



Board Meeting Agenda

February 24, 2025

5:30 p.m.

Mid-Columbia Fire and Rescue Station 1
1400 West 8th Street, The Dalles, Oregon

1) Call Meeting to Order

2) Pledge of Allegiance

3) Roll Call

4) Agenda Changes

5) Minutes

- a) Review of Minutes – Monday, January 27, 2025.

6) Public Comment

- a) During this portion of the meeting, a citizen may speak on any subject upon being recognized by the Board President. The citizen must state their name, address, and their discussion topic for the minutes. Five minutes per person will be allowed. If a response by the District is requested, the speaker will be referred to the Fire Chief for further action. At the discretion of the Board President, the issue may appear on a future meeting agenda for Fire District consideration.
- b) The public may observe and/or listen to the meeting virtually by using either the link or the telephone number and access code provided below:

TELEPHONE NO.: +1 (631) 992-3221

AUDIO ACCESS CODE: 972-521-703

Please register for MCFR Board Meeting (February 2025) on Feb 24, 2025 5:30 PM PST at:

<https://attendee.gotowebinar.com/register/1377618146163668309>

After registering, you will receive a confirmation email containing information about joining the webinar.

7) Financial Reports

- a) Balance Sheets/Combined Cash Accounts
- b) Ambulance Service Financial Report

8) Committee Reports

- a) Urban Renewal Report – Director Denstedt

9) Fire Chief's Report

10) Correspondence

11) Old Business

12) New Business

a) Swearing-in of Division Chief Chris Grant

13) Good of the Order

14) Adjournment

OUR MISSION:

"We are committed to providing professional emergency and non-emergency services to minimize suffering, protect life, environment and property."

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least 48 hours in advance.



MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
January 27, 2025

1. CALL MEETING TO ORDER

President Jacobs called the Mid-Columbia Fire & Rescue meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors Present: David Jacobs, Diana Bailey, Dick Schaffeld, Corey Case, and Walter Denstedt.

Staff Present: Chief David Jensen, Division Chief Jay Wood, Division Chief Josh Beckner, and Office Manager Stephanie Ziegler. Division Chief Adam Cole was excused.

Others Present: Legal counsel Andrew Meyers.

4. AGENDA CHANGES

None.

5. MINUTES

- a. Minutes from December 16, 2024, Board Meeting stand approved as written.
- b. Minutes from January 13, 2024, Special Board Meeting stand approved as written.

6. PUBLIC COMMENT

There was no one in attendance, however new Division Chief Chris Grant was listening online.

7. FINANCIAL REPORT

- a. Cash Account Summary – Director Case would like to see the Cash Combo sheet first, then balance sheet and income statement last. There was also a question concerning the training reserve fund and why there was an increase. Chief Jensen explained it was an annual payment for the City of The Dalles.
- b. Ambulance Service Financial Report – There were no questions asked.



8. COMMITTEE REPORTS

- a. Urban Renewal Report – Director Denstedt gave a report on the Urban Renewal board, stating that the board had received the expected money and were now looking into ways of spending it correctly.
- b. EZ Report – President Jacobs stated there was nothing to report and suggested dropping the report from the board packet. Director Bailey asked that the Urban Renewal Report become a written report that Director Denstedt submits. There will no longer be an oral report given.

9. FIRE CHIEF’S REPORT

- a. Fire Chief’s Report – Included in board packet. Chief Jensen gave a brief update on the items he included in the board packet. He did state that he was going to attend a legislative meeting on January 25th, however he was unable to attend due to illness but did send a letter. He also stated a representative reached out to him regarding grants that we have already but may need additional money to finish grant projects. One idea Chief Jensen presented was regarding the apprenticeship grant to bolster funding for the next round of apprentices.
- b. Chief Beckner’s Report – Included in the board packet.
- c. Chief Wood’s Report – Included in board packet.
- d. Chief Cole’s Report – Included in board packet.

10. CORRESPONDENCE

- a. Columbia Gateway Urban Renewal Agency FY 2023/2024 – President Jacobs asked what the numbers stood for, and Director Case explained the amount was what MCFR would have receive, minus uncollected taxes, if they were not being redirected towards Urban Renewal.

11. OLD BUSINESS

None.

12. NEW BUSINESS

- a. Strategic Plan Status Report – Chief Jensen included the status report in the board packet and also gave a brief update on some of the projects stating the Standards of coverage, Continuity of Operations Plan, and the station study were projects still needing to be finished.
- b. Information Sheet – Appointment of a Budget Officer. Director Bailey made a motion to appoint Chief David Jensen as the budget officer for fiscal year



2025/2026. Director Schaffeld seconded. All those in favor; 5 Ayes, 0 Nays. Motion passed.

- c. Information Sheet – Budget Committee Member Appointment. There are three budget members that are expiring this year. Dr. Wally Wolfe, Kyle Nairns and Tom Ashmore. Kyle Nairns and Tom Ashmore said they would be happy to continue on as a budget member, however Dr. Wally Wolfe has declined. Chief Jensen reached out to Jared Sawyer of Sawyers True Value and he stated he would be interested in becoming a budget committee member. Director Bailey made a motion to appoint Jared Sawyer, Kyle Nairns, and Tom Ashmore to sit on the fire district budget committee based upon their knowledge, experience, and desire to volunteer for a consecutive three-year term for the purpose of continuity and consistency and the addition of knowledge and experience. Director Schaffeld seconded. All those in favor; 5 Ayes, 0 Nays. Motioned passed.

Director Bailey would like to recognize all the years that Dr. Wolfe was on the budget committee. Chief Jensen stated we would get something ordered and will present it once the award arrives.

- d. Information Sheet – Adoption of Budget Calendar. Director Case made a motion to adopt the budget calendar for FY 2025/2026. Director Bailey seconded. All in favor; 5 Ayes 0 Nays. Motion passed.
- e. Information Sheet – Employee Handbook updates. Chief Jensen summarized some of the changes that were made to the Employee Handbook because of the Collective Bargaining Agreement and that usually Admin follows the CBA, however some items Admin will not follow. Accrued sick and vacation will not change for Admin, the PERS swap, PEHP and Deferred Comp will not change for Admin either. Longevity will change and match the CBA. Chief Jensen also stated that he added Martin Luther King Day as an additional holiday for Admin. He stated that would match city and government holidays. The wage adjustment formula stays consistent with the last wage formula. Director Bailey made a motion to approve Resolution No. 2025-01 “A Resolution Adopting revisions to the Mid-Columbia Fire and Rescue Employee Handbook”. Director Case seconded. All those in favor; 5 Ayes, 0 Nays. Motion passed.



13. GOOD OF THE ORDER

SDAO conference is next week

SDAO conference is next week with Chief Jensen, President Jacobs and Director Denstedt and Director Schaffeld will attend with Chief Beckner coming down a day. Chief Jensen also stated that there is an Ethics class that all the board members need to attend, he will send invites out for everyone that needs to attend virtually.

14. ADJOURNMENT

President Jacobs adjourned the meeting at 18:32 p.m.

