

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Training Room, Station 1
1400 West 8th Street, The Dalles, Oregon
March 16, 2020

1. CALL MEETING TO ORDER

Board President David Jacobs called the March 16, 2020 meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

2. PLEDGE OF ALLEGIANCE

Led by President Jacobs.

3. ROLL CALL

Directors present: David Jacobs, David Peters, Dick Schaffeld and Bob Delaney.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Rob Torrey, Division Chief; David Jensen, Division Chief; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel; Dan Hammel; Eric Blumenthal; Billy Adams; Curt Mason; Pete Thalhofer; Nick Ryan; Bryan Sanchez; Carey Stone; Josh Jones; Brandie Drake; Genessee Jones; Lauren Thalhofer.

4. AGENDA CHANGES

New Business addition – Surplus Property.

5. MINUTES

The minutes from the February 24, 2020 regular meeting were approved as presented.

The minutes from the February 25, 2020 work session were approved as presented.

6. CITIZEN AWARD

Chief Palmer presented Genessee Jones an award for her prompt and instinctive action to seek assistance from a neighbor when discovering a fire at her residence.

7. PUBLIC COMMENT

Dan Hammel spoke to the Board about accountability and how he looks forward to working with the Board in the future as a tax-paying citizen.

8. FINANCIAL REPORTS

- a. Cash Accounts Summary: Included in board packet.
- b. Ambulance Service Financial Report: Included in board packet.

9. COMMITTEE REPORTS

- a. Urban Renewal Report – Director Delaney reported on the work session that was held on February 27th. Todd Carpenter still has the financing in place to move forward with the purchase of the Recreation Building. The meeting that was scheduled for March 17 has been cancelled.
- b. Enterprise Zone Report – President Jacobs sent a follow up letter to the Zone Sponsors confirming the decision that future fund distribution meetings will be held as a public meeting.

10. FIRE CHIEF'S REPORT

Incident Report: There were 225 calls for service in the month of February. 189 were EMS related.

911 Usage: Usage was 9% for the month of February, no change from the previous month.

Fire Chiefs Update: Chief Palmer provided the Board with an Information Sheet which gave updates regarding Bond Projects, sale of surplus apparatus, student housing project, policy committee progress, GEMT program, EZ program, ASA plan, BIA Fire Protection Contract, FY20-21 Budget, the Union/District Relationship Assessment and the Priority Plan progress.

Division Chief Jensen's Report: Included in board packet. Div. Chief Jensen updated the Board regarding COVID-19 preparedness.

Division Chief Torrey's Report: Included in board packet.

Division Chief Wood's Report: Included in board packet. Team teaching will be cancelled.

Other: Chief Palmer received a letter from The City today indicating that all City meetings will be cancelled and that City Offices will be closing to public access due to the COVID-19 pandemic.

11. CORRESPONDENCE

None

12. OLD BUSINESS

- a. First Reading of Mid-Columbia Fire and Rescue Ordinance No. 2020-01, “An Ordinance Excluding Fire Fighters and Employees from District Board of Directors”. Ordinance read in it’s entirety by President Jacobs. The second reading will be at the April Board meeting.
- b. Board Practices Assessment Update: Chief Palmer provided the Board with the results of the Board Practices Assessment that was conducted on February 25, 2020 by Rob Mills from SDAO Consulting Services.

13. NEW BUSINESS

- a. Third Party Billing Agreement: Current third-party billing agreement with Systems Design West is up for renewal. Systems Design has provided two contract renewal Rate options for our consideration. Chief Palmer provided the Board with a cost Comparison, using the 2019 call volume for calculation purposes. Director Peters motioned to move forward with rate Option 1 that is shown in “Exhibit A”. Director Delaney seconded. The motion passed with Delaney, Peters, Schaffeld and Jacobs voting yes.
- b. Surplus Property: The Fire District desires to declare certain items listed on Exhibit “A” as surplus property.

MOTION: Director Peters made a motion to declare the items listed on Exhibit “A” as Surplus Property. Director Schaffeld seconded. The motion passed with Jacobs, Delaney, Schaffeld, and Peters voting yes.

14. EXECUTIVE SESSION

- a. There were no updates regarding labor negotiations, so the Board did not go into Executive Session.

15. GOOD OF THE ORDER

None

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:20 p.m.



Board President



Secretary / Treasurer