

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Training Room, Station 1
1400 West 8th Street, The Dalles, Oregon
June 18, 2012

1. ROLL CALL / AGENDA CHANGES

Board President Tom Ashmore called the June 18, 2012 meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

Directors present: Harry Larsen, Charles Rosebraugh, Tom Ashmore and Robin Miles.

Excused: Dick Schaffeld

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dan Hammel, Division Chief; Dana Woods, Office Specialist; Jane Herman, Administrative Assistant; Fred Coleman, Captain, Eric Blumenthal, Engineer; Walt Denstedt, Engineer; Erik Wright, Firefighter; Austin Fisk, Paramedic Intern/Volunteer, and Chester and Debra Cable, Volunteers.

Others: Guests of Erik Wright and Debra Cable.

Agenda Change: Chief Palmer distributed an updated information packet regarding Resolution 2012-09-A Resolution amending the MCFR qualified retirement plan.

2. MINUTES

Director Rosebraugh moved to approve the minutes of the May 21, 2012 meeting as presented. Director Larsen seconded. The motion passed with all voting yes.

3. PUBLIC COMMENT

None.

4. **RETIREMENT AWARD - CAPTAIN BILL WOLFE**

Mid-Columbia Fire and Rescue is honoring Captain Bill Wolfe for his 37 years of dedicated service to the fire service as well as The Dalles Community. Captain Wolfe was unable to attend the presentation and Engineer Eric Blumenthal accepted the award on his behalf.

5. **SWEARING IN OF NEW MEMBERS**

Two new people are being sworn into the MCFR family. They are Erik Wright, career firefighter and Debra Cable support volunteer. Chief Palmer conducted the swearing in and at the conclusion presented them with their District badges which were placed on their uniform shirts by family members.

6. **OPEN PUBLIC HEARING**

The regular board meeting adjourned into the Open Public Hearing on the 2012-2013 proposed budget. Board President Tom Ashmore began by reading the Budget Hearing Guidelines. Chief Palmer recapped the adjustments to the 2012-2013 proposed budget recommended by the budget committee.

Board President Ashmore asked for any public comment. There was no comment from the public.

The Open Public Hearing closed and reconvened back into the regular board meeting.

7. **FINANCIAL REPORTS**

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

There were no questions/comments of either report.

8. **COMMITTEE REPORTS**

None.

9. **FIRE CHIEF'S REPORT**

Incident Reports: There were 268 calls for service in the month of May. 226 calls were for EMS with 178 being billable calls. There were 12 fires, 3 of them were building fires. The balance of the calls was for good intent, service and false alarms. There were 24 interfacility transfers. I transfer request from Hood River Providence to Portland Providence was turned down due to lack of manning.

911 Usage: Usage for the month of May was at 15%.

Training Division Report: Included in board packet.

Director Miles asked about meeting the 20 hours per month of ISO Training required for each individual. Jay explained how the assigned training occurs and why it is a struggle with the EMS calls, fires and other interruptions to try and accomplish this feat.

Prevention Division Activities: Included in board packet.

Other: The deployment staffing plan is now 90% complete.

Director Miles asked to have her copy of the plan on paper rather than via email.

The confirmed date for the Safety Appreciation Barbecue and training is July 10, 2012 at 5:30 pm.

10. CORRESPONDENCE

A letter from Wonderworks thanking the Fire District for bringing a Fire Engine to the Wonderworks Family Fest.

A letter from a resident whose home suffered minor damage from a recent fire.

11. OLD BUSINESS

None.

12. NEW BUSINESS

Resolution 2012-07 Adopting the Budget: The budget committee approved the 2012-2013 General Fund budget using Option A as recommended by the Budget Officer. Resolution 2012-07- Option A incorporates these adjustments.

Director Ashmore read Resolution 2012-07 in its entirety.

MOTION: Director Rosebraugh moved to adopt Resolution 2012-07 "Adopting the Budget". Director Larsen seconded. The motion passed with Miles, Rosebraugh, Ashmore and Larsen voting yes.

Resolution 2012-08 A Resolution Adopting A Coverage Agreement Between the State of Oregon and Mid-Columbia Fire and Rescue for the Purpose of Joining the Oregon Public Service Retirement Plan: This resolution will authorize the Board of Directors of Mid-Columbia Fire and Rescue to sign the Oregon Public Service Retirement (PERS) coverage agreement with appendices attached as Exhibit "A" for the purpose of becoming a PERS member.

MOTION: Director Miles moved to adopt Resolution 2012-08 “ A Resolution Adopting A Coverage Agreement Between The State of Oregon And Mid-Columbia Fire and Rescue (MCFR) For The Purpose of Joining The Oregon Public Service Retirement Plan”. Director Larsen seconded. The motion passed with Miles, Larsen, Ashmore and Rosebraugh voting yes.

Resolution 2012-09 A Resolution Amending the Mid-Columbia Fire and Rescue Qualified Retirement Plan: Membership into the Oregon Public Service Retirement System has prompted required amendments to this plan. Tom Carter of NWR has affected the necessary amendments to this plan to accommodate the changes required to update this plan. This resolution will allow the Fire Chief to implement actions necessary to amend the plan.

MOTION: Director Larsen moved to adopt Resolution 2012-09 “A Resolution Amending the Mid-Columbia Fire and Rescue Qualified Retirement Plan” Director Rosebraugh seconded. The motion passed with Rosebraugh, Miles, Larsen and Ashmore voting yes.

13. EXECUTIVE SESSION

Adjourn to executive session in accordance with ORS 192.660 Section (2), Subsection (i) – For the purpose of reviewing and evaluating the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

The regular board meeting adjourned into executive session at 7:00 pm.

The executive session ended and the regular board meeting reconvened at 8:20 pm.

NEW BUSINESS CONTINUED

Fire Chief's Contract:

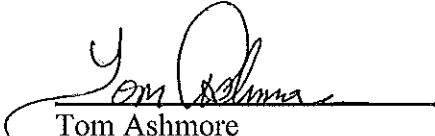
MOTION: Director Rosebraugh moved to extend the contract of Fire Chief Bob Palmer for another year with a 1.8% COLA. Director Larsen seconded. The motion passed with all voting yes.

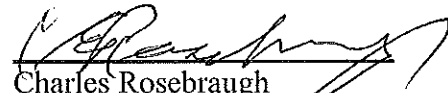
14. **BOARD OF DIRECTORS REMARKS**

None.

15. **ADJOURNMENT**

There being no further business the meeting was adjourned at 8:23 pm.


Tom Ashmore
Board President


Charles Rosebraugh
Secretary/ Treasurer