Board President

Secretary/Treasurer

MID-COLUMBIA FIRE & RESCUE
 COMBINED CASH INVESTMENT
 JANUARY 31, 2025

GENERAL FUND

COMBINED CASH ACCOUNTS

01-0-1009-00	LGIP	7,648,650.72
01-0-1020-00	PAYPAL BURN PERMIT ACCOUNT	130.26
01-0-1025-00	COLUMBIA BANK PAYPAL ACCOUNT	.00
01-0-1030-00	CHECKING ACCOUNT	.00
01-0-1031-00	CHECKING ACCOUNT	303,269.40
01-0-1040-00	PETTY CASH	125.00
01-0-1075-00	AR CASH CLEARING	.00
		<hr/>
	TOTAL COMBINED CASH	7,952,175.38
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	TOTAL UNALLOCATED CASH	7,952,175.38
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	5,700,400.42
20	ALLOCATION TO FF EQUIPMENT & SU	339,746.31
25	ALLOCATION TO FIREMED	97,153.52
30	ALLOCATION TO STACKER BUTTE	54,032.11
35	ALLOCATION TO DEBT SERVICE	382,137.87
40	ALLOCATION TO TECHNICAL RESCUE	56,404.53
45	ALLOCATION TO CAPITAL PROJECT	.00
50	ALLOCATION TO EQUIPMENT RESER	713,334.57
51	ALLOCATION TO BUILDING RESERVE	271,790.37
52	ALLOCATION TO TRAINING RESERVE	199,849.95
53	ALLOCATION TO RETIREMENT LIABILI	137,325.73
55	ALLOCATION TO BOND PRINCIPAL RE	.00
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUN	7,952,175.38
	ALLOCATION FROM COMBINED CASH	(7,952,175.38)
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	ZERO PROOF IF ALLOCATIONS BALA	.00
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MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 JANUARY 31, 2025

GENERAL FUND

ASSETS

10-0-1000-00	CASH ALLOCATION	5,700,400.42	
10-0-1015-00	PETTY CASH	.00	
10-0-1049-00	AMBULANCE	.00	
10-0-1050-00	AMBULANCE A/R	.00	
10-0-1055-00	AMB BILLING SERVICE A/ R	.00	
10-0-1065-00	A/R AMBULANCE HOLDING	.00	
10-0-1069-00	BAD DEBT ALLOWANCE	.00	
10-0-1080-00	A/R TAXES - GENERAL FUND	.00	
10-0-1085-00	OTHER RECEIVABLES - GF	.00	
10-0-1090-00	GRANT RECEIVABLE	.00	
10-0-1200-00	MISCELLANEOUS A/R	.00	
10-0-1250-00	AR BILLINGS	.00	
10-0-1499-00	UNDEPOSITED FUNDS	.00	
10-0-1510-00	MACHINERY AND EQUIPMENT	4,163,122.84	
10-0-1520-00	BUILDINGS AND STRUCTURES	3,514,225.18	
10-0-1530-00	LAND AND IMPROVEMENTS	71,508.00	
10-0-1600-00	AMOUNT PROV - LTD AERIAL	.00	
10-0-1601-00	AMOUNT PROV - LTD BONDS	.00	
10-0-1602-00	AMOUNT PROV LTD - COPIER	.00	
10-0-1603-00	AMOUNT PROV - LTD LAPTOPS	.00	
10-0-1605-00	AMOUNT PROV - 2005 BONDS	.00	
10-0-1700-00	PREPAID EXPENSES	.00	
	TOTAL ASSETS		<u>13,449,256.44</u>

LIABILITIES AND EQUITY

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

JANUARY 31, 2025

GENERAL FUND

LIABILITIES

10-0-2010-00	GENERAL FUND A/P	.00
10-0-2010-02	AMBULANCE BILLING PAYABLE	.00
10-0-2011-00	LIFE FLIGHT A/P	.00
10-0-2012-00	RETAINAGE PAYABLE	.00
10-0-2015-00	ACCRUED COMP ABSENCE	.00
10-0-2015-01	ACCRUED WAGES	.00
10-0-2023-00	SHORT TERM HOLDING ACCOUNT	.00
10-0-2060-00	DEF REVENUE	.00
10-0-2065-00	OFFSET BEGINNING BALANCE	(11,630,809.74)
10-0-2100-00	BONDS PAYABLE LT	.00
10-0-2105-00	PAYROLL LIABILITIES	.00
10-0-2106-00	CHILD SUPPORT PAYABLE	.00
10-0-2107-00	GARNISHMENTS PAYABLE	.00
10-0-2110-00	UNION HOUSE FUND	.00
10-0-2111-00	ADMINISTRATION HOUSE FUND	.00
10-0-2115-00	HOLIDAY BANK	.00
10-0-2120-00	SHORT TERM DISABILITY	176.00
10-0-2121-00	CANCER FUND	.00
10-0-2121-01	AFLAC ACCIDENT INSURANCE	.00
10-0-2121-02	AFLAC SHORT TERM DISABILITY	.00
10-0-2122-00	ADULT/FAMILY SERVICES	.00
10-0-2123-00	CELL PHONE	.00
10-0-2124-00	MEDICAL INSURANCE	(363.84)
10-0-2124-01	DEPENDENT CARE	.00
10-0-2124-02	UNREIMBURSED MED EXPENSES	.00
10-0-2124-03	PEHP PAYABLE	.00
10-0-2125-00	PAYROLL ASSET	.00
10-0-2125-01	THE DALLES COUNTRY CLUB	.00
10-0-2126-00	OTFCU	.00
10-0-2126-01	CRBC	.00
10-0-2127-00	STANDARD RETIREMENT	.00
10-0-2127-01	TRANSAMERICA	.00
10-0-2127-02	EMPLOYEE RETIREMENT	.00
10-0-2127-03	NATIONWIDE RETIREMENT	.00
10-0-2127-04	UNITED MISSOURI BANK	.00
10-0-2127-05	FIDELITY	.00
10-0-2128-00	AMERICAN FUNDS	.00
10-0-2128-01	SAFECO/SYMETRA	.00
10-0-2128-04	NW MUTUAL DEFERRED COMP	.00
10-0-2128-05	OLIVER CAPITAL DEFERRED COMP	.00
10-0-2129-00	LIFE INSURANCE	.00
10-0-2130-00	UNION DUES	.00
10-0-2130-01	ADDITIONAL UNION DUES	.00
10-0-2131-00	FLEX-TRAN LOAN	.00
10-0-2140-00	PERS POLICE/FIRE UNITS	1,313.12
10-0-2160-00	WORKERS' COMP	217.54
10-0-2200-00	FEDERAL W/H TAXES PAYABLE	.00
10-0-2210-00	MEDICARE TAXES PAYABLE	.00
10-0-2220-00	STATE W/H TAXES PAYABLE	.00
10-0-2221-00	HOLIDAY ACCRUALS	.00
10-0-2222-00	EMPLOYEE DRAWS	.00
10-0-2223-00	STATE OTT TAXES PAYABLE	404.80
10-0-2224-00	OREGON PAID LEAVE PAYABLE	4,048.10
10-0-2249-00	CAPITAL LEASES A/P	.00
10-0-2250-00	CAPITAL LEASES PAYABLE LT	.00

MID-COLUMBIA FIRE & RESCUE
BALANCE SHEET
JANUARY 31, 2025

GENERAL FUND

10-0-2251-00	AERIAL LEASE LT DEBT	.00	
10-0-2252-00	AERIAL LEASE LT	.00	
10-0-2253-00	COPIER LEASE LT	.00	
10-0-2254-00	LAPTOP LEASE LT	.00	
10-0-2255-00	BLUMENTHAL REPAYMENT LOAN	.00	
10-0-2256-00	2005 BONDS PAYABLE LT	.00	
10-0-2300-00	457 CLEARING	.00	
		(11,625,014.02)	
	TOTAL LIABILITIES		(11,625,014.02)
	<u>FUND EQUITY</u>		
10-0-3300-00	FIXED ASSETS	.00	
10-0-3381-00	INVESTMENT IN FIXED ASSETS	.00	
10-0-3500-00	FUND BALANCES	.00	
10-0-3551-00	PPA	.00	
10-0-3552-00	GENERAL FUND	11,630,809.68	
10-0-3570-00	CAPITAL ASSETS	7,748,856.02	
10-0-3570-01	RESTATED MODIFIED CASH	.00	
10-0-3900-00	RETAINED EARNINGS	.00	
10-0-3999-99	UNAPPROPRIATED FUND BALANCE	.00	
	REVENUE OVER EXPENDITURES - YTD	5,694,604.76	
		25,074,270.46	
	BALANCE - CURRENT DATE		25,074,270.46
	TOTAL FUND EQUITY		25,074,270.46
	TOTAL LIABILITIES AND EQUITY		13,449,256.44

