

MINUTES
Mid-Columbia Fire and Rescue
Board of Directors Meeting
Virtually Held
1400 W. 8th Street, The Dalles, Oregon
December 21, 2020

1. CALL MEETING TO ORDER

Board President David Jacobs called the December 21, 2020 meeting of Mid-Columbia Fire & Rescue to order at 5:30 pm.

2. PLEDGE OF ALLEGIANCE

Led by President David Jacobs.

3. ROLL CALL

Directors present via video conference: David Jacobs, Diana Bailey, Dave Peters and Mike Cronin. Dick Schaffeld was excused from meeting.

Staff via video conference: Division Chief Jay Wood. Staff present: Fire Chief Bob Palmer, Division Chief David Jensen, Division Chief Fred Coleman, and Office Manager Stephanie Ziegler.

Others: Tom Peachey and Andrew Myers, Legal Counsel via video conference. Eric Blumenthal joined meeting via video conference at 7:00pm.

Legal Counsel Tom Peachey advised that the compliance and ground rules regarding video conferencing did not need to be stated at every board meeting, however the board meeting was conducted remotely to mitigate the transmission of the Coronavirus in accordance with Governor Brown's Executive Order 20-12 to suspend all public gatherings. Public access information was made available prior to the meeting. The District received no requests for accommodations by any members of the public and there were no members of the public who accessed the meeting via telephone or video conference.

4. AGENDA CHANGES

None

5. MINUTES

The minutes for the November 16, 2020 regular meeting were approved as presented.

6. PUBLIC COMMENT

- a. No public comment either via telephone or video conference.

7. FINANCIAL REPORTS

- a. Cash Accounts Summary: Director Bailey raised questions about the GEMT Revenue, she would like to see if it is possible to make the GEMT a line item separately from the main revenue line. Chief Palmer responded that he would check with Angie with the City to see if that is possible.
- b. Ambulance Service Financial Report: Report included in board packet; no comments were made by board.

8. COMMITTEE REPORTS

- a. Urban Renewal Report – Director Cronin reported that no vote had been done yet on the Urban Renewal funding support for the Oregon Community Paths Program Grant for the Mill Creek Greenway Project. Director Cronin also gave an update on the property located at 401-407 E 2nd St., (Old Tony's Building). The electrical work was completed, and the roof has been repaired. Consideration is being made to tear the building down instead of renovating, which would not be feasible due to the extensive work that would need to be done since the building is in very poor condition.
- b. Enterprise Zone: Chief Palmer was invited to take part in a zoom meeting with Kate Franco who is a consultant for Google, Chief Palmer invited President Jacobs to also take part in the zoom meeting. They felt it was a fact-finding meeting. She asked what they liked about Wasco County and the community.

9. FIRE CHIEF REPORT

Incident Report: There were 260 calls for service in the month of November, last year at this time we had 183 calls. So far this year we have had 2669, last year we had 2706.

Fire Chief Update: Chief Palmer went thru his report that is attached to the Board Packet. The ASA report is finalized and approved. Chief Palmer said they are happy with the outcome. He also advised the Board that the station will remain closed until after all the vaccines have been completed and restrictions lifted. We will be administering the vaccine to Public Safety, EMS, Law Enforcement and Corrections personnel. Chief Coleman and Chief Jensen are working with the health department about when we will be receiving the vaccines. Chief Palmer also advised that he and each Division Chief added the status of goals for the Budget at the end of each of their reports.

Division Chief Wood's Report: Included in Board packet, Director Bailey asked DC Wood what other Districts are doing regarding Site visits and Inspections. DC Wood stated that they are doing most of their inspections thru virtual means. He is also looking into doing that.

Division Chief Jensen's Report: Included in Board packet

Division Chief Coleman's Report: Included in Board packet

10. CORRESPONDENCE

None

11. OLD BUSINESS

None

12. NEW BUSINESS

- a. Information Sheet – Budget Committee Member Terms. The term for two members on the Budget Committee have expired. Chief Palmer advised that he contacted both members, John Willer and Michael Hamilton, to see if they are interest in remaining on the budget committee for another three-year term. Chief Palmer gave 3 different options to the Board. Option 1 was the preferred, which is to reappoint both Michael Hamilton and John Willer for the Fire District Budget Committee for another 3-year term. Board President Jacobs asked for a motion to approve Option 1. Director Peters made a motion to approve Option 1. Director Bailey seconded the motion. Option 1 passed with 4 ayes, 0 nays and 0 abstentions.

- b. Information Sheet –Adopting a Budget Calendar for FY 2021-22. A budget calendar for fiscal year 2021-22 has been prepared and was attached to board packet as Exhibit "A". A recommendation is being made to adopt the board calendar. Board President Jacobs asked for a motion to adopt the board calendar. Director Peters made a motion to adopt the budget calendar shown as Exhibit "A". Seconded by Director Cronin. The motion passed with 4 ayes, 0 nays and 0 abstentions.
- c. Information Sheet – Appointment of Budget Officer for FY 2021-22. Recommendation is being made that Chief Palmer be appointed as the Budget Officer for FY 2021-22. Board President Jacobs asked for a motion to Appoint Chief Palmer as Budget Officer for FY 2021-22. Director Bailey made a motion to appoint Chief Palmer as Budget Officer for FY 2021-22. Seconded by Director Peters. The motion passed with 4 ayes, 0 nays and 0 abstentions.
- d. Before moving onto the next agenda item, President Jacobs noted correspondence that had been received that would have to be addressed at the next Board meeting under executive session. President Jacobs further asked if the Board wanted to continue with the next item on the agenda based on the content of the correspondence. All concurred to move forward with the next agenda item.
- e. Resolution No. 2020-08 "A Resolution Authorizing the Re-Classification and Appointment of the Division Chief of Operations to Assistant Fire Chief". Division Chief Jensen meets all the criteria and job description requirements for the position. Civil Service Commission has given authorization to waive the competitive examination process and authorize the Chief Examiner to move forward with appointment of DC Jensen to the position of Assistant Fire Chief. Chief Palmer has listed three options for consideration of Resolution #2020-08. Option 1 is the recommended option, which would authorize the additional cost associated with reclassification of a Division Chief to Assistant Fire Chief. Board President Jacobs asked for a motion to approve Option 1. Director Cronin made a motion to move forward with Option 1. Seconded by Director Peters. The motion passed with 4 ayes, 0 nays and 0 abstentions.
- f. Information Sheet – Administrative Staff Salary Survey Results. DC Wood presented a Power Point via Zoom on the survey that was done on the Administrative staff salary. The Wage survey was compiled by Chief Palmer, DC Jensen and DC Wood. The survey was for Fire Chief, Assistant Fire Chief and Division Chiefs. The survey was compiled thru Fire Districts and excluded City agencies based for consistency. Most City Fire Chiefs function as a department head under a City Manager unlike a Fire Districts Fire Chief which function more like a Chief Executive Officer with multiple responsibilities. There was lots of discussion regarding the cost figures and which way the board would like to go. A Work Session was suggested to work thru all the numbers. The Work Session is scheduled for January 5th, 2021 at 5:30 pm.

13. EXECUTIVE SESSION


None


14. GOOD OF THE ORDER

Merry Christmas and Happy New Year!

15. ADJOURNMENT

There being no further business, the meeting was adjourned by Director Jacobs at 7:28 pm.


Board President


Secretary/Treasurer

**General Fund Revenue / Expense Recap
Cash Accounts Summary**

Month Ending: 12/31/2020

| Month | Projected Revenue | Actual Revenue | Month Variance | Cumulative Variance | Projected Expense | Actual Expense | Month Variance | Cumulative Variance |
|--|-------------------|------------------|----------------|---------------------|---|------------------|------------------|---------------------|
| July | 188,656 | 283,621 | 94,966 | 94,966 | 469,361 | 353,616 | (115,745) | (115,745) |
| August | 163,202 | 116,594 | (46,608) | 48,358 | 405,511 | 326,388 | (79,123) | (194,869) |
| September | 165,194 | 277,964 | 112,769 | 161,127 | 426,550 | 318,090 | (108,460) | (303,329) |
| October | 204,957 | 153,836 | (51,121) | 110,006 | 394,944 | 410,300 | 15,356 | (287,973) |
| November | 2,265,877 | 2,288,286 | 22,409 | 132,415 | 401,266 | 350,940 | (50,326) | (338,299) |
| December | 832,171 | 817,924 | (14,247) | 118,168 | 422,872 | 290,734 | (132,138) | (470,437) |
| January | 258,114 | | - | - | 470,594 | | - | - |
| February | 142,792 | | - | - | 412,503 | | - | - |
| March | 292,227 | | - | - | 415,083 | | - | - |
| April | 160,513 | | - | - | 430,107 | | - | - |
| May | 185,239 | | - | - | 389,023 | | - | - |
| June | 293,860 | | - | - | 442,329 | | - | - |
| Total | 5,152,802 | 3,938,225 | | 118,168 | 5,080,143 | 2,050,068 | | (470,437) |
| Budgeted Transfers from General Fund to Reserve Funds | | | | | 699,596 | 699,596 | | |
| | | | | | Total All Expenses and Transfers | 5,779,739 | 2,749,664 | |

0

| YTD Revenue | | | YTD Expenses | | |
|-------------|-----------|----------------|--------------|-----------|----------------|
| Projected | Actual | % of Projected | Projected | Actual | % of Projected |
| 5,152,802 | 3,938,225 | 76.43% | 5,080,143 | 2,050,068 | 40.35% |

