



*The Dalles, OR*

**MINUTES**

Mid- Columbia Fire and Rescue  
Board of Directors Meeting  
In Person / Virtually Held  
1400 W 8<sup>th</sup> Street, The Dalles, OR 97058  
April 17, 2023

**1. CALL MEETING TO ORDER**

President Jacobs called the Mid-Columbia Fire and Rescue meeting to order at 5:30pm.

**2. PLEDGE OF ALLEGIANCE**

President Jacobs led the Pledge of Allegiance.

**3. ROLL CALL**

Directors Present: David Jacobs, Corey Case, Dave Peters, Dick Shaffeld. Director Bailey was ill.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Fred Coleman, Division Chief Josh Beckner, and Office Manager Stephanie Ziegler. Division Chief Jay Wood excused.

Others Present: Legal Counsel Andrew Meyer and Private Citizen Walter Denstedt.

**4. AGENDA CHANGES**

None.

**5. MINUTES**

The minutes of the March 20, 2023, meeting stand approved as written.

**6. PUBLIC COMMENT**

Walter Denstedt spoke briefly letting the district know his concerns regarding the number of personnel on staff, that there are not enough paramedics for each shift. He is worried that if one person calls in sick then the one paramedic would get called out too much and will become sleep deprived.

**7. FINANCIAL REPORTS**

- a. Balance Sheets/Combined Cash Accounts – There were no comments, however Director Case does think the balance sheets can be condensed more. Chief Palmer and Office Manager Ziegler will speak with Caselle to see if we can condense the reports down to just what is needed.
- b. Ambulance Service Financial Report – No questions.



## **8. COMMITTEE REPORT**

- a. Urban Renewal Report – Director Peters stated there were no decisions made at the last Urban Renewal meeting and there were no pending applications. Changes to the comprehensive plan were discussed. Director Peters stated that the program is set to expire in 2028. Discussion was had regarding when the actual expiration date would be for the program. Chief Palmer stated he would contact the City Manager to find out when the program will sunset.

## **9. FIRE CHIEFS REPORT**

- a. Fire Chief Report – Included in Board Packet. Chief Palmer briefly read through his report giving the board an update on each item included in the report.
- b. Monthly Report – AC Jensen – Included in Board Packet. Chief Palmer went through Chief Jensen's report. He stated that the budget books will be distributed on May 8<sup>th</sup>. President Jacobs asked about the stations new Dashboard program. Chief Jensen explained the purpose of the program. Chief Jensen also spoke about the daily briefings he does each morning at Station 1 and Station 2. They were working out very well. The directors are pleased that the briefings are happening.
- c. Monthly Report – DC Beckner – Included in Board Packet.
- d. Monthly Report – DC Wood - Included in Board Packet. Chief Palmer spoke briefly about the ongoing investigation at Amerities.
- e. Monthly Report – DC Coleman – Included in Board Packet.
- f. Strategic Plan Quarterly Progress Report – Included in Board Packet. Chief Palmer did not read through the report but did answer some questions posed by the Directors. President Jacobs asked about Goal 5 objective PO 5.2 and PO 5.4. He felt they were identical. Chief Palmer explained why they are different. PO 5.2 is concerning maintenance of the operational fleet and PO 5.4 is addressing the Fire District's standards.

## **10. CORRESPONDENCE**

- a. Thank you card from Trillium Family Services.

## **11. OLD BUSINESS**

None.

## **12. NEW BUSINESS**

None.



**13. EXECUTIVE SESSION**

- a. Adjourned to executive session at 6:00pm in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. At the end of the executive session, it was decided a special meeting will take place for a vote on the MOU. Adjourned from executive session at 6:27pm.
  
- b. Adjourn to Executive Session at 6:28pm in accordance with ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.

Reconvened from Executive Session at 6:54pm to regular board meeting. President Jacobs stated upon Chief Palmer receiving a favorable performance review from the Board of Directors, the Fire Chief is eligible for a step increase for the coming year.

**14. GOOD OF THE ORDER**

None.

**15. ADJOURNMENT**

President Jacobs adjourned the meeting at 6:54pm.

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Board President

Board Secretary/Treasurer