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-0-4300-00 BEGINNING FUND BALANCE	.00	4,454,656.00	4,179,801.00	(274,855.00)	106.6
10-0-4990-00 TAXES - PRIOR YEAR	7,228.24	80,897.12	130,000.00	49,102.88	62.2
10-0-4991-00 GF-INTEREST EARNED	23,018.10	123,843.16	120,000.00	(3,843.16)	103.2
10-0-4997-00 TAXES - CURRENT YEAR	142,466.74	3,965,794.40	4,486,000.00	520,205.60	88.4
10-0-4998-00 AMBULANCE REVENUE	143,593.89	962,685.16	1,490,000.00	527,314.84	64.6
10-0-4998-01 FIRE PROTECTION AGREEMENTS	.00	.00	10,000.00	10,000.00	.0
10-0-4998-04 GEMT AMBULANCE REVENUE	.00	165,064.97	500,200.00	335,135.03	33.0
10-0-4998-07 TRANSFER FROM FIREMED	.00	.00	5,000.00	5,000.00	.0
10-0-4998-08 TRANSFER FROM RET LIAB. FUND	.00	.00	110,000.00	110,000.00	.0
10-0-4999-00 GF-MISC REVENUE	30.43	67,135.87	84,000.00	16,864.13	79.9
10-0-4999-02 GRANT PROCEEDS	.00	.00	35,000.00	35,000.00	.0
TOTAL REVENUE	316,337.40	9,820,076.68	11,150,001.00	1,329,924.32	88.1

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN - PERSONAL SERVICES</u>					
10-1-6401-00 FIRE CHIEF	14,030.78	100,320.06	173,421.00	73,100.94	57.9
10-1-6402-00 ASSISTANT CHIEF	.00	66,813.25	160,352.00	93,538.75	41.7
10-1-6402-03 DIVISION CHIEF - OPERATIONS	36,771.61	257,401.27	446,281.00	188,879.73	57.7
10-1-6403-07 OFFICE MANAGER / ADMIN. CLERK	9,830.77	48,846.32	69,814.00	20,967.68	70.0
10-1-6407-01 UNIFORMS - ADMINISTRATION	1,107.44	3,953.90	5,000.00	1,046.10	79.1
10-1-6414-01 VACATION ADMIN/ HRA / VEBA	.00	41,380.00	81,320.00	39,940.00	50.9
10-1-6415-01 SICK LEAVE ADMIN / HRA / VEBA	.00	16,189.36	31,815.00	15,625.64	50.9
10-1-6421-02 RETIREMENT - ADMINISTRATION	12,613.16	106,100.17	189,819.00	83,718.83	55.9
10-1-6421-03 PEHP - ADMINISTRATION	1,125.71	9,205.04	16,998.00	7,792.96	54.2
10-1-6422-01 WORKERS COMP - ADMINISTRATION	40.59	2,090.19	4,000.00	1,909.81	52.3
10-1-6423-01 LIFE INSURANCE - ADMIN	.00	1,868.88	2,000.00	131.12	93.4
10-1-6424-01 HEALTH INS - ADMINISTRATION	6,049.04	67,087.88	146,350.00	79,262.12	45.8
10-1-6424-04 OCC. HEALTH - ADMINISTRATION	.00	.00	6,750.00	6,750.00	.0
10-1-6426-01 LONG TERM DISABILITY - ADMIN	287.85	2,307.69	6,294.00	3,986.31	36.7
10-1-6430-01 OREGON PAID LEAVE ADMIN	171.11	1,437.71	3,853.00	2,415.29	37.3
10-1-6430-02 MEDICARE - ADMINISTRATION	635.87	5,428.82	12,749.00	7,320.18	42.6
10-1-6430-03 DEFINED CONT. - ADMIN	2,814.26	25,818.70	49,431.00	23,612.30	52.2
TOTAL ADMIN - PERSONAL SERVICES	85,478.19	756,249.24	1,406,247.00	649,997.76	53.8

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - PERSONAL SRVCS</u>					
10-2-6403-02 CAPTAIN	39,560.54	180,646.08	361,600.00	180,953.92	50.0
10-2-6404-00 LIEUTENANT	34,735.52	145,331.37	312,500.00	167,168.63	46.5
10-2-6405-01 FIREFIGHTER	198,679.86	855,486.38	2,114,100.00	1,258,613.62	40.5
10-2-6405-02 SINGLE ROLE - EMS	4,522.40	60,488.04	135,000.00	74,511.96	44.8
10-2-6406-00 EMPLOYEE EVENTS	1,581.47	6,480.75	21,250.00	14,769.25	30.5
10-2-6407-00 UNIFORMS - PUBLIC SAFETY	610.00	7,212.81	42,195.00	34,982.19	17.1
10-2-6414-00 HOLIDAY	11,922.61	33,567.66	89,039.00	55,471.34	37.7
10-2-6414-01 VACATION	.00	.00	79,181.00	79,181.00	.0
10-2-6414-02 FUNERAL LEAVE	566.64	3,184.38	.00	(3,184.38)	.0
10-2-6415-00 SICK OT	38,486.46	220,165.33	96,075.00	(124,090.33)	229.2
10-2-6415-01 SICK LEAVE REDEMPTION	.00	.00	12,500.00	12,500.00	.0
10-2-6416-01 FIRE	2,116.12	43,832.83	71,538.00	27,705.17	61.3
10-2-6416-02 AMBULANCE	20,198.02	69,787.24	53,500.00	(16,287.24)	130.4
10-2-6416-04 TECH RESCUE	.00	141.09	32,025.00	31,883.91	.4
10-2-6416-05 TRAINING	971.31	11,362.44	64,284.00	52,921.56	17.7
10-2-6416-06 OTHER	4,689.39	24,464.24	80,200.00	55,735.76	30.5
10-2-6416-07 AMBULANCE STAND-BY	2,417.63	8,319.53	9,500.00	1,180.47	87.6
10-2-6417-00 FLSA	8,270.62	40,432.62	73,306.00	32,873.38	55.2
10-2-6421-00 RETIREMENT - PUBLIC SAFETY	83,425.51	352,225.87	720,156.00	367,930.13	48.9
10-2-6421-01 PEHP PLAN - PUBLIC SAFETY	3,278.97	22,741.48	55,394.00	32,652.52	41.1
10-2-6422-00 WORKERS' COMPENSATION	68.12	124,079.83	121,000.00	(3,079.83)	102.6
10-2-6423-00 LIFE INSURANCE	.00	10,590.27	19,520.00	8,929.73	54.3
10-2-6424-00 HEALTH INSURANCE	53,824.67	260,271.24	619,712.00	359,440.76	42.0
10-2-6424-03 OCCUPATIONAL HEALTHCARE	66.00	9,339.00	54,350.00	45,011.00	17.2
10-2-6426-00 LONG TERM DISABILITY	1,348.47	9,350.95	25,700.00	16,349.05	36.4
10-2-6430-00 MEDICARE	5,469.40	25,421.23	54,525.00	29,103.77	46.6
10-2-6430-01 DEFINED CONTRIBUTION	16,199.22	66,324.42	129,700.00	63,375.58	51.1
10-2-6430-02 OREGON PAID LEAVE	1,448.12	6,748.71	14,230.00	7,481.29	47.4
10-2-6531-00 PAYROLL EXPENSES / SS	.00	4,957.56	11,300.00	6,342.44	43.9
TOTAL PUBLIC SAFETY - PERSONAL SRVCS	534,457.07	2,602,953.35	5,473,380.00	2,870,426.65	47.6