CASH SUMMARY

| General Fund | Building Reserve Fund | Equipment Reserve Fund (Apparatus) | | | |
|--------------------------------------|-----------------------|------------------------------------|-------------------|----------------------------------|-------------------|
| Beg Balance | 1,221,127.65 | Beg Balance | 151,696.81 | Beg Balance | 245,009.57 |
| Deposits | 2,781,119.34 | Deposits | 81.81 | Deposits | 164.59 |
| Disbursements | (600,000.00) | Disbursements | (29,911.97) | Disbursements | - |
| From Other Funds | | From General Fund | - | From General Fund | - |
| To Other Funds | | To General Fund | - | To General Fund-ST Loan | - |
| Ending Balance | 3,402,246.99 | Ending Balance | 121,866.65 | Ending Balance | 245,174.16 |
| Training Reserve | | Cash on Hand | | Debt Service Fund | |
| Beg Balance | 286,667.20 | Beginning Balance | 50.00 | Beg Balance | 182,351.21 |
| Deposits | 192.58 | Deposit | - | Deposits | 57,991.10 |
| Disbursements | | Disbursements | - | Disbursements/trsfr | |
| To General Fund | - | To General Fund | - | To General Fund | - |
| From Gen Fund | - | From Gen Fund | - | From Gen Fund | - |
| Ending Balance | 286,859.78 | Ending Balance | 50.00 | Ending Balance | 240,342.31 |
| Technical Rescue Reserve Fund | | Checking | | FF Equipment Reserve Fund | |
| Beg Balance | 51,759.37 | Beg Balance | 45,979.37 | Beg Balance | 105,990.53 |
| Deposits | 34.77 | Deposits | 734,879.19 | Deposits | 58.26 |
| Disbursements | - | Disbursements | (607,643.01) | Disbursements | (19,258.00) |
| From Gen Fund | - | | - | From Gen Fund | - |
| Ending Balance | 51,794.14 | Ending Balance | 173,215.55 | Ending Balance | 86,790.79 |
| Stacker Butte Fund | | FireMed Fund | | Retirement Liability Fund | |
| Beg Balance | 28,127.80 | Beg Balance | 38,501.08 | Beg Balance | 56,467.16 |
| Deposits | 17.91 | Deposits | 24.14 | Deposits | 37.93 |
| Disbursements | (1,299.80) | Disbursements | (2,560.55) | Disbursements | - |
| From Gen Fund | - | To General | - | Ending Balance | 56,505.09 |
| Ending Balance | 26,845.91 | Ending Balance | 35,964.67 | | |
| | | | | Capital Projects Fund | |
| | | | | Beginning Balance | 61,389.95 |
| | | | | Deposits | |
| | | | | Disbursements | (61,423.06) |
| | | | | Ending Balance | (33.11) |

Total Cash on Hand - All Accounts: 4,727,622.93

Mid-Columbia Fire and Rescue
 Current Month Expenses - All Funds
 December 2020

Dec 20

Ordinary Income/Expense

Expense
 6330 - 00 - Personal Services
 6400-00 - Administrative Personnel
 6401-00 - Fire Chief
 6402-03 - Division Chief - Operations
 6402-04 - Division Chief-Prev/Public Ed.
 6402-05 - Division Chief - FEMA Funded
 6403-07 - Office Manager / Admin. Clerk

9,247.69
 8,101.60
 8,612.72
 8,223.12
 3,854.25

Total 6400-00 - Administrative Personnel 38,039.38

6403-00 - Career Personnel
 6403-02 - Captain
 6404-00 - Lieutenant
 6405-01 - Firefighter

2,326.49
 22,547.38
 79,299.14

Total 6403-00 - Career Personnel 104,173.01

6410-00 - Insurance & Retirement
 6421-00 - Retirement - Public Safety
 6421-01 - PEHP Plan - Public Safety
 6421-02 - Retirement - Administration
 6421-03 - PEHP - Administration
 6423-00 - Life Insurance
 6424-00 - Health Insurance
 6424-03 - Occupational Healthcare
 6426-00 - Long Term Disability
 6426-01 - Long Term Disability - Admin
 6428-00 - Unemployment
 6430-00 - Medicare
 6430-01 - Defined Contribution
 6430-02 - Medicare - Administration
 6430-03 - Defined Cont. - Admin
 6531-00 - Payroll Expenses / SS

37,499.36
 1,514.37
 7,959.82
 568.09
 1,993.65
 3,328.72
 302.00
 992.53
 248.13
 3.36
 2,610.61
 3,910.99
 11,890.63
 1,499.40
 0.00

Total 6410-00 - Insurance & Retirement 74,321.66

6410-01 - Employee Benefits
 6407-00 - Uniforms - Public Safety
 6414-00 - Holiday
 6414-02 - Funeral Leave

1,342.45
 5,201.40
 2,126.16

Total 6410-01 - Employee Benefits 8,670.01

6416-00 - Overtime
 6415-00 - Sick

11,654.61

Mid-Columbia Fire and Rescue
 Current Month Expenses - All Funds
 December 2020

| | Dec 20 |
|--|-------------------|
| 6416-01 · Fire | 1,260.28 |
| 6416-02 · Ambulance | 11,766.14 |
| 6416-05 · Training | 88.20 |
| 6416-06 · Other | 134.55 |
| 6416-07 · Ambulance Stand-By | 864.50 |
| 6417-00 · FLSA | 3,287.76 |
| 6416-00 · Overtime - Other | 0.00 |
| Total 6416-00 · Overtime | 29,056.04 |
| Total 6330 · 00 - Personal Services | 254,260.10 |
| 6433 · Materials & Services | |
| 6434-00 · General Insurance | |
| 6441-10 · Office, Admin. & Related | 234.00 |
| 6436-00 · Dues, Subscriptions | |
| 6441-00 · Office Expense | 150.00 |
| 6441-01 · Office Equip Maintenance | 367.11 |
| 6441-02 · Office Equipment Lease | 107.67 |
| 6442-00 · Bank Charges | 339.26 |
| | 80.13 |
| 6512-00 · Postage, Shipping | 17.66 |
| Total 6441-10 · Office, Admin. & Related | 1,061.83 |
| 6446-00 · Gas and Diesel | 1,174.40 |
| 6452-00 · Mtce., Repairs & Supplies | |
| 6443-00 · Janitorial Supplies | 205.35 |
| 6453-00 · Equipment Maintenance | 3,761.21 |
| 6457-03 · Fire Equipment Maintenance | 103.98 |
| 6457-05 · Equipment Testing | 1,222.21 |
| 6510-00 · Building Maintenance | 1,823.82 |
| 6510-01 · Bldg Maint. Agreements | 144.53 |
| 6511-00 · Grounds Maintenance | 2,940.00 |
| Total 6452-00 · Mtce., Repairs & Supplies | 10,201.10 |
| 6457-10 · Ambulance & EMS Expenses | |
| 6459-00 · Ambulance Billing Expense | 3,268.00 |
| 6481-00 · Ambulance Transport Exp | 798.00 |
| 6482-00 · Ambulance Expendables | 2,054.75 |
| Total 6457-10 · Ambulance & EMS Expenses | 6,120.75 |
| 6457-11 · Fire & Related Expenses | |
| 6486-00 · Fire Prevention Supplies | 1,345.50 |

Mid-Columbia Fire and Rescue
 Current Month Expenses - All Funds
 December 2020

| | Dec 20 |
|--|-------------|
| Total 6457-11 · Fire & Related Expenses | 1,345.50 |
| 6460-00 · Professional Expenses | |
| 6462-00 · Legal Services | 2,096.00 |
| 6462-01 · Professional Services | 1,200.00 |
| Total 6460-00 · Professional Expenses | 3,296.00 |
| 6463-10 · Utilities | |
| 6464-00 · Water | 342.24 |
| 6465-00 · Natural Gas | 1,433.77 |
| 6466-00 · Electricity | 948.30 |
| 6467-00 · Telephone | 2,254.48 |
| 6468-00 · Sewer | 283.28 |
| 6469-00 · Garbage | 604.92 |
| Total 6463-10 · Utilities | 5,866.99 |
| 6501-00 · Training | |
| 6509-00 · Volunteer | 1,106.00 |
| Total 6501-00 · Training | 1,106.00 |
| 6520-00 · 911 Services | 6,125.00 |
| Total 6433 · Materials & Services | 36,531.57 |
| 6530-00 · Capital Outlay Expense | |
| 6533-01 · Office Equipment | 140.20 |
| Total 6530-00 · Capital Outlay Expense | 140.20 |
| 6534 · Reserve/Special Funds Expense | |
| 6534-00 · Stacker Butte Mills & Svcs | 1,299.80 |
| 6535-00 · Capital Outlay Apparatus | 722.50 |
| 6536-00 · Capital Outlay Building | 84,340.97 |
| 6537-00 · Capital Outlay Training | 208,718.50 |
| 6538-00 · Capital Outlay FF Equip | 19,258.00 |
| 6539-01 · FM Capital Outlay | 2,560.55 |
| Total 6534 · Reserve/Special Funds Expense | 316,900.32 |
| 6570-00 · 05 - Capital Project | 61,423.06 |
| Total Expense | 669,255.25 |
| Net Ordinary Income | -669,255.25 |

Mid-Columbia Fi. and Rescue
Current Month Expenses - All Funds
December 2020

| | |
|------------|--------------------|
| Net Income | Dec 20 |
| | <u>-669,255.25</u> |

