CGTA 22 students
3 S-230/S-231 Crew/Engine Boss 49 Students
2 S-215 Wildland Urban Interface FF 43 students
1 S-219 Firing Operations 28 students
4 +1 S-131 Wildland Firefighter type I
1 FI 210 Wildland investigation class
1 S-330 Strike Team Task Force Leader
120 Students for Nozzle Forward Class
40 students Irons Ready Forcible Entry
20 students Fire Ground Survival
80 students Art of Reading Smoke
1 Fire Officer I class 8 students.
2 Structure Firefighter II Academy 11 students
1 NFPA Fire & Emergency Services Instructor I- 8 Students
2 NFPA Ropes I & II – 32 Students total

And we have certified the following:

1 Fire Officer I
5 NFPA Fire & Emergency Services Instructor I
3 NFPA Fire & Emergency Services Instructor II
4 DPSST Live Fire Instructor
4 DPSST Live Fire instructor in charge
12 NFPA Driver
13 Vol FF I Structure
6 Vol FF II Structure
9 Career FF 1
4 Career FF II Structure
75 Career/Vol Wildland FF type II
54 Career/Vol Wildland FF type I

4 Engine Boss

21 Career Apparatus Operator Eng., Water Tender, Wildland Type's III, VI

21 Aerial Operators

20 NFPA Ropes I & II

8 NFPA Common Passenger vehicle awareness level

8 NFPA Common Passenger Vehicle Operations Level

8 NFPA Common Passenger Vehicle Technician Level

Bold = Additions for the reporting month.

G-7.1: Continuity of operations for the Fire District is maintained through emergency operations and succession planning.			
OBJECTIVE:	ASSIGNED	STATUS	COMMENTS
PO-7.1: Maintain and update a standards of cover plan based on changes to occur within the Fire District.	Jensen	60%	The SOC is currently in the process of being updated and redrafted to match the standard format and contents of the Center for Public Safety Excellence. During this quarter we will be completing our community expectations survey and staffing needs assessment.
PO-7.2: Develop a continuity of operations plan.	Jensen	25%	Preliminary research and scope for this plan is complete and the first draft is in progress. This project will follow the completion of the SOC.
PO-7.3: Establish an administrative staff succession plan for anticipated retirements.	Palmer	100%	As of December 1, 2022, the succession plan is complete and is implemented.
PO-7.4: Develop an officer training plan to prepare employees for promotional opportunities.	Cole/Jensen	90%	This is an ongoing process, we are currently offering all classes and educational needs to have the ability to promote within the District.

MCFR INFORMATION SHEET

DATE: April 15th, 2024

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Surplus Property

SYNOPSIS: The Fire District desires to declare certain items noted on the attached list as surplus property.

BACKGROUND: The Fire District has accumulated property awaiting surplus. Property of this nature is taken out of service and placed into storage for one of the following reasons:

1. The property/equipment has exceeded its life expectancy and/or is no longer of use to the Fire District.
2. The property/equipment has failed a required test and/or has been damaged beyond repair.
3. The property/equipment is too expensive to maintain.

Once approved for surplus, the property will be discarded, sold or donated in accordance with Board Policy Chapter 6, Section 6.1 (B) "Disposal of Surplus Property".

BUDGET IMPLICATION: None

RECOMMENDATION/ACTION: Motion to declare items noted on Exhibit "A".

EXHIBIT "A"			
ITEM	MODEL	INVENTORY/SERIAL #	DISPOSITION
MiTel/ShoreTel Phone System	Various	Various	System replaced
HP Printer LaserJet Pro	400MFP-N425db	CNF8GDYD19	No Longer Needed
Dell Monitor	CN-OT6116	116102	No Longer Needed
HP Monitor	HP2311x	None	No Longer Needed

CTL Monitor	LP2001	CT-212LX600101	No Longer Needed
HP Toner Cartridge	HP-78A	None	No Longer Needed
HP Toner Cartridge	HP-85A	None	No Longer Needed
HP LaserJet Printer	1536dnfM FP	CNF85F7DHL2	No Longer Needed
Sony Analog AM/FM Cassette Radio	CFS-B15	1745416	No Longer Needed
Analog Phones (9)	Various	Various	No Longer Needed
Box of Ethernet/CAT5 Cables	N/A	None	No Longer Needed
HP LaserJet Printer	P1102w	VND3N56560	No Longer Needed
Box Misc Cables (2 Boxes)	N/A	None	No Longer Needed
10-Kitchen Chairs	Chair	N/A	Upgraded to more comfortable chair
1 Roll work out room mat and a scrap piece	Floor mat	N/A	Extra mat, not needed