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - MATERIALS</u>					
10-3-6434-00	96,304.00	96,693.00	106,466.00	9,773.00	90.8
10-3-6435-00	538.55	943.55	7,000.00	6,056.45	13.5
10-3-6436-00	.00	29,714.09	45,290.00	15,575.91	65.6
10-3-6437-00	.00	.00	4,850.00	4,850.00	.0
10-3-6441-00	6,492.81	21,969.00	36,778.00	14,809.00	59.7
10-3-6441-01	.00	329.69	1,600.00	1,270.31	20.6
10-3-6441-02	134.25	402.75	600.00	197.25	67.1
10-3-6442-00	113.23	720.22	3,500.00	2,779.78	20.6
10-3-6443-00	67.25	1,929.86	4,000.00	2,070.14	48.3
10-3-6445-01	175.45	1,110.51	2,500.00	1,389.49	44.4
10-3-6446-00	4,140.33	31,358.26	70,500.00	39,141.74	44.5
10-3-6451-00	532.17	9,534.48	18,850.00	9,315.52	50.6
10-3-6453-00	(2,781.44)	25,313.50	40,000.00	14,686.50	63.3
10-3-6453-01	.00	.00	3,000.00	3,000.00	.0
10-3-6454-00	28.56	3,112.74	4,450.00	1,337.26	70.0
10-3-6457-02	26.74	1,489.16	2,300.00	810.84	64.8
10-3-6457-03	51.52	327.28	9,250.00	8,922.72	3.5
10-3-6457-04	.00	2,100.11	12,080.00	9,979.89	17.4
10-3-6457-05	1,150.00	2,938.00	15,975.00	13,037.00	18.4
10-3-6459-00	50,382.37	127,474.97	191,218.00	63,743.03	66.7
10-3-6461-00	400.00	29,465.00	29,740.00	275.00	99.1
10-3-6462-00	3,160.50	26,348.76	72,800.00	46,451.24	36.2
10-3-6462-01	11,825.01	91,543.75	140,297.00	48,753.25	65.3
10-3-6464-00	161.74	1,753.10	4,000.00	2,246.90	43.8
10-3-6465-00	3,068.52	6,404.67	15,000.00	8,595.33	42.7
10-3-6466-00	1,209.85	9,683.38	14,500.00	4,816.62	66.8
10-3-6467-00	1,788.04	12,199.43	23,112.00	10,912.57	52.8
10-3-6468-00	283.28	1,982.96	4,000.00	2,017.04	49.6
10-3-6469-00	671.40	6,516.45	6,780.00	263.55	96.1
10-3-6477-00	.00	.00	5,380.00	5,380.00	.0
10-3-6479-00	.00	272.75	6,050.00	5,777.25	4.5
10-3-6480-00	.00	10,000.00	24,500.00	14,500.00	40.8
10-3-6481-00	1,323.00	4,872.00	3,300.00	(1,572.00)	147.6
10-3-6482-00	7,153.45	43,892.70	95,000.00	51,107.30	46.2
10-3-6482-01	29.99	1,367.64	4,015.00	2,647.36	34.1
10-3-6483-00	.00	297.00	1,500.00	1,203.00	19.8
10-3-6485-00	479.00	7,385.58	11,950.00	4,564.42	61.8
10-3-6485-01	39.55	2,226.49	28,618.00	26,391.51	7.8
10-3-6486-00	557.99	780.62	14,600.00	13,819.38	5.4
10-3-6486-01	58.75	9,831.14	23,850.00	14,018.86	41.2
10-3-6487-00	851.05	1,143.20	12,275.00	11,131.80	9.3
10-3-6491-00	.00	31,590.87	277,357.00	245,766.13	11.4
10-3-6495-00	.00	648.25	6,900.00	6,251.75	9.4
10-3-6497-00	.00	684.92	2,800.00	2,115.08	24.5
10-3-6502-00	622.79	34,615.19	87,000.00	52,384.81	39.8
10-3-6503-00	.00	725.00	9,000.00	8,275.00	8.1
10-3-6507-00	.00	8,883.80	49,700.00	40,816.20	17.9
10-3-6508-00	.00	1,534.00	6,000.00	4,466.00	25.6
10-3-6510-00	2,712.02	10,637.23	21,946.00	11,308.77	48.5
10-3-6510-01	1,454.61	5,561.66	7,000.00	1,438.34	79.5
10-3-6511-00	98.72	968.72	3,500.00	2,531.28	27.7
10-3-6512-00	28.28	568.04	2,008.00	1,439.96	28.3

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

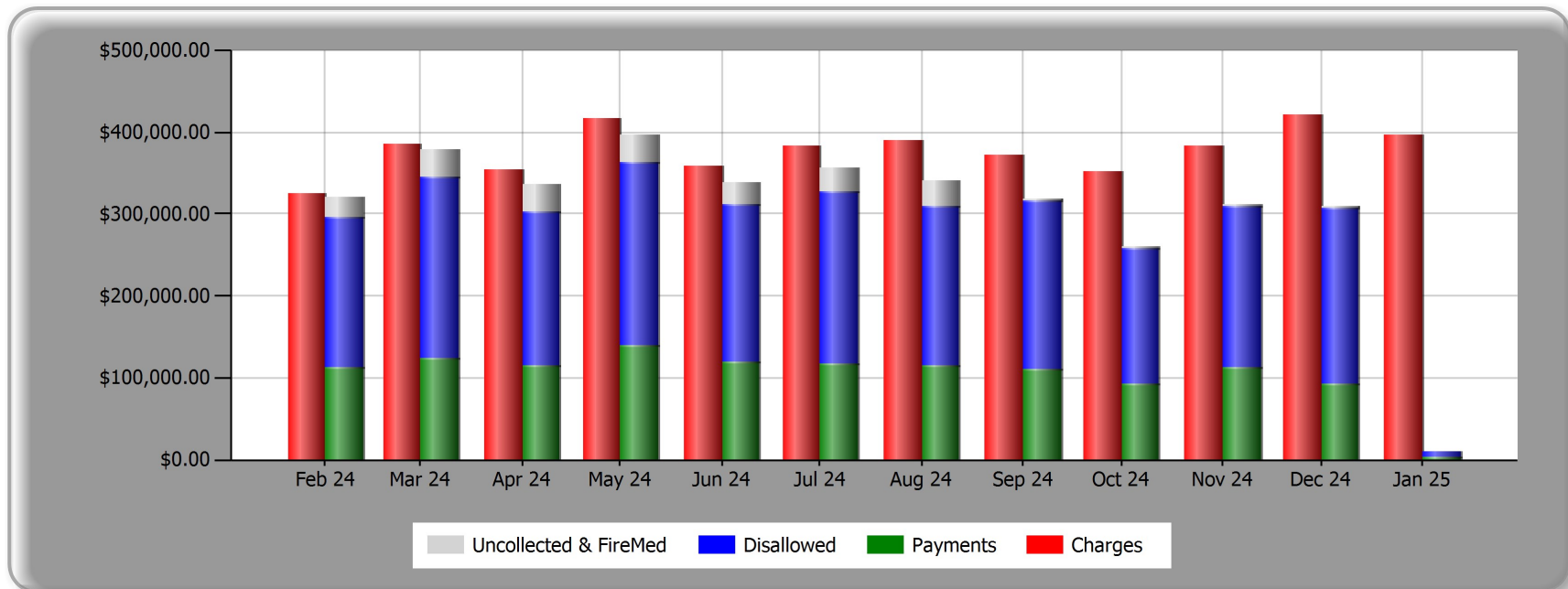
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-3-6513-00 MISCELLANEOUS EXPENSE	148.05	3,558.80	5,300.00	1,741.20	67.2
10-3-6520-00 911 SERVICES	26,172.90	36,642.06	62,815.00	26,172.94	58.3
TOTAL PUBLIC SAFETY - MATERIALS	221,654.28	762,046.33	1,662,800.00	900,753.67	45.8
CAPITAL OUTLAY					
10-4-6533-00 FIREFIGHTING EQUIPMENT	43.88	2,798.01	8,050.00	5,251.99	34.8
10-4-6533-01 OFFICE EQUIPMENT	.00	1,424.99	18,025.00	16,600.01	7.9
10-4-6533-05 RADIO EQUIPMENT	.00	.00	5,525.00	5,525.00	.0
10-4-6533-07 FIRE HYDRANT / PREVENTION	.00	.00	6,300.00	6,300.00	.0
TOTAL CAPITAL OUTLAY	43.88	4,223.00	37,900.00	33,677.00	11.1
OTHER & TRANSFERS					
10-6-7002-00 DUE TO FF EQUIP & SUPP	.00	.00	61,000.00	61,000.00	.0
10-6-7003-00 DUE TO BLDG RESERVE FUND	.00	.00	40,000.00	40,000.00	.0
10-6-7004-00 DUE TO EQUIPMENT RESERVE	.00	.00	446,000.00	446,000.00	.0
10-6-7007-00 DUE TO STACKER BUTTE	.00	.00	2,350.00	2,350.00	.0
10-6-7008-00 DUE TO TECHNICAL RESCUE	.00	.00	4,000.00	4,000.00	.0
10-6-7009-00 DUE TO RETIREMENT LIABILITY	.00	.00	70,000.00	70,000.00	.0
10-6-7010-00 DUE TO TRAINING FUND	.00	.00	5,000.00	5,000.00	.0
TOTAL OTHER & TRANSFERS	.00	.00	628,350.00	628,350.00	.0
CONTINGENCY					
10-7-8000-00 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
TOTAL CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
UNAPPROPRIATED FUND BALANCE					
10-8-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	1,841,324.00	1,841,324.00	.0
TOTAL UNAPPROPRIATED FUND BALANCE	.00	.00	1,841,324.00	1,841,324.00	.0
TOTAL FUND EXPENDITURES	841,633.42	4,125,471.92	11,150,001.00	7,024,529.08	37.0
NET REVENUE OVER EXPENDITURES	(525,296.02)	5,694,604.76	.00	(5,694,604.76)	.0