12:16 PM

01/08/21

Cash Basis

Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
 July through December 2020

| | Jul - Dec 20 | Budget | \$ Over Budget |
|---|--------------|--------------|----------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 4800 · FF Equipment Reserve | | | |
| 4801-00 · Interest Earned-FF Reserve | 855.80 | 2,500.00 | -1,644.20 |
| 4802-00 · X-fer FROM GF To FF Equip | 0.00 | 54,780.00 | -54,780.00 |
| Total 4800 · FF Equipment Reserve | 855.80 | 57,280.00 | -56,424.20 |
| 4810 · FireMed Income | | | |
| 4812-00 · Interest Earned FM | 177.85 | 1,000.00 | -822.15 |
| 4812-02 · FireMed Fees | 28,894.25 | 45,000.00 | -16,105.75 |
| 4812-03 · FireMed Grant Revenue | 6,308.00 | | |
| Total 4810 · FireMed Income | 35,380.10 | 46,000.00 | -10,619.90 |
| 4825 · Stacker Butte | | | |
| 4825-01 · Sub-Lease & Rental Fees | 0.00 | 19,170.00 | -19,170.00 |
| 4825-03 · SB Interest | 187.28 | 1,000.00 | -812.72 |
| 4825-04 · Stacker Butte Reimbursement | 811.44 | 9,625.00 | -8,813.56 |
| 4825 · Stacker Butte - Other | 12,912.84 | | |
| Total 4825 · Stacker Butte | 13,911.56 | 29,795.00 | -15,883.44 |
| 4830 · Debt Service Revenue | | | |
| 4831-00 · Current Year Taxes DSF | 253,855.88 | 276,830.00 | -22,974.12 |
| 4832-00 · DSF Prior Year Taxes | 4,485.74 | 4,000.00 | 485.74 |
| 4833-00 · Interest Earned DSF | 357.18 | 2,000.00 | -1,642.82 |
| Total 4830 · Debt Service Revenue | 258,698.80 | 282,830.00 | -24,131.20 |
| 4840 · Technical Rescue Fund | | | |
| 4841-00 · Interest Earned TR | 242.89 | 1,000.00 | -757.11 |
| 4844-00 · X-fer FROM GF To Tech Rescue | 0.00 | 3,710.00 | -3,710.00 |
| Total 4840 · Technical Rescue Fund | 242.89 | 4,710.00 | -4,467.11 |
| 4850-00 · Capital Project Fund | | | |
| 4856-00 · Interest Earned | 255.78 | 450.00 | -194.22 |
| Total 4850-00 · Capital Project Fund | 255.78 | 450.00 | -194.22 |
| 4860 · Equipment Reserve Income | | | |
| 4863-00 · Interest Earned ER | 1,149.76 | 3,500.00 | -2,350.24 |
| 4864-00 · X-fer FROM GF To Equip (Appar) | 0.00 | 410,000.00 | -410,000.00 |
| 4866-00 · Equipment Sale Revenue | 57,502.00 | 75,000.00 | -17,498.00 |
| Total 4860 · Equipment Reserve Income | 58,651.76 | 488,500.00 | -429,848.24 |
| 4870 · Building Reserve Income | | | |
| 4873-00 · Interest Earned BR | 693.80 | 1,200.00 | -506.20 |
| 4874-00 · Xfer FROM GF To Bld Rsv | 0.00 | 142,510.00 | -142,510.00 |
| Total 4870 · Building Reserve Income | 693.80 | 143,710.00 | -143,016.20 |
| 4880 · Training Reserve Income | | | |
| 4881-00 · Training Res Income from Classe | 0.00 | 3,000.00 | -3,000.00 |
| 4882-00 · Training Res Other Revenue | 0.00 | 534,666.00 | -534,666.00 |
| 4883-00 · Int Earned, Training | 1,676.42 | 2,000.00 | -323.58 |
| 4884-00 · Xfer FROM GF To Training | 0.00 | 16,000.00 | -16,000.00 |
| Total 4880 · Training Reserve Income | 1,676.42 | 555,666.00 | -553,989.58 |
| 4885-00 · Retirement Liability Fund | | | |
| 4886-00 · Interest Earned Ret. Liability | 264.98 | 1,000.00 | -735.02 |
| 4887-00 · Xfer from GF to Ret. Fund | 0.00 | 45,000.00 | -45,000.00 |
| Total 4885-00 · Retirement Liability Fund | 264.98 | 46,000.00 | -45,735.02 |
| 4900 · General Fund Income | | | |
| 4990-00 · Taxes - Prior Year | 84,037.27 | 100,000.00 | -15,962.73 |
| 4991-00 · GF-Interest Earned | 8,465.65 | 40,000.00 | -31,534.35 |
| 4997-00 · Taxes - Current Year | 3,013,403.70 | 3,216,407.00 | -203,003.30 |
| 4998-00 · Ambulance Revenue | | | |

Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
July through December 2020

| | Jul - Dec 20 | Budget | \$ Over Budget |
|---|---------------------|---------------------|----------------------|
| 4998-03 · Amount Not to Be Rec'd | -871,687.71 | | |
| 4998-00 · Ambulance Revenue - Other | 1,753,994.16 | 1,545,000.00 | 208,994.16 |
| Total 4998-00 · Ambulance Revenue | 882,306.45 | 1,545,000.00 | -662,693.55 |
| 4998-01 · Fire Protection Agreements | 0.00 | 900.00 | -900.00 |
| 4998-07 · Transfer from FireMed | 0.00 | 5,000.00 | -5,000.00 |
| 4998-08 · Transfer from Ret Liab. Fund | 0.00 | 21,050.00 | -21,050.00 |
| 4999-00 · GF-Misc Revenue | 7,062.83 | 84,000.00 | -76,937.17 |
| 4999-02 · Grant Proceeds | 32,500.00 | 140,445.00 | -107,945.00 |
| Total 4900 · General Fund Income | 4,027,775.90 | 5,152,802.00 | -1,125,026.10 |
| 4998-06 · Transfers In General Fund | 0.00 | 0.00 | 0.00 |
| Total Income | 4,398,407.79 | 6,807,743.00 | -2,409,335.21 |
| Gross Profit | 4,398,407.79 | 6,807,743.00 | -2,409,335.21 |
| Expense | | | |
| 6330 · 00 - Personal Services | | | |
| 6400-00 · Administrative Personnel | | | |
| 6401-00 · Fire Chief | 59,579.25 | 106,149.00 | -46,569.75 |
| 6402-03 · Division Chief - Operations | 52,562.72 | 94,373.00 | -41,810.28 |
| 6402-04 · Division Chief-Prev/Public Ed. | 52,981.18 | 94,394.00 | -41,412.82 |
| 6402-05 · Division Chief - FEMA Funded | 53,268.06 | 94,357.00 | -41,088.94 |
| 6403-05 · Office Clerk | 0.00 | 0.00 | 0.00 |
| 6403-07 · Office Manager / Admin. Clerk | 34,501.40 | 59,746.00 | -25,244.60 |
| 6403-08 · Background Investigator | 0.00 | 3,600.00 | -3,600.00 |
| Total 6400-00 · Administrative Personnel | 252,892.61 | 452,619.00 | -199,726.39 |
| 6403-00 · Career Personnel | | | |
| 6403-02 · Captain | 85,250.86 | 286,218.00 | -200,967.14 |
| 6404-00 · Lieutenant | 86,557.45 | 249,810.00 | -163,252.55 |
| 6405-01 · Firefighter | 498,700.98 | 1,065,773.00 | -567,072.02 |
| Total 6403-00 · Career Personnel | 670,509.29 | 1,601,801.00 | -931,291.71 |
| 6406-10 · Volunteer & Related | | | |
| 6406-00 · Volunteer Program | 1,091.90 | 28,000.00 | -26,908.10 |
| 6406-02 · Volunteer Reimbursement | 2,237.51 | 28,000.00 | -25,762.49 |
| Total 6406-10 · Volunteer & Related | 3,329.41 | 56,000.00 | -52,670.59 |
| 6410-00 · Insurance & Retirement | | | |
| 6421-00 · Retirement - Public Safety | 167,531.20 | 426,416.00 | -258,884.80 |
| 6421-01 · PEHP Plan - Public Safety | 8,034.11 | 32,036.00 | -24,001.89 |
| 6421-02 · Retirement - Administration | 52,488.07 | 94,236.00 | -41,747.93 |
| 6421-03 · PEHP - Administration | 1,972.49 | 9,355.00 | -7,382.51 |
| 6422-00 · Workers' Compensation | 52,365.00 | 57,811.00 | -5,446.00 |
| 6422-01 · Workers Comp - Administration | 1,472.08 | 1,539.00 | -66.92 |
| 6423-00 · Life Insurance | 5,980.95 | 12,015.00 | -6,034.05 |
| 6423-01 · Life Insurance - Administration | 0.00 | 1,497.00 | -1,497.00 |
| 6424-00 · Health Insurance | 159,972.18 | 478,236.00 | -318,263.82 |
| 6424-01 · Health Ins - Administration | 47,143.43 | 107,158.00 | -60,014.57 |
| 6424-03 · Occupational Healthcare | 10,060.79 | 51,998.00 | -41,937.21 |
| 6424-04 · Occ. Health - Administration | 0.00 | 5,300.00 | -5,300.00 |
| 6426-00 · Long Term Disability | 1,808.16 | 13,500.00 | -11,691.84 |
| 6426-01 · Long Term Disability - Admin | 633.68 | 2,770.00 | -2,136.32 |
| 6428-00 · Unemployment | 10.97 | | |
| 6430-00 · Medicare | 16,127.01 | 30,868.00 | -14,740.99 |
| 6430-01 · Defined Contribution | 11,447.84 | 37,926.00 | -26,478.16 |
| 6430-02 · Medicare - Administration | 25,920.31 | 6,854.00 | 19,066.31 |
| 6430-03 · Defined Cont. - Admin | 2,799.39 | 14,049.00 | -11,249.61 |
| 6531-00 · Payroll Expenses / SS | 1,274.08 | 2,500.00 | -1,225.92 |
| 6531-01 · Social Security - Admin | 0.00 | 1,329.00 | -1,329.00 |
| 6410-00 · Insurance & Retirement - Other | 266.63 | | |
| Total 6410-00 · Insurance & Retirement | 567,308.37 | 1,387,393.00 | -820,084.63 |
| 6410-01 · Employee Benefits | | | |