**Mid-Columbia Fire & Rescue
ANNUAL COLLECTION STATISTICS**

Company	Mid-Columbia Fire & Rescue
Date Of Service	2/1/2024
Date Of Service	1/31/2025
Invoices	0

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Feb 24	171	325,594.97	-113,174.43	35 %	-3,076.24	1 %	-184,322.40	57 %	-19,405.87	6 %	5,616.03	2 %
Mar 24	200	386,452.19	-124,684.46	32 %	-3,500.20	1 %	-221,266.77	57 %	-29,955.82	8 %	7,044.94	2 %
Apr 24	188	354,669.43	-116,082.55	33 %	-490.76	0 %	-186,660.02	53 %	-31,589.78	9 %	19,846.32	6 %
May 24	220	416,503.79	-140,562.33	34 %	-1,707.02	0 %	-223,914.79	54 %	-31,630.18	8 %	18,689.47	4 %
Jun 24	190	359,648.67	-119,105.68	33 %	-4,131.62	1 %	-192,194.24	53 %	-24,078.05	7 %	20,139.08	6 %
Jul 24	207	383,247.12	-116,842.27	30 %	-1,250.00	0 %	-211,780.61	55 %	-28,175.70	7 %	25,198.54	7 %
Aug 24	195	390,138.22	-114,282.86	29 %	-1,742.36	0 %	-196,137.63	50 %	-29,945.59	8 %	48,029.78	12 %
Sep 24	185	372,568.24	-110,646.52	30 %	-1,920.56	1 %	-207,407.03	56 %	-17.67	0 %	52,576.46	14 %
Oct 24	184	353,494.53	-93,027.77	26 %	-549.56	0 %	-166,424.00	47 %	-22.31	0 %	93,470.89	26 %
Nov 24	194	383,904.79	-112,520.63	29 %	-900.00	0 %	-198,259.72	52 %	0.00	0 %	72,224.44	19 %
Dec 24	221	422,273.73	-92,617.90	22 %	-1,571.01	0 %	-216,243.09	51 %	0.00	0 %	111,841.73	26 %
Jan 25	205	396,363.91	-2,618.88	1 %	0.00	0 %	-7,683.64	2 %	0.00	0 %	386,061.39	97 %
		2,360	4,544,859.59	-1,256,166.28		-20,839.33	-2,212,293.94		-194,820.97		860,739.07	

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



Fire Chief- Board Report

David Jensen, Fire Chief

January 2025

January

- **Community Outreach**

- **Rotary Club Meeting**

- On February 12th Division Chief Grant and I attended the rotary club meeting where I provided a district overview and spoke about all aspects of our District. Most of the questions I received from the Rotary club members were on wildland fire mitigation. This was a hot topic on the heels of the letters which ODF sent out.

- **Columbia Gorge News Article**

- I was interviewed by Columbia Gorge News (Neita Cecil) for an article about the potential for a future fire station with scope and location yet to be determined. It has now been published and I and believe it explains the current circumstances very well.

- **SDAO Conference**

- President Jacobs, Director Denstedt, Division Chief Beckner, and I attended the SDAO Conference in early February. We all attended the Public Meetings course. Based on the new requirements detailed in the course, I have updated our website to show the process of how to submit a public meetings law “grievance”.

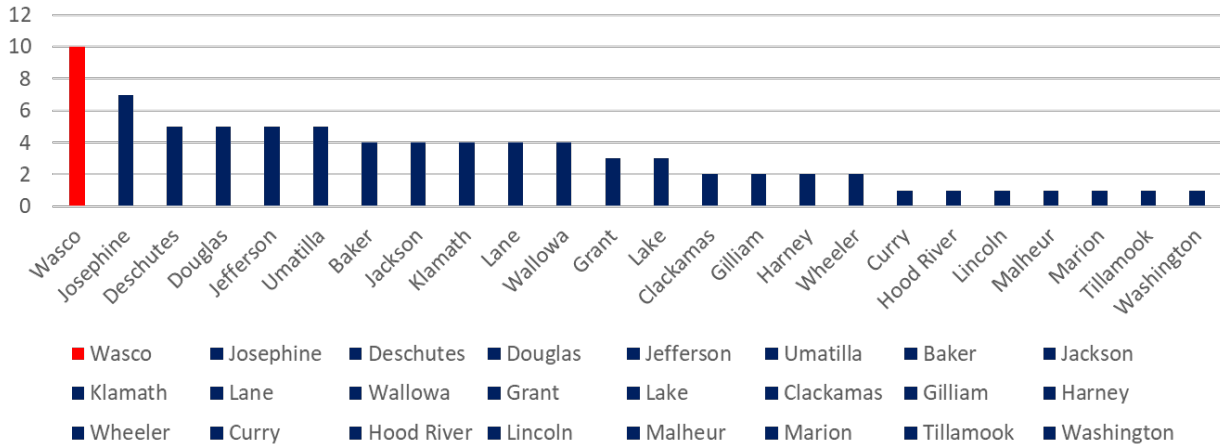
- **Budget Process (In Progress)**

- Our internal budget process has begun for Fiscal Year 2025-26. Staff are collecting data and in the planning process. We are focusing on creating more efficiencies in our Materials and services lines and adjusting our long-range reserve fund schedules based on the dramatic increases in apparatus costs.

- **Legislative Updates**

- On March 12th I signed up to attend the SDAO legislative reception. This opportunity is in coordination with SDAO and the Oregon Fire Chiefs Association. My plan is to give MCFR a presence in the mind of our State legislative leaders and provide background on legislative topics which impact the Fire District. In the context of the State and emergency response, our county has had the most State declared emergency conflagration fires of any county by a large margin. I had heard this referenced by the State Fire Marshal, so I asked their data and analytics unit for the raw data. I have compiled it into this chart to show the last 10 years.

State of Oregon Conflagrations by County 2015-2024



- Ambulance Interfacility Contract**

I have been working with a private ambulance company for a contract to allow them to conduct interfacility transfers and backup our ambulance 911 service under certain conditions. Our next meeting is scheduled for February 20th.

- Standards of Cover Update and Community Risk Assessment (80%)**

The SOC and CRA project making great progress. Of large projects, this is the highest priority of projects as it will guide the proposed budget and other future topics for discussion.

- Dispatch CAD (Computer Automated Dispatching) (Status Quo)**

Our contract terms are finalized with the selected CAD vendor, Pro Pheonix. The City of The Dalles would like to update our general services agreement between the three sponsors of the Dispatch center so they can bring both of their contracts to the city council at the same time.

- Mosier Fire Chief Vacancy**

For situational awareness, the Mosier Fire Chief has accepted a position as the Fire Chief for Baker City. I attended their last board meeting to see if there was a plan for their coverage as our Mutual-Aid and Auto Aid partner. They reported they had 18 calls for service in January and 9 were left without a Mosier response. I will track this situation closely.

- Promotion and New Hires**

As a part of the 3-company response model we have been working on for nearly a year, we are preparing to be able to promote 3 more Lieutenants for a July timeline. Currently we have 6 company officers allowing for 2 engine companies, we are anticipating being

in the position to change our deployment strategy to a “Jump Staffing” model, which is what Station 2 is operating as right now. With these changes, we aim to regularly be able to avoid the over deployment of resources to basic medicals calls and add the Ladder Truck to the response model for fires and special responses.

- **Division Chief Chris Grant**

Division Chief Grant entered the fire service in 1986 as a volunteer firefighter serving his community while still in high school. Shortly thereafter, he quickly decided to pursue a career as a full-time firefighter and was hired in early 1990. Since then, Chief Grant has enjoyed a career as a line Firefighter, Captain, Training Officer, and Chief Officer. He has served in both urban and rural communities.

Chris holds numerous professional certifications and college degrees including an associate degree's in Fire Command Administration and Fire Investigation, a Bachelor's Degree in Fire Services Administration and a Master's Degree in Public Safety Administration. Chris has also earned International Fire Service Accreditation Certifications in firefighting, fire service instruction, and fire service leadership. He enjoys sharing his knowledge and experiences as a fire service instructor and lecturer at the collegiate level as well as for the National Fire Academy.

Chris believes strongly in being active and involved in community service and working in collaboration with other agencies to ensure the best public safety service for our community. Chris and his amazing wife are looking forward to making a home in The Dalles.

- **ISO (Awaiting Report)**

The ISO information process was completed, and all documents have been submitted to the ISO reviewer who is now processing our data. We will await their response. We look forward to their assessment of the District's improvements within the last 5 years.

Operations Division

Josh Beckner, Division Chief

January 2025

Staffing

Shift Schedule change occurred in January with transition to 48/96 for Dual Role and Apprentice positions

Dual Role – 23 of 26 Positions currently filled.

- (1) Paramedic position is vacant
- (2) On Medical Leave w/ undetermined return to work date
- (1) Retirement (Captain Steven Biehn)
- (1) Resignation effective early March.

Single Role EMS – 1 of 2 positions currently filled.

Single Role Schedule changed to 4 on, 4 off working 12-hour shifts 0800 - 2000

Single Role Wildland – Anticipate hiring seasonals in March or April.

Apprentices – 1 remaining from 2023 group, 5 have accepted offers for the 2025 Apprentice positions that start training March 17th and are in backgrounds.

Administration – 5/5 Positions filled. 4 Chiefs and 1 Office Manager.

Facility Maintenance

- Roofing Contractors pending out of area bids.
- Paint Bids are in for Station 1 Capital Improvement Project. Dorms, Kitchen and Living areas upstairs. Bid came in with enough room to paint the gym area as well.
- Working with Day Wireless on Stacker Butte Repeater Monitoring and potential system updates.
- Insurance claim for a flood that occurred upstairs station 1, this affected multiple rooms downstairs. The claim is in process and moving into the rebuild phase.
- The front entrance door repairs are completed at Station 1.

Wildland Program

- The CWRR Program for Defensible Space projects is ongoing and will resume soon. This Program will see changes in management as we move into the upcoming season and transition under the Prevention Division.

- The Firewise Community in the Chenoweth area is still moving forward with ODF/OSFM.
- CWDG Grant is moving forward and training for Defensible Space Inspectors will be this spring. Then work can begin in South Wasco County.
- Bids will be requested soon for this season's mitigation contractors to work in conjunction with Crew 24 on OSFM CWRR projects.

Dispatch CAD Project

- Status Quo. The Project team is nearing a final agreement and scope of work for the contracts.

Operational Projects

- AA&L, Hughes Fire Equipment and Catalyst Powertrain are working on various vehicle/apparatus projects.
- Engine 21 went to Catalyst in Portland for a transmission repair, this wasn't a planned maintenance item.
- New Brush 23 is being built and will be finished in Spring of 2025.
- CradlePoints from FirstNet have arrived to transition the data access points in Engine 21 and Engine 22 to improve connectivity and reliability of the MDT's.
- Preparing budget draft templates in preparation for the budget process to begin.
- Sea western has sized our members, we will place orders soon as detailed in the budget for routine replacement of PPE.

EMS Program

- Controlled substances tracking has transitioned to digital records moving away from paper forms.
- MCI trailer upgrade and build-out is in process, should be done March of 2025.
- EMS Inventory control updates are ongoing to realize efficiency and reduce any unnecessary expenditures.
- EMS Room will be redesigned for efficiency after the insurance claim is completed.

Ongoing Meetings

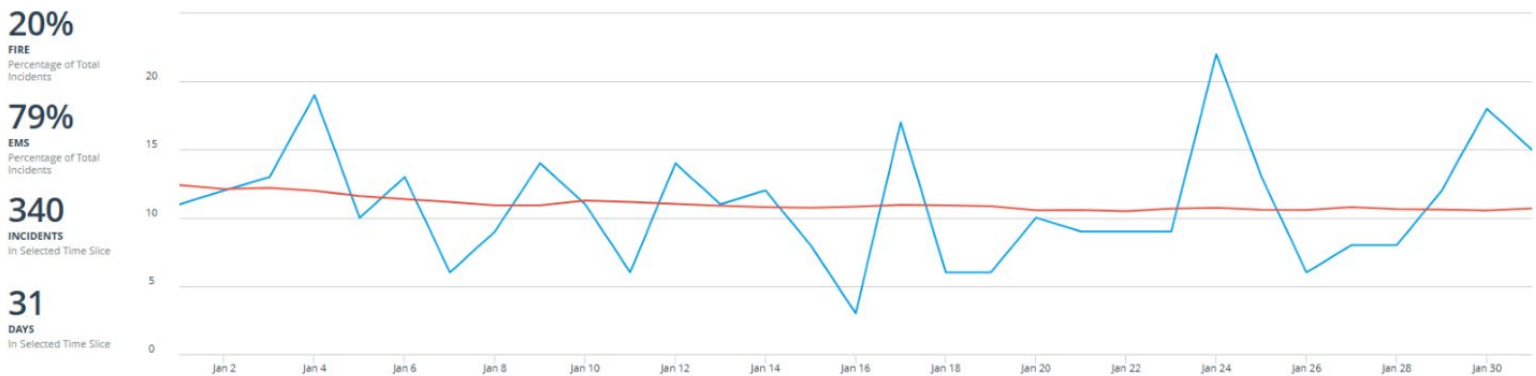
- Meeting with OSFM regarding CWDG-Community Wildfire Defense Grant
- Meeting with OSFM for CWRR Grant
- Meeting with County for CWDG Grant

- Assist DC Cole with training and testing
- NWCSO Drills
- Board of Directors Meeting
- CAD Meeting
- Radio System Meetings and Work Sessions
- Crisis Response Meeting
- AHCG Meetings
- QA EMS Meeting

Emergency Response /Staffing/ Fire Investigations from January

- All Calls – 3
- Motor Vehicle Accidents – 2
- Fire Response – 1
- Fire Investigation – 0
- Duty Officer – 7 days in January