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Cash Basis

Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
July through December 2020

| | Jul - Dec 20 | Budget | \$ Over Budget |
|--|---------------------|---------------------|----------------------|
| 6407-00 · Uniforms - Public Safety | 9,287.30 | 24,200.00 | -14,912.70 |
| 6407-01 · Uniforms - Administration | 2,034.53 | 5,500.00 | -3,465.47 |
| 6414-00 · Holiday | 12,498.79 | 50,000.00 | -37,501.21 |
| 6414-02 · Funeral Leave | 3,198.48 | | |
| Total 6410-01 · Employee Benefits | 27,019.10 | 79,700.00 | -52,680.90 |
| 6416-00 · Overtime | | | |
| 6415-00 · Sick | 56,059.56 | 85,000.00 | -28,940.44 |
| 6416-01 · Fire | 14,933.29 | 60,000.00 | -45,066.71 |
| 6416-02 · Ambulance | 52,261.59 | 170,000.00 | -117,738.41 |
| 6416-04 · Tech Rescue | 0.00 | 11,160.00 | -11,160.00 |
| 6416-05 · Training | 8,318.14 | 41,670.00 | -33,351.86 |
| 6416-06 · Other | 26,260.56 | 40,000.00 | -13,739.44 |
| 6416-07 · Ambulance Stand-By | 1,573.25 | 15,000.00 | -13,426.75 |
| 6417-00 · FLSA | 17,622.53 | 43,730.00 | -26,107.47 |
| Total 6416-00 · Overtime | 177,028.92 | 466,560.00 | -289,531.08 |
| 6330 · 00 · Personal Services - Other | -843.81 | | |
| Total 6330 · 00 - Personal Services | 1,697,243.89 | 4,044,073.00 | -2,346,829.11 |
| 6433 · Materials & Services | | | |
| 6434-00 · General Insurance | 30,900.00 | 59,920.00 | -29,020.00 |
| 6441-10 · Office, Admin. & Related | | | |
| 6435-00 · Advertising, Publications | 715.00 | 4,000.00 | -3,285.00 |
| 6436-00 · Dues, Subscriptions | 18,433.14 | 24,680.00 | -6,246.86 |
| 6437-00 · Elections | 0.00 | 5,070.00 | -5,070.00 |
| 6441-00 · Office Expense | 9,406.61 | 15,700.00 | -6,293.39 |
| 6441-01 · Office Equip Maintenance | 615.66 | 3,150.00 | -2,534.34 |
| 6441-02 · Office Equipment Lease | 1,556.54 | 3,150.00 | -1,593.46 |
| 6442-00 · Bank Charges | 249.04 | 500.00 | -250.96 |
| 6512-00 · Postage, Shipping | 533.22 | 2,340.00 | -1,806.78 |
| 6441-10 · Office, Admin. & Related - Ot... | 127.80 | | |
| Total 6441-10 · Office, Admin. & Related | 31,637.01 | 58,590.00 | -26,952.99 |
| 6446-00 · Gas and Diesel | 13,175.20 | 40,000.00 | -26,824.80 |
| 6452-00 · Mtce., Repairs & Supplies | | | |
| 6443-00 · Janitorial Supplies | 689.39 | 3,500.00 | -2,810.61 |
| 6445-01 · Residence Supplies | 8.99 | 850.00 | -841.01 |
| 6451-00 · Tire, Batteries | 1,878.67 | 16,950.00 | -15,071.33 |
| 6453-00 · Equipment Maintenance | 11,254.42 | 40,000.00 | -28,745.58 |
| 6453-01 · Training Prop Mtce & Operati... | 0.00 | 3,000.00 | -3,000.00 |
| 6454-00 · Communication Repair | 147.48 | 3,850.00 | -3,702.52 |
| 6457-02 · Sm Eq Maint, Shop Supplies | 418.01 | 3,000.00 | -2,581.99 |
| 6457-03 · Fire Equipment Maintenance | 2,244.21 | 9,200.00 | -6,955.79 |
| 6457-05 · Equipment Testing | 4,063.25 | 13,700.00 | -9,636.75 |
| 6510-00 · Building Maintenance | 6,582.22 | 10,050.00 | -3,467.78 |
| 6510-01 · Bldg Maint. Agreements | 3,658.94 | 6,750.00 | -3,091.06 |
| 6511-00 · Grounds Maintenance | 3,633.84 | 5,500.00 | -1,866.16 |
| Total 6452-00 · Mtce., Repairs & Supplies | 34,579.42 | 116,350.00 | -81,770.58 |
| 6457-10 · Ambulance & EMS Expenses | | | |
| 6457-04 · EMS Equipment Maintenance | 5,799.58 | 5,910.00 | -110.42 |
| 6459-00 · Ambulance Billing Expense | 22,522.46 | 98,270.00 | -75,747.54 |
| 6477-00 · EMS Training Supplies | 0.00 | 6,495.00 | -6,495.00 |
| 6479-00 · EMS Dues | 0.00 | 4,925.00 | -4,925.00 |
| 6480-00 · Physician Advisor | 0.00 | 6,000.00 | -6,000.00 |
| 6481-00 · Ambulance Transport Exp | 3,885.00 | 10,500.00 | -6,615.00 |
| 6482-00 · Ambulance Expendables | 24,129.76 | 55,500.00 | -31,370.24 |
| 6482-01 · Ambulance Non Expendable | 504.01 | 2,200.00 | -1,695.99 |
| Total 6457-10 · Ambulance & EMS Expen... | 56,840.81 | 189,800.00 | -132,959.19 |
| 6457-11 · Fire & Related Expenses | | | |
| 6483-00 · Hazardous Materials | 297.00 | 1,500.00 | -1,203.00 |
| 6485-00 · Firefighting Supplies-Tools/Equ | 8,495.01 | 17,410.00 | -8,914.99 |

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Cash Basis

Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
July through December 2020

| | Jul - Dec 20 | Budget | \$ Over Budget |
|--|-------------------|---------------------|----------------------|
| 6485-01 · Firefighting Supplies - PPE | 6,437.13 | 30,020.00 | -23,582.87 |
| 6486-00 · Fire Prevention Supplies | 5,024.59 | 14,700.00 | -9,675.41 |
| 6486-01 · Public Education | 4,239.01 | 22,500.00 | -18,260.99 |
| 6487-00 · Fire Training Supplies | 2,588.27 | 6,800.00 | -4,211.73 |
| 6491-00 · Fire Suppression Expense | 1,492.64 | 10,000.00 | -8,507.36 |
| Total 6457-11 · Fire & Related Expenses | 28,573.65 | 102,930.00 | -74,356.35 |
| 6460-00 · Professional Expenses | | | |
| 6461-00 · Audit, Budget | 19,650.00 | 19,600.00 | 50.00 |
| 6462-00 · Legal Services | 27,084.00 | 75,450.00 | -48,366.00 |
| 6462-01 · Professional Services | 33,195.41 | 57,850.00 | -24,654.59 |
| Total 6460-00 · Professional Expenses | 79,929.41 | 152,900.00 | -72,970.59 |
| 6463-10 · Utilities | | | |
| 6464-00 · Water | 2,182.88 | 3,500.00 | -1,317.12 |
| 6465-00 · Natural Gas | 2,399.14 | 12,000.00 | -9,600.86 |
| 6466-00 · Electricity | 6,449.32 | 16,750.00 | -10,300.68 |
| 6467-00 · Telephone | 11,181.69 | 35,190.00 | -24,008.31 |
| 6468-00 · Sewer | 1,368.08 | 4,000.00 | -2,631.92 |
| 6469-00 · Garbage | 3,125.14 | 5,940.00 | -2,814.86 |
| Total 6463-10 · Utilities | 26,706.25 | 77,380.00 | -50,673.75 |
| 6501-00 · Training | | | |
| 6495-00 · Fire Board Meals, Lodging | 0.00 | 6,900.00 | -6,900.00 |
| 6497-00 · Fire Board Conference | 0.00 | 2,800.00 | -2,800.00 |
| 6502-00 · EMS Scholarship | 0.00 | 5,000.00 | -5,000.00 |
| 6503-00 · Bargaining Unit - Voluntary | 0.00 | 10,500.00 | -10,500.00 |
| 6507-00 · General Training - ALL | 425.00 | 26,250.00 | -25,825.00 |
| 6508-00 · Administration - Voluntary | 0.00 | 2,500.00 | -2,500.00 |
| 6509-00 · Volunteer | 3,912.00 | 28,500.00 | -24,588.00 |
| Total 6501-00 · Training | 4,337.00 | 82,450.00 | -78,113.00 |
| 6513-00 · Miscellaneous Expense | 851.10 | 7,550.00 | -6,698.90 |
| 6520-00 · 911 Services | 32,501.25 | 73,500.00 | -40,998.75 |
| Total 6433 · Materials & Services | 340,031.10 | 961,370.00 | -621,338.90 |
| 6530-00 · Capital Outlay Expense | | | |
| 6533-00 · Firefighting Equipment | 0.00 | 64,400.00 | -64,400.00 |
| 6533-01 · Office Equipment | 4,874.97 | 17,800.00 | -12,925.03 |
| 6533-05 · Radio Equipment | 2,025.00 | 18,700.00 | -16,675.00 |
| 6533-06 · Fire Training Equipment | 0.00 | 1,800.00 | -1,800.00 |
| Total 6530-00 · Capital Outlay Expense | 6,899.97 | 102,700.00 | -95,800.03 |
| 6532-00 · Fund Transfers | | | |
| 6532-02 · General Fund Transfers | 0.00 | 672,000.00 | -672,000.00 |
| Total 6532-00 · Fund Transfers | 0.00 | 672,000.00 | -672,000.00 |
| 6534 · Reserve/Special Funds Expense | | | |
| 6534-00 · Stacker Butte Mtls & Svcs | 18,344.17 | 25,960.00 | -7,615.83 |
| 6534-01 · Stacker Butte Capital Outlay | 0.00 | 2,000.00 | -2,000.00 |
| 6535-00 · Capital Outlay Apparatus | 32,662.16 | 700,322.00 | -667,659.84 |
| 6536-00 · Capital Outlay Building | 98,672.13 | 335,263.00 | -236,590.87 |
| 6537-00 · Capital Outlay Training | 566,361.00 | 624,505.00 | -58,144.00 |
| 6537-01 · Training Res. Mat & Services | 0.00 | 3,000.00 | -3,000.00 |
| 6537-02 · Training Tower Loan Principal | 0.00 | 49,807.00 | -49,807.00 |
| 6537-03 · Training Tower Loan Interest | 5,603.28 | 12,188.00 | -6,584.72 |
| 6538-00 · Capital Outlay FF Equip | 28,892.98 | 305,580.00 | -276,687.02 |
| 6539-00 · FireMed Mtls & Services | 0.00 | 1,000.00 | -1,000.00 |
| 6539-01 · FM Capital Outlay | 2,560.55 | 44,500.00 | -41,939.45 |
| 6539-02 · X-fer FireMed to General Fund | 0.00 | 5,000.00 | -5,000.00 |
| 6550-01 · Transfer to General Fund | 0.00 | 21,050.00 | -21,050.00 |
| Total 6534 · Reserve/Special Funds Expense | 753,096.27 | 2,130,175.00 | -1,377,078.73 |
| 6540 · Technical Rescue | | | |

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Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
July through December 2020

| | <u>Jul - Dec 20</u> | <u>Budget</u> | <u>\$ Over Budget</u> |
|---------------------------------------|---------------------|----------------------|-----------------------|
| 6540-01 · Capital Outlay Tech Rescue | 0.00 | 50,902.00 | -50,902.00 |
| 6540-02 · Tech Rescue Mtls & Services | 0.00 | 1,000.00 | -1,000.00 |
| Total 6540 · Technical Rescue | 0.00 | 51,902.00 | -51,902.00 |
| 6560 · Debt Service Expense | | | |
| 6561-00 · Interest Expense DSF | 47,493.70 | 95,274.00 | -47,780.30 |
| 6562-00 · Principal Expense DSF | 0.00 | 180,000.00 | -180,000.00 |
| 6563-00 · Admin Expense DSF | 2,016.06 | | |
| Total 6560 · Debt Service Expense | 49,509.76 | 275,274.00 | -225,764.24 |
| 6570-00 · 05 - Capital Project | 87,255.22 | 81,456.00 | 5,799.22 |
| Total Expense | 2,934,036.21 | 8,318,950.00 | -5,384,913.79 |
| Net Ordinary Income | 1,464,371.58 | -1,511,207.00 | 2,975,578.58 |
| Net Income | <u>1,464,371.58</u> | <u>-1,511,207.00</u> | <u>2,975,578.58</u> |

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Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
July through December 2020

| | % | of Budget |
|---|--------|-----------|
| Ordinary Income/Expense | | |
| Income | | |
| 4800 · FF Equipment Reserve | | |
| 4801-00 · Interest Earned-FF Reserve | 34.2% | |
| 4802-00 · X-fer FROM GF To FF Equip | 0.0% | |
| Total 4800 · FF Equipment Reserve | | 1.5% |
| 4810 · FireMed Income | | |
| 4812-00 · Interest Earned FM | 17.8% | |
| 4812-02 · FireMed Fees | 64.2% | |
| 4812-03 · FireMed Grant Revenue | | |
| Total 4810 · FireMed Income | | 76.9% |
| 4825 · Stacker Butte | | |
| 4825-01 · Sub-Lease & Rental Fees | 0.0% | |
| 4825-03 · SB Interest | 18.7% | |
| 4825-04 · Stacker Butte Reimbursement | 8.4% | |
| 4825 · Stacker Butte - Other | | |
| Total 4825 · Stacker Butte | | 46.7% |
| 4830 · Debt Service Revenue | | |
| 4831-00 · Current Year Taxes DSF | 91.7% | |
| 4832-00 · DSF Prior Year Taxes | 112.1% | |
| 4833-00 · Interest Earned DSF | 17.9% | |
| Total 4830 · Debt Service Revenue | | 91.5% |
| 4840 · Technical Rescue Fund | | |
| 4841-00 · Interest Earned TR | 24.3% | |
| 4844-00 · X-fer FROM GF To Tech Rescue | 0.0% | |
| Total 4840 · Technical Rescue Fund | | 5.2% |
| 4850-00 · Capital Project Fund | | |
| 4856-00 · Interest Earned | 56.8% | |
| Total 4850-00 · Capital Project Fund | | 56.8% |
| 4860 · Equipment Reserve Income | | |
| 4863-00 · Interest Earned ER | 32.9% | |
| 4864-00 · X-fer FROM GF To Equip (Appar) | 0.0% | |
| 4866-00 · Equipment Sale Revenue | 76.7% | |
| Total 4860 · Equipment Reserve Income | | 12.0% |
| 4870 · Building Reserve Income | | |
| 4873-00 · Interest Earned BR | 57.8% | |
| 4874-00 · Xfer FROM GF To Bld Rsv | 0.0% | |
| Total 4870 · Building Reserve Income | | 0.5% |
| 4880 · Training Reserve Income | | |
| 4881-00 · Training Res Income from Classe | 0.0% | |
| 4882-00 · Training Res Other Revenue | 0.0% | |
| 4883-00 · Int Earned, Training | 83.8% | |
| 4884-00 · Xfer FROM GF To Training | 0.0% | |
| Total 4880 · Training Reserve Income | | 0.3% |
| 4885-00 · Retirement Liability Fund | | |
| 4886-00 · Interest Earned Ret. Liability | 26.5% | |
| 4887-00 · XFer from GF to Ret. Fund | 0.0% | |
| Total 4885-00 · Retirement Liability Fund | | 0.6% |
| 4900 · General Fund Income | | |
| 4990-00 · Taxes - Prior Year | 84.0% | |
| 4991-00 · GF-Interest Earned | 21.2% | |
| 4997-00 · Taxes - Current Year | 93.7% | |
| 4998-00 · Ambulance Revenue | | |

Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
July through December 2020

| | % of Budget |
|---|--------------|
| 4998-03 · Amount Not to Be Rec'd | |
| 4998-00 · Ambulance Revenue - Other | 113.5% |
| Total 4998-00 · Ambulance Revenue | 57.1% |
| 4998-01 · Fire Protection Agreements | 0.0% |
| 4998-07 · Transfer from FireMed | 0.0% |
| 4998-08 · Transfer from Ret Liab. Fund | 0.0% |
| 4999-00 · GF-Misc Revenue | 8.4% |
| 4999-02 · Grant Proceeds | 23.1% |
| Total 4900 · General Fund Income | 78.2% |
| 4998-06 · Transfers In General Fund | 0.0% |
| Total Income | 64.6% |
| Gross Profit | 64.6% |
| Expense | |
| 6330 · 00 - Personal Services | |
| 6400-00 · Administrative Personnel | |
| 6401-00 · Fire Chief | 56.1% |
| 6402-03 · Division Chief - Operations | 55.7% |
| 6402-04 · Division Chief-Prev/Public Ed. | 56.1% |
| 6402-05 · Division Chief - FEMA Funded | 56.5% |
| 6403-05 · Office Clerk | 0.0% |
| 6403-07 · Office Manager / Admin. Clerk | 57.7% |
| 6403-08 · Background Investigator | 0.0% |
| Total 6400-00 · Administrative Personnel | 55.9% |
| 6403-00 · Career Personnel | |
| 6403-02 · Captain | 29.8% |
| 6404-00 · Lieutenant | 34.6% |
| 6405-01 · Firefighter | 46.8% |
| Total 6403-00 · Career Personnel | 41.9% |
| 6406-10 · Volunteer & Related | |
| 6406-00 · Volunteer Program | 3.9% |
| 6406-02 · Volunteer Reimbursement | 8.0% |
| Total 6406-10 · Volunteer & Related | 5.9% |
| 6410-00 · Insurance & Retirement | |
| 6421-00 · Retirement - Public Safety | 39.3% |
| 6421-01 · PEHP Plan - Public Safety | 25.1% |
| 6421-02 · Retirement - Administration | 55.7% |
| 6421-03 · PEHP - Administration | 21.1% |
| 6422-00 · Workers' Compensation | 90.6% |
| 6422-01 · Workers Comp - Administration | 95.7% |
| 6423-00 · Life Insurance | 49.8% |
| 6423-01 · Life Insurance - Administration | 0.0% |
| 6424-00 · Health Insurance | 33.5% |
| 6424-01 · Health Ins - Administration | 44.0% |
| 6424-03 · Occupational Healthcare | 19.3% |
| 6424-04 · Occ. Health - Administration | 0.0% |
| 6426-00 · Long Term Disability | 13.4% |
| 6426-01 · Long Term Disability - Admin | 22.9% |
| 6428-00 · Unemployment | |
| 6430-00 · Medicare | 52.2% |
| 6430-01 · Defined Contribution | 30.2% |
| 6430-02 · Medicare - Administration | 378.2% |
| 6430-03 · Defined Cont. - Admin | 19.9% |
| 6531-00 · Payroll Expenses / SS | 51.0% |
| 6531-01 · Social Security - Admin | 0.0% |
| 6410-00 · Insurance & Retirement - Other | |
| Total 6410-00 · Insurance & Retirement | 40.9% |
| 6410-01 · Employee Benefits | |