Response Statistics



Response Performance (Dispatch to On-Scene) January

06:43

MM:SS
Average Response Time

11:03

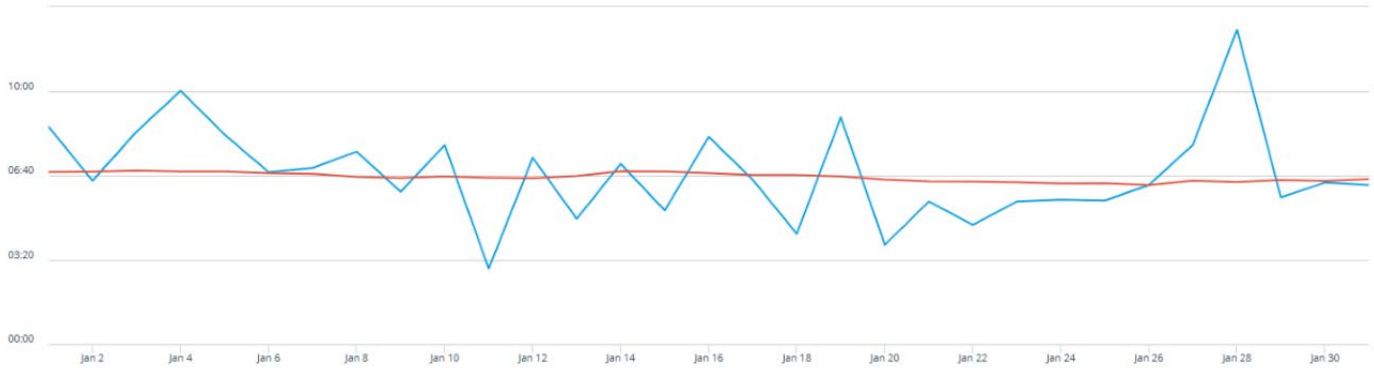
MM:SS
90th Percentile Response Time

31

DAYS
In Selected Time Slice

241

UNIT RESPONSES
In Selected Time Slice



EMS Turnout Times January

01:11

MM:SS
Average First Apparatus Turnout Time

02:11

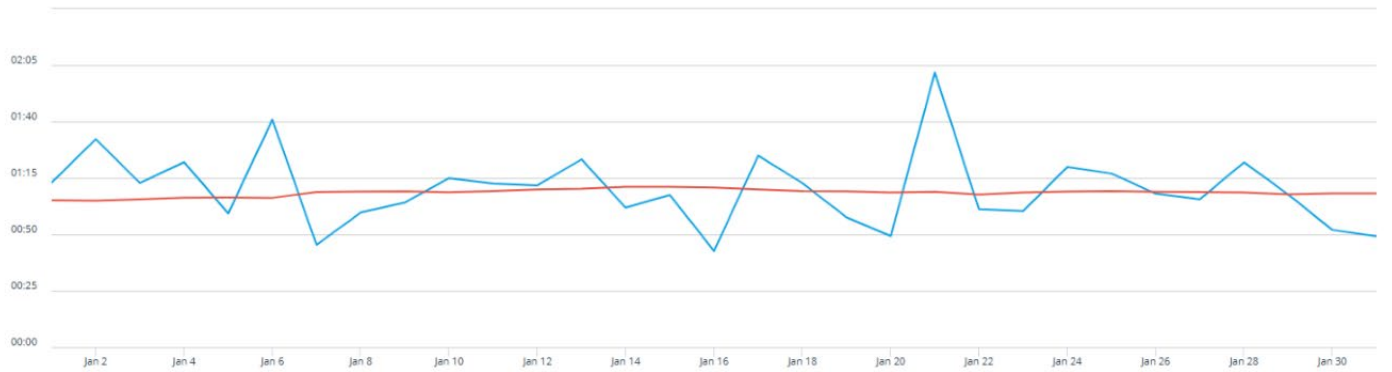
MM:SS
90th Percentile First Apparatus Turnout Time

31

DAYS
In Selected Time Slice

250

INCIDENTS
In Selected Time Slice



Average First Out Apparatus Times January

01:02

MM:SS
Average First Apparatus Turnout Time

01:54

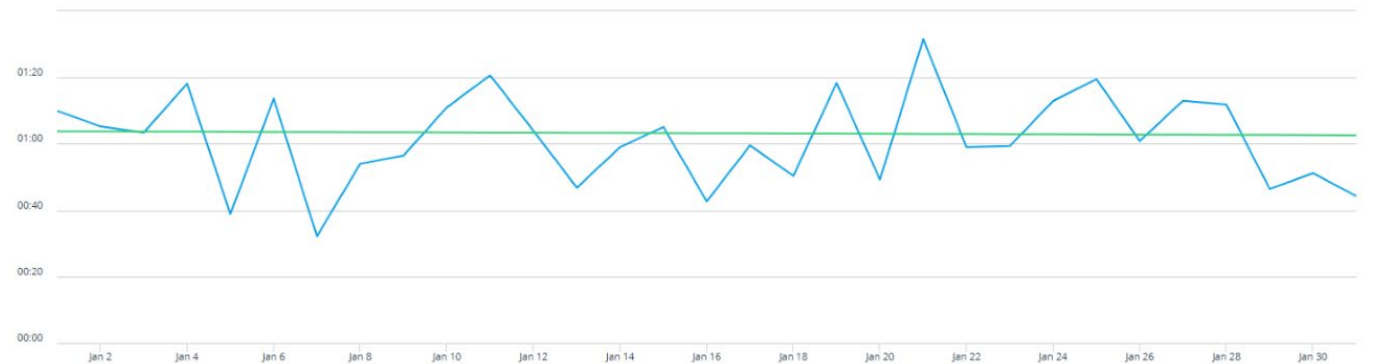
MM:SS
90th Percentile First Apparatus Turnout Time