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Cash Basis

Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
July through December 2020

| | % of Budget |
|--|--------------|
| 6407-00 · Uniforms - Public Safety | 38.4% |
| 6407-01 · Uniforms - Administration | 37.0% |
| 6414-00 · Holiday | 25.0% |
| 6414-02 · Funeral Leave | |
| Total 6410-01 · Employee Benefits | 33.9% |
| 6416-00 · Overtime | |
| 6415-00 · Sick | 66.0% |
| 6416-01 · Fire | 24.9% |
| 6416-02 · Ambulance | 30.7% |
| 6416-04 · Tech Rescue | 0.0% |
| 6416-05 · Training | 20.0% |
| 6416-06 · Other | 65.7% |
| 6416-07 · Ambulance Stand-By | 10.5% |
| 6417-00 · FLSA | 40.3% |
| Total 6416-00 · Overtime | 37.9% |
| 6330 · 00 - Personal Services - Other | |
| Total 6330 · 00 - Personal Services | 42.0% |
| 6433 · Materials & Services | |
| 6434-00 · General Insurance | 51.6% |
| 6441-10 · Office, Admin. & Related | |
| 6435-00 · Advertising, Publications | 17.9% |
| 6436-00 · Dues, Subscriptions | 74.7% |
| 6437-00 · Elections | 0.0% |
| 6441-00 · Office Expense | 59.9% |
| 6441-01 · Office Equip Maintenance | 19.5% |
| 6441-02 · Office Equipment Lease | 49.4% |
| 6442-00 · Bank Charges | 49.8% |
| 6512-00 · Postage, Shipping | 22.8% |
| 6441-10 · Office, Admin. & Related - Ot... | |
| Total 6441-10 · Office, Admin. & Related | 54.0% |
| 6446-00 · Gas and Diesel | 32.9% |
| 6452-00 · Mtce., Repairs & Supplies | |
| 6443-00 · Janitorial Supplies | 19.7% |
| 6445-01 · Residence Supplies | 1.1% |
| 6451-00 · Tire, Batteries | 11.1% |
| 6453-00 · Equipment Maintenance | 28.1% |
| 6453-01 · Training Prop Mtce & Operati... | 0.0% |
| 6454-00 · Communication Repair | 3.8% |
| 6457-02 · Sm Eq Maint, Shop Supplies | 13.9% |
| 6457-03 · Fire Equipment Maintenance | 24.4% |
| 6457-05 · Equipment Testing | 29.7% |
| 6510-00 · Building Maintenance | 65.5% |
| 6510-01 · Bldg Maint. Agreements | 54.2% |
| 6511-00 · Grounds Maintenance | 66.1% |
| Total 6452-00 · Mtce., Repairs & Supplies | 29.7% |
| 6457-10 · Ambulance & EMS Expenses | |
| 6457-04 · EMS Equipment Maintenance | 98.1% |
| 6459-00 · Ambulance Billing Expense | 22.9% |
| 6477-00 · EMS Training Supplies | 0.0% |
| 6479-00 · EMS Dues | 0.0% |
| 6480-00 · Physician Advisor | 0.0% |
| 6481-00 · Ambulance Transport Exp | 37.0% |
| 6482-00 · Ambulance Expendables | 43.5% |
| 6482-01 · Ambulance Non Expendable | 22.9% |
| Total 6457-10 · Ambulance & EMS Expen... | 29.9% |
| 6457-11 · Fire & Related Expenses | |
| 6483-00 · Hazardous Materials | 19.8% |
| 6485-00 · Firefighting Supplies-Tools/Equ | 48.8% |

Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
July through December 2020

| | % of Budget |
|--|--------------|
| 6485-01 · Firefighting Supplies - PPE | 21.4% |
| 6486-00 · Fire Prevention Supplies | 34.2% |
| 6486-01 · Public Education | 18.8% |
| 6487-00 · Fire Training Supplies | 38.1% |
| 6491-00 · Fire Suppression Expense | 14.9% |
| Total 6457-11 · Fire & Related Expenses | 27.8% |
| 6460-00 · Professional Expenses | |
| 6461-00 · Audit, Budget | 100.3% |
| 6462-00 · Legal Services | 35.9% |
| 6462-01 · Professional Services | 57.4% |
| Total 6460-00 · Professional Expenses | 52.3% |
| 6463-10 · Utilities | |
| 6464-00 · Water | 62.4% |
| 6465-00 · Natural Gas | 20.0% |
| 6466-00 · Electricity | 38.5% |
| 6467-00 · Telephone | 31.8% |
| 6468-00 · Sewer | 34.2% |
| 6469-00 · Garbage | 52.6% |
| Total 6463-10 · Utilities | 34.5% |
| 6501-00 · Training | |
| 6495-00 · Fire Board Meals, Lodging | 0.0% |
| 6497-00 · Fire Board Conference | 0.0% |
| 6502-00 · EMS Scholarship | 0.0% |
| 6503-00 · Bargaining Unit - Voluntary | 0.0% |
| 6507-00 · General Training - ALL | 1.6% |
| 6508-00 · Administration - Voluntary | 0.0% |
| 6509-00 · Volunteer | 13.7% |
| Total 6501-00 · Training | 5.3% |
| 6513-00 · Miscellaneous Expense | 11.3% |
| 6520-00 · 911 Services | 44.2% |
| Total 6433 · Materials & Services | 35.4% |
| 6530-00 · Capital Outlay Expense | |
| 6533-00 · Firefighting Equipment | 0.0% |
| 6533-01 · Office Equipment | 27.4% |
| 6533-05 · Radio Equipment | 10.8% |
| 6533-06 · Fire Training Equipment | 0.0% |
| Total 6530-00 · Capital Outlay Expense | 6.7% |
| 6532-00 · Fund Transfers | |
| 6532-02 · General Fund Transfers | 0.0% |
| Total 6532-00 · Fund Transfers | 0.0% |
| 6534 · Reserve/Special Funds Expense | |
| 6534-00 · Stacker Butte Mtls & Svcs | 70.7% |
| 6534-01 · Stacker Butte Capital Outlay | 0.0% |
| 6535-00 · Capital Outlay Apparatus | 4.7% |
| 6536-00 · Capital Outlay Building | 29.4% |
| 6537-00 · Capital Outlay Training | 90.7% |
| 6537-01 · Training Res. Mat & Services | 0.0% |
| 6537-02 · Training Tower Loan Principal | 0.0% |
| 6537-03 · Training Tower Loan Interest | 46.0% |
| 6538-00 · Capital Outlay FF Equip | 9.5% |
| 6539-00 · FireMed Mtls & Services | 0.0% |
| 6539-01 · FM Capital Outlay | 5.8% |
| 6539-02 · X-fer FireMed to General Fund | 0.0% |
| 6550-01 · Transfer to General Fund | 0.0% |
| Total 6534 · Reserve/Special Funds Expense | 35.4% |
| 6540 · Technical Rescue | |

12:16 PM
01/08/21
Cash Basis

Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
July through December 2020

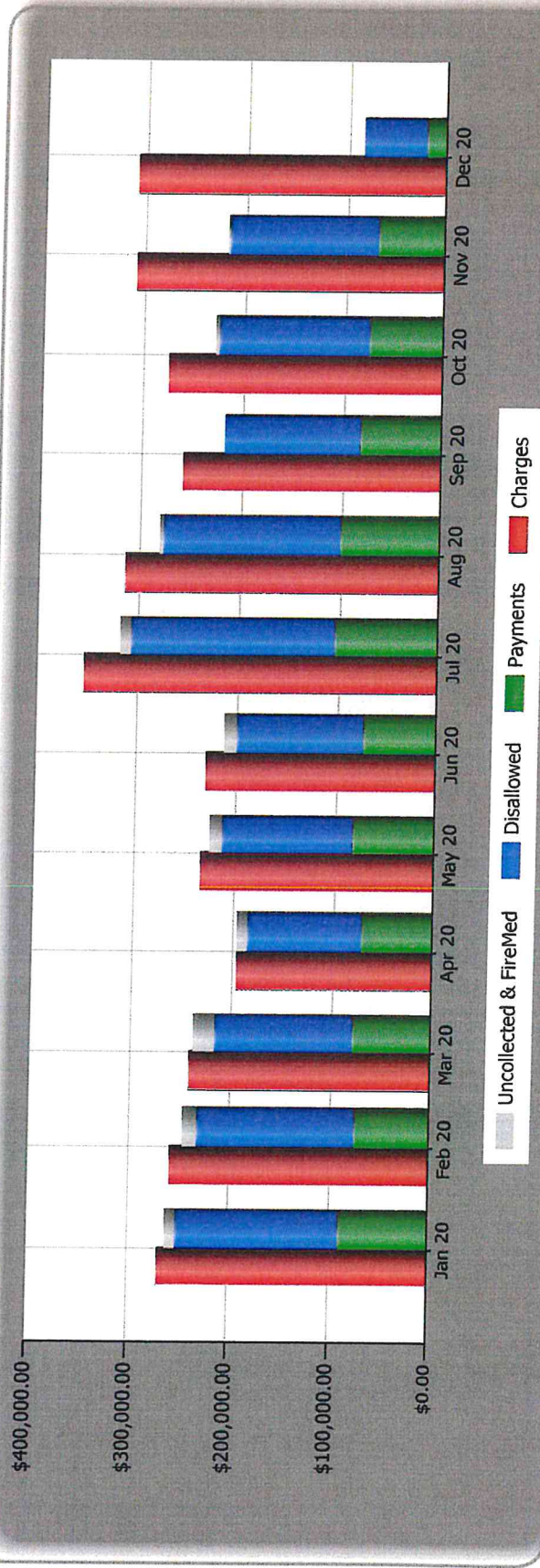
| | <u>% of Budget</u> |
|---------------------------------------|--------------------|
| 6540-01 · Capital Outlay Tech Rescue | 0.0% |
| 6540-02 · Tech Rescue Mtls & Services | 0.0% |
| Total 6540 · Technical Rescue | 0.0% |
| 6560 · Debt Service Expense | |
| 6561-00 · Interest Expense DSF | 49.8% |
| 6562-00 · Principal Expense DSF | 0.0% |
| 6563-00 · Admin Expense DSF | |
| Total 6560 · Debt Service Expense | 18.0% |
| 6570-00 · 05 - Capital Project | 107.1% |
| Total Expense | 35.3% |
| Net Ordinary Income | -96.9% |
| Net Income | -96.9% |