31

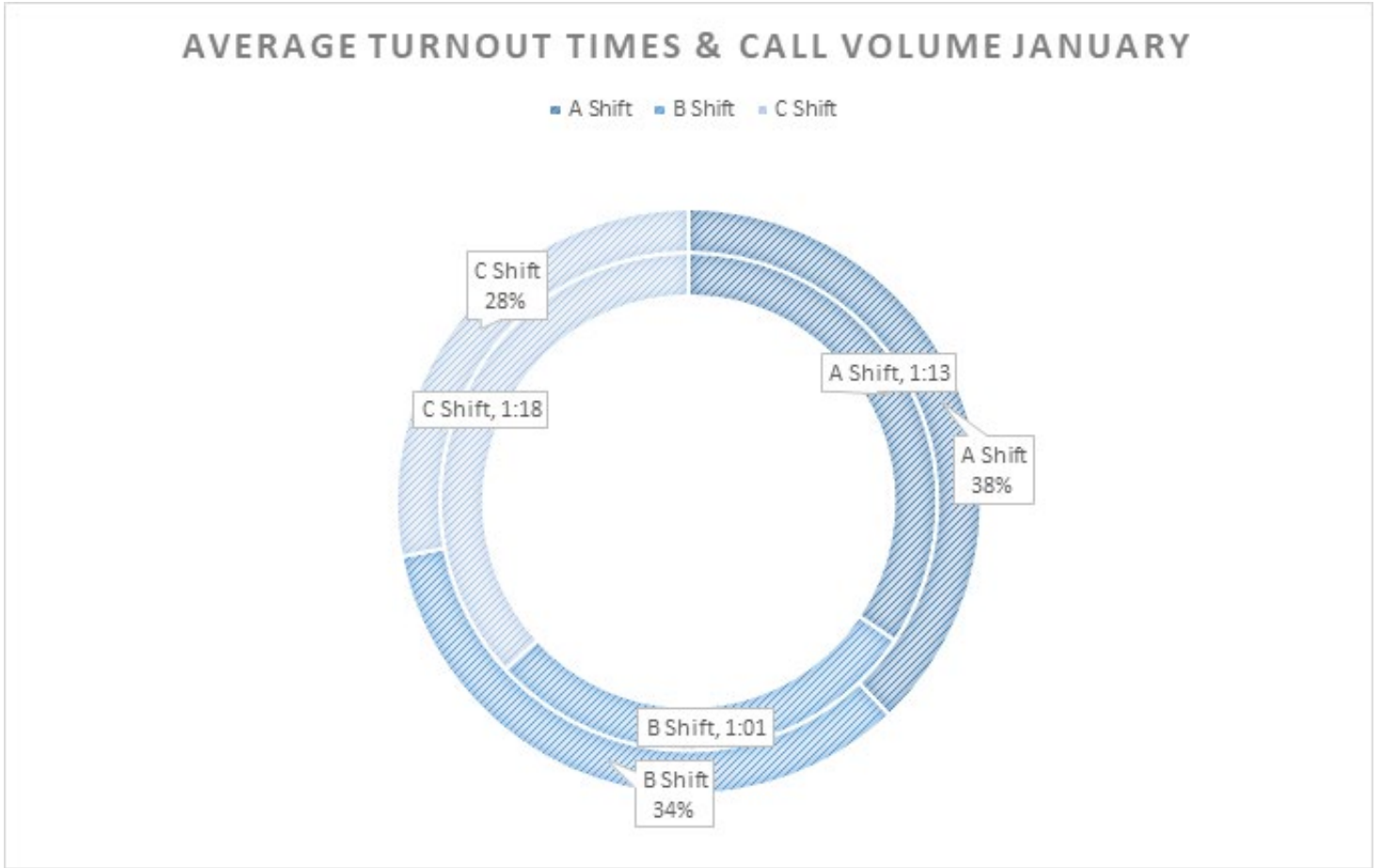
DAYS
In Selected Time Slice

338

INCIDENTS
In Selected Time Slice



Fire Turnout Times January



01:15

MM:SS
Average First Apparatus Turnout Time

01:57

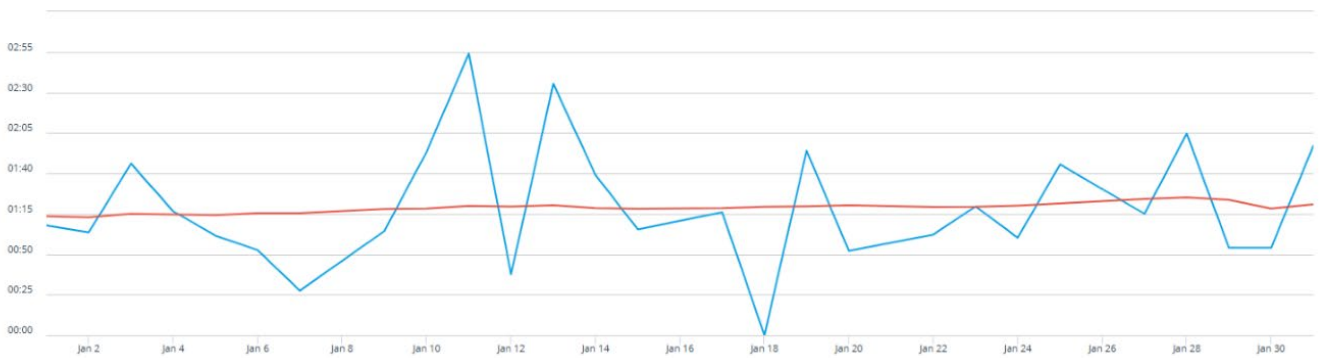
MM:SS
90th Percentile First Apparatus Turnout Time

31

DAYS
In Selected Time Slice

67

INCIDENTS
In Selected Time Slice



Prevention Division

Jay Wood, Division Chief

January 2025

The district had three (3) fires with loss in January 2025. Total Value at Risk was \$1,139,500 with a loss of \$10,000. The largest loss occurred at a Chimney Fire where the wall adjacent to the stove pipe ignited causing approximately \$5,000 in damage. Cause was improper maintenance of the chimney by cleaning. The home was deemed still livable, with the wood stove non-functional until repairs were completed to the wall and stove pipe. The next loss was a commercial building downtown that had a large picture window that had a planter box directly underneath. It appears that the most probable cause was someone attempting to extinguish a cigarette in the potting soil of the planter box, which is a readily combustible material when dry. The planter was protected from rain by the overhang of the roof and front façade. This happened in the early morning hours and was found by a passerby who alerted 911. City of The Dalles police officers were in the area and extinguished the bulk of the fire before Engine 21 arrived to complete extinguishment. This fire was significant in that the outer pane of the window had failed and the inner pane cracked prior to the fire being extinguished. Had the fire not been extinguished when it was, the fire would have likely made its way into the interior causing much more significant damage than the roughly \$2,500 it did cause. The final fire with loss was a portable toilet building that was found by our personnel to be completely burned and melted into a roughly square pile of plastic. Loss was roughly \$2,500.

Public Education for January was very light, with a couple of station tours for a few local residents and kids. A significant amount of time was put into the training plan for my replacement who will be starting on February 1, 2025 with the first work day of February 3, 2025. We have a lot of ground to cover in approximately 7 weeks before my departure.

Community Risk Reduction [Prevention, Public Education, Code Enforcement]

- Site Team – There were two meetings in January. Project included minor partitions with little to no impact on access and water supply. A site plan review presented for a possible utility company maintenance yard in the port area. Access and water supply had no issues with their preliminary site plan. A site plan review was presented for a large multi-family housing apartment building on the west side. This has been before site team previously, with some minor changes for this review. Access and water supply challenges were reviewed with recommendations and requirements given to the developers.
- Site Visits – Site visit for a Restaurant Inspection for a new restaurant occupying a former restaurant space. No issues found and permit signed. Site visit for a food truck inspection with no issues. Site visit for a final fire alarm and egress lighting walkthrough for a local data center, expected to be fully occupied by March 15, 2025. Fire inspection for a licensed educational facility for adult education.

Meetings/Training/Safety/Other:

- Staff Meetings, Weekly Planning Meetings and weekly training sessions.
- Board Meeting
- Wasco County Natural Hazards Mitigation Plan update meeting
- Assisted DC Cole with Fort Dalles Fire Fund 501c3 audit preparation

Training Division

Adam Cole, Division Chief

January 2025

- **Training**
 - The training division is working on completing firefighters task books, this new task book has been successful in furthering our firefighter's knowledge and skills. So far, the project has been well received.
 - Columbia Gorge Training Association (CGTA) Firefighter academy has started, and we will be hosting all the academy's skills weekend here at Station 1 along with hosting a few classroom sessions.

- **Apprentices Training**
 - Apprentices have gone through their backgrounds and wrapping up their physicals.

- **Paramedic Student Training**
 - **Boston Paramedic Program**
Firefighter Obrian Daly and Tanner Fletcher flyout to Boston for their two-week bootcamp on February 28th.
 - **Nebraska Paramedic Program**
Jaxson Daskalos is working on his clinicals at two locations, both are at Adventist Health Hospitals. Will update when he moves onto his internship.
 - **Chemeketa Paramedic Program**
We are working closely with Columbia Gorge Community College and Chemeketa to build a working plan for our students to attend their paramedic class here at Columbia Gorge Community College. They will also help with a program for those that already have a degree.

Other Programs & Projects

- Irons in the Fire Conference is being finalized, and we should have flyers out soon.

Meetings/Training/Safety/Other

- Staff Meetings and Officer Development
- CGTA Meetings to finalize the Firefighter 1 academy
- Board of Directors Meeting

Emergency Response /Staffing/ Fire Investigations

- All Calls – 2
- Motor Vehicle Accidents – 1
- Fire Response – 1

- Fire Investigation –0
- Duty Officer –6 Days