ANNUAL COLLECTION STATISTICS

| | |
|-----------------|--------------|
| Company | Mid-Columbia |
| Date Of Service | 1/1/2020 |
| Date Of Service | 12/31/2020 |
| Invoices | 0 |

| Month | Tickets | Charges | Payments | FireMed | Disallowed | Uncollected | Pending |
|--------------|---------|---------------------|----------|-------------------|------------|----------------------|-------------------|
| | | | % | | % | % | % |
| Jan 20 | 143 | 269,272.80 | 34 % | -2,437.91 | 1 % | -160,219.80 | 60 % |
| Feb 20 | 144 | 259,564.40 | 29 % | -4,487.39 | 2 % | -156,100.76 | 60 % |
| Mar 20 | 131 | 241,159.40 | 33 % | -1,304.32 | 1 % | -135,696.09 | 56 % |
| Apr 20 | 109 | 196,314.40 | 37 % | -1,867.96 | 1 % | -112,445.77 | 57 % |
| May 20 | 131 | 233,192.90 | 36 % | -1,666.85 | 1 % | -128,388.72 | 55 % |
| Jun 20 | 133 | 230,281.50 | 33 % | -813.94 | 0 % | -125,514.89 | 55 % |
| Jul 20 | 190 | 353,607.75 | 29 % | -3,474.05 | 1 % | -202,854.58 | 57 % |
| Aug 20 | 171 | 314,114.39 | 32 % | -259.24 | 0 % | -175,806.63 | 56 % |
| Sep 20 | 132 | 258,011.89 | 32 % | 0.00 | 0 % | -134,218.95 | 52 % |
| Oct 20 | 156 | 275,520.50 | 27 % | -2,830.09 | 1 % | -149,441.08 | 54 % |
| Nov 20 | 159 | 308,024.01 | 22 % | -1,321.38 | 0 % | -147,384.83 | 48 % |
| Dec 20 | 165 | 308,247.13 | 7 % | 0.00 | 0 % | -62,412.47 | 20 % |
| 1,764 | | 3,247,311.07 | | -20,463.13 | | -1,690,484.57 | |
| | | | | | | -80,709.38 | 523,347.67 |

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



2020 RUN STATISTICS

| Dec-20 | Dec-19 | ACTIVITY | YTD-20 | YTD-19 |
|---------------|--------------|---|--------|--------|
| 5 | 8 | FIRE: (Structure; Mobile Prop./Fixed; Mobile Prop./Vehicle; Natural Vegetation; Outside Rubbish; Special Outside; Cultivated Vegetation/Crop Fires) | 81 | 77 |
| 1 | 0 | OVERPRESSURE/RUPTURE/EXPLOSION/OVERHEAT-NO FIRE: (Overpressure/Steam, Air, Gas, Chemical Reaction; Explosion w/no fire; Excessive Heat with no Ignition) | 2 | 1 |
| 204 | 214 | RESCUE/EMS: (Medical Asst.; EMS/911 Incident, Lock-in; Lost Person Search; Extrication/Rescue; Water/Ice Rescue; Electrical Rescue; Rescue/EMS Standby) | 2297 | 2349 |
| 2 | 2 | HAZARDOUS COND. W/NO FIRE: (Combustible & Flammable Spills; Chemical Release, Reaction, Toxic Condition; Radioactive Condition; Electrical Wiring/Equip. Problem; Biological Hazard; Accident/Potential Accident; Bomb Removal; Attempted Burning, Illegal Action) | 17 | 28 |
| 19 | 18 | SERVICE CALL: (Person in Distress; Water Problem; Smoke Problem; Animal Problem or Rescue; Public Service Asst.; Unauthorized Burning; Standby) | 227 | 248 |
| 18 | 13 | CANCELLED/GOOD INTENT: (Dispatched/Cancelled Enroute; Wrong Location/No Emergency Found; Controlled Burning; Steam, Other Gas Mistaken for Smoke; EMS Call with Party Transported; Hazmat Release Investigation with no Hazmat) | 260 | 195 |
| 1 | 4 | FALSE ALARM/FALSE CALL: (Malicious/Mischievous False Alarm; Bomb Scare; System/Detector Malfunction; Unintentional Alarm; Biological Hazard/False Report) | 68 | 62 |
| 0 | 0 | SEVERE WEATHER/NATURAL DISASTER: (Earthquake; Flood; Wind Storm; Lightning Strike; Severe Weather or Natural Disaster Standby) | 2 | 1 |
| 1 | 0 | SPECIAL INCIDENT TYPE: (Citizen Complaint Including Code Violations) | 2 | 4 |
| 251 | 259 | | 2956 | 2965 |
| AGENCY | CALLS | PERCENT | | |
| MCFR | 264 | 11% | | |
| TDPD | 1563 | 63% | | |
| WCOS | 635 | 26% | | |
| TOTAL | 2462 | 100% | | |

MCFR INFORMATION SHEET

DATE: January 25, 2021

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Fire Chief's Update

BOND PROJECT: The bond project is complete. The project fund will be closed out. The debt service fund has been established to retire the bonded indebtedness.

STUDENT HOUSING PROJECT: The student housing project is moving forward and remains on schedule/

GROUND EMERGENCY TRANSPORT (GEMT) PROGRAM: The 2019-20 GEMT application is submitted. We are awaiting a response from the OHA for reimbursement of funds.

COMMUNITY PLANNING AND DEVELOPMENT: Chief Palmer and President Jacobs participate in a question and answer session with Google's public relations representative Kate Franco and a contracted Google consultant to discuss future planning and development for The Dalles community.

ASA PLAN: The Wasco County ASA plan has been approved by the OHA and is now in effect.

LEADERSHIP ASSESSMENT AND COACHING: Remains ongoing.

COVID-19 PANDEMIC RESPONSE: MCFR assisted the County Health Department with Phase 1 of the COVID-19 vaccination program. This involved administering the vaccine to all emergency responders within Wasco County that wanted to be vaccinated. Those that chose to not be vaccinated must complete a declination for acknowledging such however may change their mind to take it at any time. This is a two dose vaccine. The second dose will be administered 4 weeks apart from receipt of the first dose of vaccine.

TRAINING TOWER DEMOLITION AND RECONSTRUCTION: This project is complete and the tower is now operational. Policies and procedures for tower use will be further clarified to ensure instructors meet established standards before training may occur.

SILENT STATION PROJECT: DC Jensen is steadily moving towards completing this project. Please reference his monthly report for further details.

PRIORITY PLANNING UPDATE: Those objectives pending completion within the priority plan remain in progress. A copy of the plan showing project status will be presented in March.

BUDGET GOALS, OBJECTIVES AND PERF. MEASURES FOR FY 2020-21: We are now at the halfway point of FY 2020-21 and are currently in the process of preparing the FY 2021-22 budget. Please reference each Chief Officer's monthly report for a detailed status of their budgetary objectives for the current fiscal year.

Administrative Division Performance Measure Status:

1. **Approve, adopt, and submit 2020-21 FY budget to Wasco County:** Complete
2. **Add part-time Office Clerk:** Fill Office Manager position. Establish IGA with City of The Dalles for financial services. Cut Part-time Office Clerk and diverted funds to cost of financial services.
3. **Implement Community Risk Reduction Program:** Reference DC Woods monthly report for status report.
4. **Finalize collective bargaining process with IAFF Local 1308:** Complete
5. **Follow SDAO Best Practices:** Completed best practices survey and submitted to SDAO.
6. **Follow Safety Guidelines Established by OR-OSHA:** Ongoing process. Unable to complete SDAO safety audit and OR-OSHA consultant audit due to COVID-19 restrictions. The District has implemented the temporary safety rules associated with COVID-19 as required by OR-OSHA.
7. **Maintain a Program for Assessing Fitness for Duty for Fire District Pre-Employment Candidates and Incumbent Personnel:** Continuous program. District has fallen behind on rotation schedule for incumbent members due to COVID-19 restrictions and fire damage sustained at Nichols Landing interfering with conducting fitness assessments. DC Coleman is working to get the occ. health program back onto its normal schedule.
8. **Provide Members with the Tools and Associated Materials Necessary to Effectively Stay Fit for Duty:** Performance measure achieved.
9. **Finalize Remaining Priority Planning Objectives:** In process.

RECOMMENDATION/ACTION: Staff update.

Operations Division Board Report

David Jensen, Division Chief

December 2020

Operations:

- **Station Dispatching** (*Nearing Completion*)

This project is now in the hands of the County Computer Aided Dispatching vendor (EIS) for completion of software programming to integrate with our systems. MCFR and Wasco County have completed all components on their end. The County dispatching equipment has arrived and is ready for installation. This will be coordinated for completion, however we will have to wait for the link to be completed by EIS to see full functionality. This project has now completed the final expenditure of the GO Bond and the remaining funds for this project will be spent out of the Building Reserve Fund as planned. This project remains Status quo from the November 2020 update. IT professionals are continuing to correspond to finalize this project.

- **Budget Preparation**

We have begun the budget preparation for Fiscal Year 2021/22. Worksheets are being completed and are due in mid-January. After compiled, the requests will be sorted and prioritized. This year's transition to Casselle will also present challenges in initial learning and opportunities when fully implemented. For the budgeting piece, Casselle is expected to allow us to more intuitively monitor budget changes and requests.

- **Personnel Management**

This segment of the Operations Division takes the vast majority of time spent weekly. Some tasks, regarding payroll preparation and leave accruals have been transferred over to the Office Manager as she is getting more comfortable with her new role. The employee relations piece though, continues to be very busy as we strive to gain consistency in operations and continually grow in professionalism within our organization.

- **Captain and Lieutenant Position Announcements**

The Captain Assessment Center is scheduled for January 22nd. Soon after the Assessment Center, the Chief will make a decision regarding the Captain position. The Lieutenant Assessment Center will be rescheduled for the late spring or early summer to allow time for more firefighters to become qualified.

- **Other Projects Beginning or in Progress**

- Station 1 building Fire Alarm system replacement

- Conference room reconfiguration project. This will include web conferencing hardware upgrade, modular conferencing tables, and chairs.
- Updating assigned Policies
- Updating Standards of Cover document with Chief Palmer
- Assisting Chief Coleman in the training of Dispatchers relevant to fire and EMS dispatching as well as Mobile CAD use.
- Assisting Chief Coleman in establishing training for firefighters use of mobile CAD
- Working with Captain Brown to ensure fire equipment is added to the inventory system and replacement schedules
- Replacement of hose to have 100% consistency
- Contracting for the install of a training storage building at Station 1 (assist Chief Coleman)
- Replacing the exterior pole lighting to LED upgrade with a grant
- Work with Wasco County to establish an RFP for Computer-Aided Dispatching System replacement in the 21/22 budget year.
- Replacement of line staff uniforms to new logo
- Outfit firefighters with Class A uniforms
- Prepare design specifications for the purchase of two Type 3 engines in next budget year
- Outfit and transition the old MCI trailer to the new trailer
- Complete upgrades to Station 2 structure and deck
- Begin signage upgrade project for Station 1 and 2
- Finalize the Coronavirus Relief Fund reporting portfolio

Operations Division Chief,

David Jensen

MID-COLUMBIA FIRE & RESCUE *The Dalles, OR*

Division Chief of Training/Volunteer Recruitment and Retention

RECRUITING

- I have spoken with 8 people about returning in February for the Wildland Academy


VOLUNTEER TRAINING

- Limited due to COVID-19 the recruit Academy was put on hold until January

CAREER TRAINING

- Officer Development with James Rowan
 - Monthly for Line Officers
 - Weekly for Staff Officers
- EMS- Psychiatric Pt. Care, neurological, Seizures
Immunological, Endocrine, Diabetes, and Case Reviews
 - Case Reviews
- Probationary FF Testing on November studies
- Career Fire-ITAC – Incident Command, Tactical Accountability, Action Planning,
Communications, All hands Rope Rescue Drill
- Volunteer Fire-ELFF, Hands on Saturday Ventilation, Ladders, Water Supply, Ropes and
Search and Rescue. Hydraulic Tool Familiarization, Building Construction

MID-COLUMBIA



FIRE & RESCUE

The Dalles, OR

MAJOR PROJECTS AND COMPLETION STATUS

- Creating Task books for new Hires- $\frac{3}{4}$
- Compiling Task books into one-year long Rookie Book- **In progress $\frac{3}{4}$**
- New Volunteer Recruit Academy – **In Progress $\frac{1}{4}$**
- Volunteer Training Schedule
 - EMS- **In Progress $\frac{1}{4}$**
- Plan for the use of 4 acquired buildings for training-**in progress started New**
- Career Officer testing process-**In Progress Started $\frac{1}{2}$ done New**
- Career Officer development Course-**In progress started New**
- Career Officer 1-year probationary plan-**In progress Started New**
- New storage building for Training-**Getting Bids**

MEETINGS/TRAINING/DISTRICT REPRESENTATION

- Duty Chief Dec 1-4
- Staff Meeting Dec 3
- Meet with HRFD Training Capt. 12/7
- Meeting with Dallesport FD Officers Dec 16th
- Board Meeting Dec 21st
- Duty Chief Dec 20-24

EMERGENCY RESPONSE AND STATION STAFFING

- All Calls
 - 2
- EMS Response
 - 2
- MVA Response
 -
- Fire Response

MID-COLUMBIA FIRE & RESCUE *The Dalles, OR*

Volunteer Recruitment and Training

- We have 3 new recruits Volunteers going through the CGTA FF I/FF II Academy
 - Loren Gilbert, Tristan Sheppard, Mathew Wright-Rendon
- We have 3 Current FF I Qualified Firefighters going to the CGTA FF II Academy
 - Eric Pyles, Travis Fritz, Carey Stone

Congratulations to Volunteer Lieutenant Jerry Holland, he officially retired as of this month. Between The City of the Dalles Fire Department and Mid-Columbia Fire and Rescue he has served our community for over 27 years. He will be missed in the Fire District and we wish him the best

Current Volunteer levels and Status

- 1 Lieutenant/FF1/WFFT2 Eric Pyles
- 1 FF1/WFFT2 Travis Fritz
- 1 FF1/WFFT2/EMT Carey Stone
- 1 FF1/WFFT2/Paramedic Dave Bandel
- 2 Apparatus Operator Only Jeff Holland, Jesse Witkowski
- 3 Support Marc Crain, Cassidy Richman, Christina Buck
- 3 Chaplains Marilyn Roth, Doug Marquardt, Paul Boehlke
- 1 FF1/WFFT2 on leave of absence Thomas Richman

Total of 13 Volunteers on our Roster. With 1 on Leave of Absence.

Prevention Division - Monthly Report

Jay Wood, Division Chief

December 2020

Tasks/Projects from Priority Planning (PP) and Organizational Evaluation (OE)

- FirstDue seems to be functioning well. I'm very happy with the new platform. Probably our biggest issue is the connector between Emergency Reporting Systems (ERS) and FirstDue. Until we are able to get that connector completed¹, our data from the buildings and occupancy side of ERS will not be available to our responders. We were also able to push forward with the connector between FirstDue and The Compliance Engine, which is our clearing house for Sprinkler System, Alarm Systems and other similar systems inspection and repair reports. That data is scheduled to push over to FirstDue sometime in January.
- I have started to delve into the added features of FirstDue where we can draw within the program, annotate/add special features, and place such things as individual apartment/space numbers or fire walls as part of expanded Pre-Fire Plans. At this point, it appears that these tools will do everything that we need it to do and more. The best part of this system for Pre-Fire Plans, is that our personnel, while out in the community, can quickly pull up the system (web based), open the individual address and annotate on the fly. I will be providing further instruction to our shift personnel, tentatively scheduled for February so that they can start working on Pre-Fire Plans in March and beyond.

Community Risk Reduction [Prevention, Public Education, Code Enforcement]

- Site Visits – 1 in-person, 3 virtual – Potential expansion of local business, Fire Apparatus Access (virtual), Fire Lanes – Commercial (virtual), Phase 1 Environmental data inquiry
- Public Education – Smoke Alarm Info for community member
- Inspections by Prevention Division – 0 due to COVID-19
- Inspections by Shift Personnel – Continue working on Self-Inspection Program for Business and Mercantile properties
- Site Team – Cancelled for both dates.
- Code Research – None
- Webinar and Demo for new Fire Inspection Data System (part of FirstDue)
- Community Wildfire Protection Plan (CWPP) review draft documents, 1 meeting (virtual)

Meetings/Training/Safety/Other:

- Salary Survey – Finalize Data, present to Chief Palmer, develop options, draft and final presentation for Board Meeting.
- Officers Meeting and Staff Meetings
- Case Reviews with Dr. Burnham
- Safety Committee Meeting

¹ ERS has been working with FirstDue. FirstDue is ready for the data but ERS continues to be slow in progress.

“The journey is never ending. There's always gonna be growth, improvement, adversity; you just gotta take it all in and do what's right, continue to grow, continue to live in the moment.” – Antonio Brown

- Board Meeting – Salary Survey Presentation
- IT related tasks throughout the month – Purchase new network gear (one device failed); working with DC Jensen on CAD/MDT issues and Station Alerting System issues again. Purchase new printer for Chief Palmer's office. Main Printer/Copier/Fax down again, install back up printer/fax, ensure all computers can access for printing.
- Lieutenant and Captain Application Review
- Draft of the second report on Employee Investigation
- Finalized OSHA COVID-19 Infection Control Plan, Hazard Assessment.
- Coaching Session with James Rowan
- Project ELFF Meetings, Project ELFF
- Start Accident Investigation – Fire Engine slide on snow, hit parked vehicle.
- Met with new West Side Fire District's new Fire Marshal

Emergency Responses/Station Staffing/Fire Investigations:

- All Calls – 3
- EMS Response – 1 MVA
- Fire Response – None
- Fire Investigation – None
- Duty Officer – 7 days



MCFR INFORMATION SHEET

DATE: December 21, 2020

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Administrative salary comparison study

BACKGROUND: At the beginning of the fiscal year, the Board directed Chief Palmer to conduct an admin. salary study comparing MCFR to other fire agencies. Upon completion of the study a was delivered by staff to provide an overview of the following items:

- Survey Respondents
- Population Information
- Methodology Utilized
- Study Background
- Comparator Demographics
- Salary and Position Information
- Benefits Information
- Survey Results for each Staff Position
- Wage Discrepancy – Capt. Vs. DC
- Market Factor
- Proposed Admin. Scale
- Budget Impact
- Savings/Cost Offset

The Board proceeded to schedule a work session to study this issue further. During the work session several models were discussed. Chief Palmer will continue to study the feasibility of incorporating a new wage scale into both the current and next fiscal year's budget. The results of the study are planned to be presented at the February 2021 Board Meeting.

BUDGET IMPLICATION: As noted in the presentation.

RECOMMENDATION/ACTION: Staff update and Board discussion.

MCFR INFORMATION SHEET

DATE: January 18, 2021
TO: Fire District Board of Directors
FROM: Bob Palmer, Fire Chief
ISSUE: Reimbursement of Director Attorney Fees

BACKGROUND: On February 4, 2020, six (6) members of the Board of Directors of Mid-Columbia Fire and Rescue received a Complaint from the Oregon Government Ethics Commission. These complaints were based upon information that was provided to the Commission by a former District employee, Dan Hammel. The Complaint alleged that each of the Board of Directors violated government Ethics Law by failing to take Board action authorizing the filing of the civil complaint against the District's Union.

The District's attorneys, Peachey Davies & Myers, through their associate, Mark Sandri, undertook to represent all of those Directors in that Government Ethics action. The representation included several hearings and written submissions on behalf of the Directors to the Oregon Ethics Commission. On November 6, 2020, the Oregon Ethics Commission dismissed the Complaint against all of these Board of Director members.

The attorney fees incurred in the defense of all of the Directors was \$13,182.50. The District's insurance policy through the Special Districts of Oregon, provided for the payment of the attorney fees for the defense of Ethics actions if the action was successfully concluded in favor of the Directors as has occurred here. The limits of the District's insurance for that coverage was \$5,000.00. That has resulted in a sum of \$8,182.50 remaining due the District's attorneys for the defense of the Directors. ORS 192.685(3) authorizes public officials to be reimbursed for the reasonable cost of attorney fees incurred by that public official in defending a complaint brought by the Oregon Government Ethics Commission if the Commission chooses not to pursue the complaint.

BUDGET IMPLICATION: \$8,182.50

RECOMMENDATION/ACTION: Advise only. Board members will be reimbursed by District upon their payment of attorney fee invoice.